

UK LINK Committee Minutes
Thursday 09 September 2010
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB) Joint Office
Helen Cuin (Secretary)	(HC) Joint Office
Andy Simpson	(AS) xoserve
Ashley Collins	(AC) EDF Energy
Danielle King	(DK) E.ON UK
Dave Addison	(DA) xoserve
David Watson	(DW) British Gas
Joel Martin	(JM) Scotia Gas Networks
Lewis Plummer	(LP) xoserve
Lorraine Cave	(LC) xoserve
Joanna Ferguson	(JF) Northern Gas Networks
Mark Cockayne	(MC) xoserve
Martin Brandt	(MB) SSE
Nick Reeves	(NR) National Grid NTS
Sean McGoldrick	(SMc) National Grid NTS
Simon Trivella	(ST) Wales & West Utilities
Stephanie Shepherd	(SS) RWE npower

1. Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Review of actions

Appendix A contains a tabulated summary of actions.

UKL1164: xoserve (DA) reported that he not had any discussions this month with Shippers, SSE (MB) confirmed that a report has been requested via Chris Warner, National Grid, this report is for the same as provided last time but will exclude the last two weeks (DA confirmed that xoserve would obtain sight of the report). xoserve (MC) suggested that blank MAM IDs is picked up at future operational meetings.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1164: Closed

UKL1198: xoserve (LP) confirmed that the DME Shipper Awareness Workshop Presentation available at: http://www.xoserve.com/DME_Home.asp, details the information required. DK questioned the level of detail in the presentation. LP confirmed he would provide some additional slides.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1198: Closed

UKL1199: DA provided an update on the project which has experienced some stability issues. See item 3.7.

Chair (MiB) asked, and members agreed to carry forward the action.

Action UKL1199: Carried Forward

UKL1200: LP confirmed that an update was not available at present however xoserve are hoping to provide the information for publication with the minutes.

Chair (MiB) asked, and members agreed to carry forward the action.

Action UKL1200: Carried Forward

UKL 1201: When asked, Scotia Gas Networks (JM) confirmed that this relates to an amendment that is required to the legal text for UNC0224, involving a change from business days to calendar days. The legal text currently incorrectly states business days, which is not in line with the proposal or business rules. In due course, a Consent to Modify will be required to correct the error in the text.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1201: Closed

UKL 1202: LP confirmed that this is detailed within the UNC TPD Section M 3.8.7 (b) where a supply point changes from DM to NDM.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1202: Closed

2. Other Industry Fora

Please note: Interested parties can access Operational Forum related information at: <http://www.nationalgrid.com/uk/Gas/OperationalInfo/operationsforum/>

2.1 UNC Workstreams

MiB provided a brief update on the recent UNC modifications that may have UKL system impacts, as follows:

- 0209 “Rolling AQ”. Allocated to the Project Nexus Workstream with a report due at the 18/11/10 panel meeting;
- 0270 “Aggregated Monthly Reconciliation for Smart Meters“. Potential for significant system impacts. Allocated to a Development Work Group, with a report due at the 21/10/10 panel meeting;
- 0274 “Creation of a National Revenue Protection Service“. Allocated to a Development Work Group, with a report due at the 18/11/10 panel meeting;
- 0280 “Review of Demand Estimation UNC Section H Processes and Responsibilities“. Allocated to a Review Group, with a report due at the 18/11/10 panel meeting;
- 0282 “Introduction of a process to manage Long Term Vacant sites“. Allocated to the Distribution Workstream with a report now due at the 21/10/10 panel meeting. Potential for significant system impacts;
- 0291 “NTS Licence Special Condition C27 – Balancing Arrangements“. May require Gemini changes depending upon which option is selected. Allocated to a Review Group with a report due at 18/11/10 panel meeting.
- 0296 “Facilitating a Supply Point Enquiry Service for Non-Domestic Supply Points“. Allocated to the Distribution Workstream with a report due at the 18/11/10 panel meeting;

- 0297 “Extending Rights to Protected Information Provisions for Meter Asset Managers / Registered Metering Applicants”. At 19/08/10 panel meeting members recommended implementation. Currently with the Authority awaiting a decision;
- 0326 “Allocation of unidentified gas following the appointment of the Allocation of Unidentified Gas Expert (AUGE)”. Allocated to the Distribution Workstream with a report due at the 18/11/10 panel meeting, and
- 0333 ‘Update of the default System Marginal Buy Price and System Marginal Sell Price’. New modification with possible Gemini system impacts, to be considered at the 16/09/10 Panel meeting;

2.2 Operational Forum

MiB reported that the next meeting is scheduled to take place on 15/09/10 at the Raddison Hotel, London.

