

## Project Nexus Workstream Minutes

Friday 03 September 2010

at the National Grid Office, 31 Homer Road, Solihull

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MIB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Elaine Carr*	(EC)	Scottish Power
Fiona Cottam	(FC)	xoserve
Graham Wood*	(GW)	Centrica
Hazel Ward	(HW)	RWE npower
Joel Martin*	(JM)	Scotland Gas Networks
Lisa Harris	(LH)	Shell
Mark Knight*	(MK)	Scottish & Southern Energy
Michele Downes	(MD)	xoserve
Mike Payley	(MP)	xoserve
Richard Street	(RS)	Corona
Sean McGoldrick	(SMc)	National Grid NTS
Shirley Wheeler	(SW)	xoserve
Simon Trivella*	(ST)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom
Steve Nunnington	(SN)	xoserve

\* denotes attended via teleconference link

### 1. Introduction

BF welcomed all to the meeting.

#### 1.1 Review of Minutes

The minutes of the previous meeting were accepted.

#### 1.2 Review of actions

**Action NEX0027:** xoserve (SW) to ensure that following the production of the Data Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.

**Update:** SW explained it would not be possible to complete this action until the Central Communications Provider (CCP), (now referred to as DataCommsCo (DCC)) prospectus is known and this also remains heavily dependent upon the subsequent scope for this role. In light of this, she believes that the earliest an update could be provided is January 2011. Furthermore, the 'owner' of the action should be amended to read as xoserve. However, during discussions on action item NEX0035 it was agreed that this should be considered within the November Nexus Workstream meeting as an action for the workstream.

**Pending**

**Action NEX0035:** Transporters to undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.

**Update:** ST advised members that this had not yet been discussed within the DCMF and he now questions whether this is an appropriate body to discuss these matters anyway. In discussing whether or not, the matter should/could be progressed within a UNC workgroup or review group, RS raised concerns surrounding the possible deferring of any consideration believing that it warrants consideration into the possible different Authority models, sooner rather than later.

When asked, members felt that both NEX0027 & 0035, should be the subject of further consideration at the November Project Nexus Workstream meeting.

**Pending**

**Action NEX0036:** Joint Office to write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.

**Update:** BF advised members that the Authority's view is that it is too early in proceedings for them to provide a view. RS added that he believes that consideration within the Interruptibility sub-group is a better option and the main contact for this is Jenny Boothe.

**Pending**

## 2. PNAG Discussion Update

*A copy of the various presentation materials are available to view &/or download from the Joint Office of Gas Transporters web site at: <http://www.gasgovernance.co.uk/nexus/030910>.*

### 2.1 Impact of SMIP Prospectus

xoserve (FC) provided an overview of the 'Smart Metering Implementation Programme Prospectus' presentation and a brief summary of the main discussion points is provided, as follows:

#### Slide 6 – Data Communications Company (DCC)

FC pointed out that the Authority is seeking to confirm the full scope in early 2011. RS added that in his view, meter registration will be one of the first items any DCC sub-group will look to consider.

#### Slide 10 – Project Nexus UNC Workshops Way Forward – Option 2

SM believes that this option does have some merit, although FC was quick to point out that there remain some issues surrounding various aspects of the downstream activities.

RS suggested that Suppliers still favour development of enhanced electronic invoicing facilities. Whilst reminding members that this was captured within the initial requirements paper, FC believes that this should be placed 'on hold' for the next 4 months until more clarity is available.

SW suggested that once the DCC scope is known, members could revisit and review the development of the AMR requirements, especially any settlement aspects. FC supported this view adding that in her opinion working on settlement across the whole market is inappropriate (especially for the smaller suppliers) at this time. RS remained unconvinced, citing the fact that his main focus is aimed towards the development and management of new billing processes, believing that there is an ideal 'window of opportunity' around Nov/Dec 2010 in which to consider these. Whilst in general support of RS's suggestion, GW felt he would need a 'scope' before committing to any new work. SW agreed that xoserve could take a new

action to develop and write a Terms of Reference (scope) for a possible future Invoicing Principles Workgroup.

Slide 11 – Project Nexus UNC Workshops Way Forward – Option 3

FC pointed out that as with option 2, there remains a ‘grey area’ surrounding meter registrations and the scope of the DCC.

Slide 12 – Recommended Way Forward

SM believes that any check points should be aligned with information provision rather than a simple date in the sand approach, 4 months hence. SW pointed out that this would be subject to any invoicing process points made.

**Action NEX0038: xoserve (SW/FC) to develop and write a Terms of Reference (scope) for a possible future Invoicing Principles Workgroup.**

**2.2 Key Messages from SMIP**

Members agreed that this had been sufficiently covered under discussion of item 2.1 above.

**3. Update on the Revised Workgroup Approach and Plan**

**3.1 Topic Workgroup Timeline Tracking Plan (as at 26/08/2010)**

In considering the AMR Detailed Workgroup End Date, SW highlighted the fact that this is set to amber as she does not believe that the work will be completed on time and expects that the next workgroup meeting will need to consider this further. Members agreed with this view before accepting the plan as presented.

**4. Retrospective Updates – basic high level understanding**

BF pointed out that there was nothing new to discuss.

**5. Transitional Arrangements**

BF pointed out that there was nothing new to discuss.

**6. Topic Workgroup(s) Terms of Reference**

No workgroup terms of reference to consider at this meeting.

**7. Workgroup Reporting**

**7.1 Final Workgroup Reports**

No final workgroup reports to consider at this meeting.

**7.2 Start/End Date Progress Tracking**

BF pointed out that there was nothing new to discuss.

**7.3 Consider Topic Monthly Workgroup Reports**

No topic monthly workgroup reports to consider at this meeting.

**8. Next Steps: diary/planning**

Following discussion, BF asked, and members agreed, to the cancellation of the 05/10/10 workstream meeting with a view to then combining it with a subsequent AMR WG meeting.

Moving on, members agreed to the arranging of a new AMR WG13 face-to-face meeting on or around Friday 15/10/10, followed by an AMR WG14 possibly on Monday 01/11/10, both at locations to be decided.

Finally, members agreed to a possible combined Workstream and AMR WG15 meeting on Tuesday 16/11/10, again at a location to be decided.

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The following meetings are scheduled to take place during September through to October 2010:

<b>Title</b>	<b>Date</b>	<b>Location</b>
AMR WG12	29/09/2010	Scheduled
Workstream	05/10/2010	Cancelled.
Workstream & AMR WG13	15/10/2010	Location to be decided.
AMR WG14	01/11/2010	Location to be decided.
Workstream & AMR WG15	16/11/2010	Location to be decided.

**9. AOB**

None.

## Appendix 1

## Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0027	18.01.10	4.1	Ensure that following the production of the Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.	Workstream members	Update due at November meeting.
NEX 0035	19.05.10	5.1	Undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.	Workstream members	Update due at November meeting.
NEX 0036	11.06.10	1.1	Write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.	Joint Office (BF)	Update due at October meeting.
NEX 0038	03.09.10	2.1	Develop and write a Terms of Reference (scope) for a possible future Invoicing Principles Workgroup.	xoserve (SW/FC)	Update due at October meeting.