

UK LINK Committee Minutes
Thursday 14 October 2010
via teleconference

Attendees

Mike Berrisford (Chair)	(MiB) Joint Office of Gas Transporters
Lorna Dupont (Secretary)	(LD) Joint Office of Gas Transporters
Ali Tayyar	(AT) Statoil
Ashley Collins	(AC) EDF Energy
Claire Hemmens	(CH) SSE
Danielle King	(DK) E.ON UK
Dave Addison	(DA) xoserve
David Watson	(DW) British Gas
Joanna Ferguson	(JF) Northern Gas Networks
Lewis Plummer	(LP) xoserve
Lorraine Cave	(LC) xoserve
Mark Cockayne	(MC) xoserve
Nick Reeves	(NR) National Grid NTS
Sean McGoldrick	(SMc) National Grid NTS
Simon Trivella	(ST) Wales & West Utilities
Stephanie Shepherd	(SS) RWE npower
Tim Davis	(TD) Joint Office of Gas Transporters

Apologies

Martin Brandt	SSE
---------------	-----

1. Review of Minutes and Actions

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Review of actions

Appendix A contains a tabulated summary of actions.

UKL1199: xoserve (DA) advised that he would provide an update at the November 2010.

Chair (MiB) asked, and members agreed to carry forward the action.

Action UKL1199: Carried Forward

UKL1200: xoserve (LP) confirmed that an NDM Shipper read could be processed on exit close out day. Replacement reads are issued within 2 days of submission.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1200: Closed

UKL1203: DA reported that a communication relating to this matter had been issued on 14/09/10, whilst National Grid NTS (NR) confirmed that no adverse comments had been received.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1203: Closed

UKL1204: Please refer to item 8 below.

UKL1205: LC reported that all the flows/activities were on a communication that was sent out following the last meeting. Phase 1 closed on 20/08/10, whilst Phase 2 closed on 14/09/10, and Phase 3 closed at the end of September. Phase 4 was ongoing and due to close on Friday 15/10/10. An issue was encountered on 05/10/10 where a small number of meter points had been allocated an incorrect EUC. Impacted Shippers had been contacted directly. xoserve are in the process of running the files and these are due out sometime next week. All catch ups had been completed by 03/10/10 and there were no rejections.

Chair (MiB) asked, and members agreed to close the action.

Action UKL1205: Closed

2. Other Industry Fora

MiB provided a brief update (by exception) on the recent “live” UNC modifications with a potential impact upon UKL systems, specifically highlighting the following status changes since the previous meeting:

- 0209 “Rolling AQ”. Allocated to the Project Nexus Workstream with a report due at the 18/11/10 Panel meeting;
- 0270 “Aggregated Monthly Reconciliation for Smart Meters“. Potential for significant system impacts. Allocated to a Development Work Group, with a report due at the 21/10/10 Panel meeting;
- 0274 “Creation of a National Revenue Protection Service“. Allocated to a Development Work Group, with a report due at the 18/11/10 Panel meeting;
- 0280 “Review of Demand Estimation UNC Section H Processes and Responsibilities“. Allocated to a Review Group, with a report due at the 18/11/10 Panel meeting;
- 0282 “Introduction of a process to manage Long Term Vacant sites“. Allocated to the Distribution Workstream with a report now due at the 21/10/10 Panel meeting. Potential for significant system impacts;
- 0291 “NTS Licence Special Condition C27 – Balancing Arrangements“. May require Gemini changes depending upon which option is selected. Allocated to a Review Group with a report due at 18/11/10 Panel meeting;
- 0296 “Facilitating a Supply Point Enquiry Service for Non-Domestic Supply Points“. Allocated to the Distribution Workstream with a report due at the 18/11/10 Panel meeting;
- 0326 “Allocation of unidentified gas following the appointment of the Allocation of Unidentified Gas Expert (AUGE)“. Allocated to the Distribution Workstream with a report due at the 18/11/10 Panel meeting;
- 0333 ‘Update of the default System Marginal Buy Price and System Marginal Sell Price“. Allocated to the Transmission Workstream with a report due at the 16/12/10 Panel meeting. Possible Gemini system impacts;

- 0337 “Introduction of an Inter-Day Linepack Product”. Due for consideration at the 21/10/10 Panel meeting. Possible Gemini system impacts, and
- 0341 “Manifest Errors in Entry Capacity Overruns”. Due for consideration at the 21/10/10 Panel meeting. The proposal anticipates using current Gemini system functionality.