3. UK Link Modification Implementation Plan (and review of UK Link Modification Status Report)

3.1 COR 962 – Query and Workflow Management

DA confirmed that this change request is awaiting scheduling.

3.2 COR 1360 – NTS Exit Reform Phase 2

xoserve (AS) confirmed that representations had not been received. He highlighted the need to remove 2 screens, section 1 and section 21 and that the screen pack will be re-issued. The implementation date had been fixed for Sunday 17 April 2011. User trials phase 2 will start week commencing 03 March 2011, invites will be issued. There will be one file format bulk upload for OCS and OPS files, the DN file implementation date will be 01 July 2011. DA wished to seek approval of the existing screen pack with sections 1 and 21 screen removal. xoserve confirmed that they will write out flagging the two changes, confirming that no representation have been received, the note will ask for specific representation on the section removals of section to close the approval off.

3.3 COR 1909 – MIPI European Transparency Project

DA advised that this Class 1 is presented for visibility purposes only and involves changes to the internal files between Gemini and MII. The outage, which is to be notified in due course, will hopefully be in October and utilise a Sunday morning outage.

3.4 COR 2005 – Exit Reform Phase 3

AS reported that the project will start late November with a July / Aug 2011 implementation.

3.5 COR 1947 – SMP Fixed Differentials

AS reported that the project will start mid November there will no impact on external facing and the change will be done in the house keeping window. The change has to be by 01 April.

3.6 COR 1133 – Facilitating the use of AMR in a DM Elective Regime

xoserve (LC) reported that xoserve are engaged with shippers for the DM elective regime user acceptance testing, the external testing phase starts in October. The Implementation plan was approved by the UNCC.

When discussing the possible future development of options 2a & 2b, JM confirmed that this would require the raising of a new UNC modification to address the issues.

3.7 COR 962.1 – Q&WM – Change to MPRN Creation (MNC) Process

DA gave an update on the query management work plan project. He confirmed that these are fundamental changes in terms of the infrastructure, the project is being implemented on new technology and xoserve have encountered some stability issues. The plan was to undertake a pilot with network stakeholders, but due to stability issues, the pilot was not implemented. The focus on project is now to resolve these issues. The stability issue has impacted project timescales, xoserve were keen to schedule change at the end of this year, however due to stability issues they are now aiming for May/June 2011. DA confirmed he will be a position to give a better update at the next meeting.

DA indicated that use of the IE6 will be specific using a code that is compatible.

xoserve confirmed that an extended CEUG session is planned October and will issue an open invite in due course.

3.8 COR 962.2 – Q&WM – Daily Metered Contact (DMQ) Process Change

See item 3.7 above.

3.9 COR 962.3 – Q&WM – Process to Challenge UKLink Outcomes (FLE)

See item 3.7 above.

3.10 COR 962.4 – Q&WM – Cchange to add UNC – Address Update Request

See item 3.7 above.

3.11 COR 962.5 – Q&WM – Isolation Report (ISO) Process

See item 3.7 above.

3.12 CB/999/JT - Administration Changes to ECO. Format

DA thanked parties for the swift representations on this matter before confirming that the change request had been implemented on 13/08/10.

3.13 CB/1003/NJ - Update to Code Contingency for Code Contingency Guidelines Documents – Revised Performa

DA confirmed that the change request had been implemented on 13/08/10.

4. Review of Topics Status Report

4.1 xoserve Strategic Initiative

Project Nexus

DA advised members that a copy of the update report would be provided to the Joint Office of Gas Transporters for issue alongside these minutes.

5. Performance Reporting

LC reviewed the xoserve Report Pack by exception.

5.1 IS Faults logged by Shippers (xoserve Report A).

This report was accepted.

