

**Project Nexus**  
**High Level AQ 3 Workgroup Minutes**  
**Friday 16 April 2010**  
**National Grid Office, 31 Homer Road, Solihull**

**Attendees**

|                             |       |                                  |
|-----------------------------|-------|----------------------------------|
| John Bradley (Chair)        | (JB)  | Joint Office of Gas Transporters |
| Mike Berrisford (Secretary) | (MiB) | Joint Office of Gas Transporters |
| Alan Raper                  | (AR)  | National Grid Distribution       |
| Chris Warner                | (CW)  | National Grid Distribution       |
| David Watson                | (DW)  | British Gas Trading              |
| Fiona Cottam                | (FC)  | xoserve                          |
| Gareth Evans                | (GE)  | WatersWye Associates             |
| Gary Regan                  | (GR)  | Total Gas & Power                |
| George Glen*                | (GG)  | ScottishPower                    |
| Jemma Woolston*             | (JW)  | Shell Gas Direct                 |
| Joanna Ferguson             | (JF)  | Northern Gas Networks            |
| Joel Martin                 | (JM)  | Scotia Gas Networks              |
| Lisa Harris*                | (LH)  | Shell Gas Direct                 |
| Mark Jones                  | (MJ)  | Scottish & Southern Energy       |
| Michele Downes              | (MD)  | xoserve                          |
| Peter Thompson              | (PT)  | Customer Representative          |
| Sallyann Blackett           | (SB)  | E.ON UK                          |
| Sean McGoldrick             | (SMG) | National Grid NTS                |
| Sham Afonja                 | (SA)  | RWE npower                       |
| Stefan Leedham              | (SL)  | EDF Energy                       |
| Steve Mulliganie            | (SM)  | Onshore Consulting               |
| Steve Nunnington            | (SN)  | xoserve                          |

**Apologies**

|                |                                  |
|----------------|----------------------------------|
| Bob Fletcher   | Joint Office of Gas Transporters |
| Simon Trivella | Wales & West Utilities           |

\* via a teleconference link

**1. Review of Minutes & Actions**

JB welcomed everyone to the meeting.

*Copies of all the presentation materials are available to view &/or download from the Joint Office web site at: <http://www.gasgovernance.co.uk/nexus/160410>.*

**1.1 Review of Minutes**

The minutes of the 23 March 2010 meeting were accepted.

**1.2 Review of Actions**

**Action AQ002:** All members to consider the impact of AQ on any future transitional arrangements requirements and provide feedback at the next meeting.

**Update:** Members agreed that this action had been completed. **Closed**

**Action AQ005:** xoserve to produce a set of high-level principles for the next meeting (16 April 2010).

**Update:** JB informed members that the high-level principles be discussed under item 2.1 below. **Closed**

## **2. Scope & Deliverables**

### **2.1 High Level Principles**

JB undertook an on-line review of the high-level principles document making amendments in-line with discussions around the table.

Several important points were raised for consideration such as:

- customers would wish to be comfortable with any proposed alternative to AQ;
- iGT requirements will need to be considered at some point, and
- appreciation of the actual rollout of the system compared to the timing of the completion of Project Nexus is needed.

In concluding discussions, members approved the high-level principles document as amended.

### **2.2 Risk Monitoring**

FC advised members that no major risks had been identified at this time.

JB asked, and members agreed that there were no risks to discuss at this point.

### **2.3 Transitional Arrangements – inc impact of AQ**

JB asked, and members agreed that this matter had been sufficiently covered in item 2.1 above.

## **3. Workgroup Report**

### **3.1 Preparation of the Monthly/Final Report**

FC suggested adopting a similar approach to preparation of the Allocation Workgroup Final Report whereby the members reviewed the document and thereafter the Joint Office published it on their web site for comments. Should any 'material' changes be identified then the workgroup could either reconvene in person or conduct a teleconference meeting to discuss further.

Moving on, JB undertook an on-screen review of the final workgroup report in line with discussions.

Following discussions, JB agreed to prepare and publish (under the 16/04/2010 meeting documentation) the final workgroup report with a view to providing members with 5 business days to provide comments/responses, before formally submitting the report to the next Project Nexus Workstream meeting, for their approval.

## **4. Workgroup Process**

### **4.1. Agree actions to be completed ahead of the next meeting.**

It was agreed that this is highly likely to be the final meeting of this Workgroup, therefore no new actions would be assigned.

## **5. Diary Planning**

JB informed members that following completion of the Final Workgroup Report, and subject to no additional concerns being identified, this workgroup had now completed its work. However, should any new issues be raised, an extraordinary teleconference meeting could be convened.

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The following meetings are scheduled to take place during April/May 2010:

| <b>Title</b>       | <b>Date</b> | <b>Location</b>                      |
|--------------------|-------------|--------------------------------------|
| AMR 2 Workgroup    | 20/04/2010  | ENA, 52 Horseferry Road, London.     |
| SP Rec 3 Workgroup | 27/04/2010  | NG Offices, 31 Homer Road, Solihull. |
| Workstream         | 11/05/2010  | ENA, 52 Horseferry Road, London.     |
| AMR 3 Workgroup    | 12/05/2010  | ENA, 52 Horseferry Road, London.     |
| AMR 4 Workgroup    | 26/05/2010  | TBC.                                 |

**6. AOB**

None.

## Appendix 1

## Action Table - 16 April 2010

| Action Ref | Meeting Date | Minute Ref | Action   | Owner        | Status Update                     |
|------------|--------------|------------|--|--------------|-----------------------------------|
| AQ002      | 09.03.10     | 3.4        | Consider the impact of AQ on any future transitional arrangements requirements and provide feedback at the next meeting. | All members  | Update provided.<br><b>Closed</b> |
| AQ005      | 23.03.10     | 5.0        | Produce a set of high-level principles for the next meeting (16 April 2010).   | xoserve (SN) | Update provided.<br><b>Closed</b> |