Moving on, MiB reported that the Operational Forum had met on Wednesday 14/10/10, and information was not yet available on the National Grid website. If any presentations were made at the meeting DA will make the slides available.

The next meeting is scheduled to take place at 10:30 on Wednesday 08 December 2010 at the Radisson Grafton Hotel, London.

*Please note: Operational Forum related information can be accessed at:
<http://www.nationalgrid.com/uk/Gas/OperationalInfo/operationsforum/>*

3. UK Link Modification Implementation Plan (and review of UK Link Modification Status Report)

3.1 CRN 962 – Query and Workflow Management

Please refer to item 3.6 below.

3.2 CRN 1909 – MIPI European Transparency Project

DA advised that it is anticipated that this would be a Class 1 change with a scheduled implementation date of 07/11/10.

3.3 CRN 2005 – Exit Reform Phase 3

DA reported that the implementation date was scheduled for August 2012.

3.4 COR 1133 - Facilitating the use of AMR in a DM Elective Regime

DA reported that this was ‘on track’ for implementation on 21/11/10.

3.5 CRN 1360 – Exit Reform Phase 2

DA reported that whilst the current plan identifies an April 2011 implementation, the actual date would be provided in the November Implementation Plan.

3.6 CRN 962.1 – Q&WM – Change to MPRN Creation (MNC) Process

DA gave an update on the query management work plan project. He reported that there technical issues had been encountered in relation to the infrastructure and the remedial plan was still in progress, following which there would be an assessment period. A further update will be provided at the November meeting.

3.7 CRN 962.2 – Q&WM – Daily Metered Contact (DMQ) Process Change

Please refer to item 3.6 above.

3.8 CRN 962.3 – Q&WM – Process to Challenge UKLink Outcomes (FLE)

Please refer to item 3.6 above.

3.9 CRN 962.4 – Q&WM – Change to ADD / UNC – Address Update Request

Please refer to item 3.6 above.

3.10 CRN 962.5 – Q&WM – Isolation Report (ISO) Process

Please refer to item 3.6 above.

Moving on to consider the ‘UK Link Changes – Implemented since last UK Link Committee Meeting’ page, DA indicated that this should have shown the update to the UNCORM following the issue of the communication and closeout for comments (none received). NR reported that the UNCC had wanted to see more

detail and that this had also been discussed at the October Transmission Workstream. As a courtesy it had been brought back to UKLC. DA asked if there were any changes to the proposal. NR explained that minor immaterial changes had been made, and from a Committee perspective the document had been updated and circulated again for views. In terms of timescales, following final approval by UNCC, implementation was planned on 15/11/10.

NR explained that the data items were the same, and that some minor changes had been made to the short descriptions. Shippers present gave their approval.

Once NR has confirmed the formal implementation date, DA will show this on the Implementation Plan. NR confirmed that the National Grid website will also be updated.

4. Review of Topics Status Report

4.1 xoserve Strategic Initiative

Q&WM Process

An update on the QM process had been given earlier in this meeting.

Project Nexus

DA confirmed that a Nexus report would be provided with these minutes.

Post meeting note: a copy of the Nexus report was provided immediately following the meeting and is available to view &/or download from the Joint Office web site at: <http://www.gasgovernance.co.uk/uklc/141010>.

5. Performance Reporting – Monthly Report

MC reviewed the xoserve Report Pack by exception.

5.1 IS Faults logged by Shippers (xoserve Report A)

This report was accepted.

5.2 UK-Link Business Support Agreement Report Summary (xoserve Report B)

This report was accepted.

5.3 Liabilities Report (xoserve Report C)

This report was accepted.

5.4 Report on Performance Problems

This report was accepted.

6. File Format and Urgent Communications (xoserve Report D)

This report was accepted.

7. Planned Outages (xoserve Report E)

This report was accepted.

8. AOB

EUC Codes – current 4 digit limit potential issue

SSE (CH) asked what would happen to EUC codes when they roll past 9999. AC recalled that at the Ops Forum in June 2009 the industry was asked for opinions on the option of increasing it to 5 digits so that it would not present future problems. LC responded that this issue was currently being analysed and DA offered to provide an update on progress at the November meeting.

Action UKL1206: xoserve to provide an update on the EUC Codes current 4 digit limit potential issues analysis, and provide feedback at the November meeting.

Uniform Network Code Modification 0279

DA advised there would be a communication in tomorrow's Change Pack. The implementation date is May 2011. At the moment it was comparatively early in the analysis cycle; fields will be included but the file formats are not ready to be confirmed. It was likely that due to size the report will be issued via the IX.