5.2 UK-Link Business Support Agreement (xoserve Report B)

This report was accepted.

5.3 Liabilities Report (xoserve Report C)

This report was accepted.

5.4 Report on Performance Problems

This report was accepted.

6. File Format and Urgent Communications (xoserve Report D)

This report was accepted.

7. Planned Outages (xoserve Report E)

This report was accepted.

xoserve anticipated that an outage will appear on next month's report in relation to the Exit Regime.

8. AOB

UNC Operational Reporting Manual Approval

NR provided the background to the proposal explaining the link to the MIPI change. He confirmed that the change to the UNC Operational Reporting Manual was minor; there are no changes to the actual manual itself, simply an increase of an additional 30 items data items. SS suggested that a UK Link communication is issued to advise parties. NR asked for approval from the members, the members approved the change with caveat that there are not issues raised. DA asked if there are any issues these need to be advised to the UK Link box before the next UNCC committee. DA asked for NR to provide a confirmation email to xoserve.

Action UKL1203: National Grid (NR)/xoserve to issue a UK Link communication regarding the UNC Operational Reporting Manual changes.

Action UKL1204: Any issues with the UNC Operational Reporting Manual changes are to be reported to the UK Link box account.

AQ Changes

DA gave a detailed update explain the impact to the SPA processing. MC confirmed that an update has been issued to operational contacts. DA asked if parties could avoid, as in previous years, submitting transactions with minimum notice periods.

MB asked about objection windows being missed, if an objection is processed on the last day would the objection still be processed considering the system constraints or would these fail validation. MB asked about the flows of information and the order of file flows

DA asked parties as they have been asked in previous years for file flows not to be left to the last minute and if possible to allow a contingency. However he confirmed that xoserve would provide further confirmation on the management of information flows for time-constrained events.

Action UKL1205: xoserve to provided further clarification on the management of file flows particularly for time-constrained events within the AQ Change Process.

IX Change Pack – Query Workflow Management

DA confirmed that a communication would be sent out seeking views from users of the ConQuest/Q system following a request from CEUG to use emails, rather than IX for contacts raised via the web.

8. Next Meeting

The October 2010 UK Link Committee meeting will be a teleconference meeting and is scheduled to commence at 10:00 am on Thursday 14 October 2010.

APPENDIX A

ACTION LOG: UK Link Committee 09 September 2010

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 1164	09/07/09	1.2 (1.1)	Contact BG <u>Shippers</u> to discuss their specific volume increase requirements for their proposed June 2010 system change (change to the MAM activity).	xoserve (DA)	Update provided. Closed
UKL 1198	10/06/10	3.9 (3.3)	Issue a note clarifying the NDM to DME scenario in respect of opening and closing reads.	xoserve (DA/LC)	Update provided. Closed
UKL 1199	12/08/10	1.2 (3.1)	Provide an update on the extent of the Query & Workflow Management implementation in Q2 2011.	xoserve (LC)	Update due at the October meeting. Carried Forward
UKL 1200	12/08/10	1.2 (3.9)	Confirm the turnaround timescales for processing replacement reads for UNC0224.	xoserve (LC)	Update due at the October meeting. Carried Forward
UKL 1201	12/08/10	1.2 (3.9)	Prepare a paper on clarifying the Business Rule 69 Business Days issues.	Transporters (JM/ST)	Update provided. Closed
UKL 1202	12/08/10	1.2 (3.9)	Confirm how they handle sites transferring from DM to NDM, specifically the D+5 loose out and how it currently fits with UNC rules and D+5 close out.	xoserve (LC)	Update provided. Closed
UKL 1203	09/09/10	8.	xoserve to issue a UK Link communication regarding the UNC Operational Reporting Manual changes.	National Grid (NR)/xoserve	Update due at October meeting.
UKL 1204	09/09/10	8.	Any issues with the UNC Operational Reporting Manual changes are to be reported to the UK Link box account.	All	Update due at October meeting.
YKL 1205	09/09/10	8.	xoserve to provided further clarification on the management of file flows particularly for time-constrained events within the AQ Change Process.	xoserve (DA)	Update due at October meeting.

*** Key to action owner**

DA David Addison, xoserve

LC Lorraine Cave, xoserve