DA pointed out that xoserve will effectively be giving 6 months' notice and seeking confirmation at the November meeting, but that it would not be 6 months' notice from when the formal file formats were issued. DW observed that Shippers may need to accommodate system changes, and was concerned that reduced notice might not give sufficient time to address what was required.

DA noted this and will try to give a view as to when formal notification of file formats could be made in order that Shippers could consider within their representations. He recognised that parties will need to change their gateways to receive the file formats via I'X. LC indicated that are delivery methods were also under consideration, and further assessment would be undertaken.

2011 Calendar Dates, Non Business Days and MOD613 File Format Timetable

DA apologised for errors in the recent communications. Implementation dates have been corrected around the dates for the large capacity/commodity invoices and xoserve may need to seek approval to implement the change outside of the 'normal' schedule.

DA then referred to the Non Business Days and the Mod613 File Formats Timetable and asked if there were any objections to what was proposed. No objections were received and formal approval was given.

Q&WM Process – Technical Update

DA reported that File Formats were to be issued for ConQuest in November. He pointed out that the timetable had slipped because of the focus on the technical issue. Rather than issue a communication tomorrow, he proposed to issue one in 2 or 3 weeks' time with further process change details. He intended to issue the Change Pack around 29/10/10 or 05/11/10, and seeking Shipper views on this proposal. Formal approval will be sought, supported by a 10 day consultation period, although not necessarily at the November UKLC.

AC referred to the latest communication from ConQuest and suggested that DA might need to notify SPAA of this to update their processes. DA noted this and thanked AC for bringing it to his attention.

DA then informed members that one comment had been received in response to the recent communication relating to the use of email communications - this will be made available shortly. Options are being analysed and DA will put together a presentation/flow diagram to demonstrate how far delivery could be guaranteed using email. The Shipper comment received requested that the IX file should be continued and this was under consideration. An update will be issued to both the Committee and CEUG (ConQuest External User Group) in due course.

CH then raised a point with DA referring to the Information Commissioner/Amsterdam/security of data issues. In response, DA agreed to take a new action to discuss the matter with his legal colleagues before providing a response. AC suggested that consideration could be given to using a Zip File or Password Protected Files.

Action UKL1207: xoserve (DA) to prepare both a presentation on the potential ConQuest email/IX communication options, including a legal view on security data issues, and thereafter issue to the UKLC and CEUG in due course.

File Formats Update

LC reported that a note was issued yesterday. The UAT period had finished, and changes were required to 3 output files, which xoserve was proposing to amend to ensure consistency across regimes. The document issued yesterday explained what these are. UK Link Committee approval was required. LP will amend the file formats and will resubmit for approval in tomorrow's Change Pack.

Consent to Modify C038

LP reported that Scotia Gas Networks had produced a CTM in respect of legal text associated with UNC0224, specifically reference UNC TPDM3.8.4(b). A copy of the CTM can be found on the Joint Office website. It will be discussed at the October Panel meeting before being submitted to Ofgem for consideration.

9. Next Meeting

The November 2010 UK Link Committee meeting will be a teleconference meeting and is scheduled to commence at 10:00 am on Thursday 11 November 2010.

ACTION LOG: UK Link Committee 14 October 2010

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 1199	12/08/10	3.1	Provide an update on the extent of the Query & Workflow Management implementation in Q2 2011.	xoserve (LC)	Update due at the November meeting.
UKL 1200	12/08/10	3.9	Confirm the turnaround timescales for processing replacement reads for UNC0224.	xoserve (LC)	Closed
UKL 1203	09/09/10	7.1	xoserve to issue a UK Link communication regarding the UNC Operational Reporting Manual changes.	National Grid (NR)/xoserve	Closed
UKL 1204	09/09/10	7.1	Any issues with the UNC Operational Reporting Manual changes are to be reported to the UK Link box account.	All	Closed
UKL 1205	09/09/10	7.1	xoserve to provided further clarification on the management of file flows particularly for time-constrained events within the AQ Change Process.	xoserve (DA)	Closed
UKL 1206	14/10/10	8.	Provide an update on the EUC Codes current 4 digit limit potential issues analysis, and provide feedback at the November meeting.	xoserve (LC/DA)	Update due at November meeting.
UKL 1207	14/10/10	8.	Prepare both a presentation on the potential ConQuest email/IX communication options, including a legal view on security data issues, and thereafter issue to the UKLC and CUG in due course.	xoserve (DA)	Update due at November meeting.

*** Key to action owner**

DA David Addison, xoserve

LC Lorraine Cave, xoserve