

## Project Nexus Workstream Minutes

### Friday 15 October 2010

at the Holiday Inn, 61 Homer Road, Solihull

#### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Chris Warner	(CW)	National Grid Distribution
Fiona Cottam	(FC)	xoserve
Gareth Evans	(GE)	Waters Wye Associates
Joel Martin	(JM)	Scotland Gas Networks
Lisa Harris	(LH)	Shell
Martin Brandt	(MB)	Scottish & Southern Energy
Michele Downes	(MD)	xoserve
Peter Thompson	(PT)	Customer Representative
Sean McGoldrick	(SMc)	National Grid NTS
Steve Mullinganie	(SM)	Gazprom

#### 1. Introduction

BF welcomed all to the meeting.

##### 1.1 Review of Minutes

The minutes of the previous meeting were accepted.

##### 1.2 Review of actions

**Action NEX0027:** xoserve (SW) to ensure that following the production of the Data Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.

**Update:** Chair (BF) reminded those present that this action would be discussed at the November Project Nexus Workstream meeting.

**Pending**

**Action NEX0035:** Transporters to undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.

**Update:** BF reminded those present that this action would be discussed at the November Project Nexus Workstream meeting.

**Pending**

**Action NEX0036:** Joint Office to write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.

**Update:** BF advised those present that having previously written to the Authority, no formal response had yet been received. However, he is aware that the Authority are currently planning to host many Smart Metering meetings in the forthcoming months and these will be added to the Joint Office calendar as soon as the dates are made public.

**Pending**

**Action NEX0038:** xoserve to develop and write a Terms of Reference (scope) for a possible future Invoicing Principles Workgroup.

**Update:** BF advised those present that this would be covered under item 2.1 below. When asked, those present agreed to close the action.

**Closed**

## 2. Invoicing Principles Workgroup

*A copy of the various presentation materials are available to view &/or download from the Joint Office of Gas Transporters web site at: <http://www.gasgovernance.co.uk/nexus/151010>.*

### 2.1 Terms of Reference Development

xoserve (FC) provided a brief overview of the 'Invoicing Mechanism Principle Topic Workgroup Terms of Reference' document (v0.1 dated 07/10/2010), highlighting that most of the IRR comments that would be in scope are primarily high-level, aspirational (best practices) requirements, which possibly questions the benefit of conducting specific individual invoicing meetings at this stage and until further market information becomes available.

Moving through the document, FC pointed out that currently credit information is held within the respective Transporter's individual credit systems. National Grid NTS (SMc) suggested that consideration of, and development of, aspects of the future credit requirements maybe better served by raising a UNC modification in due course. Gazprom (SM) also suggested that he believes that as discussions in the various topic workgroups continue and develop, the subject of invoicing requirements will need to be revisited whilst also being mindful of any emerging (new) modifications.

FC informed those present that she believes that clarity from the Authority over what Smart Metering solution options are preferred, should surface in early 2011 (possible January).

Whilst parties readily acknowledged that the Project Nexus work undertaken to date has been useful, one member indicated his frustration at what he sees as a lack of (Nexus) progress and anticipates raising a new UNC modification in due course, to address his (and his company's) more immediate business issues and requirements.

In closing, Chair (BF) asked, and parties agreed to put the matter of the Invoicing Terms of Reference 'on hold' until such a time as the Authority's Smart Metering information is made available in early 2011.

## 3. Update on the Revised Workgroup Approach and Plan

### 3.1 Topic Workgroup Timeline Tracking Plan (as at 11/10/2010)

FC apologised for the late provision of the plan before providing a brief verbal update. She went on to highlight that the next AMR Detailed Workgroup meeting is scheduled for 16/11/10 and the work area is currently marked as amber to reflect a slight slippage.

## 4. Retrospective Updates – basic high level understanding

FC pointed out that there was nothing new to discuss on this matter, as it too, is a Smart Metering dependency.

## 5. Transitional Arrangements

BF pointed out that there was nothing new to discuss and once again, this is a Smart Metering dependency.

**6. Topic Workgroup(s) Terms of Reference**

No workgroup terms of reference to consider at this meeting.

**7. Workgroup Reporting**

**7.1 Final Workgroup Reports**

No final workgroup reports to consider at this meeting.

**7.2 Start/End Date Progress Tracking**

BF pointed out that there was nothing new to discuss.

**7.3 Consider Topic Monthly Workgroup Reports**

No topic monthly workgroup reports to consider at this meeting.

**8. Next Steps: diary/planning**

The following meetings are scheduled to take place during November and December 2010:

<b>Title</b>	<b>Date</b>	<b>Location</b>
AMR WG14	01/11/2010	31 Homer Road, Solihull.
Workstream & AMR WG15	16/11/2010	31 Homer Road, Solihull.
Workstream (CANCELLED)	07/12/2010	ENA, Horseferry Road, London.
Workstream	10/12/2010	tbc.

**9. AOB**

Restarting 'On-hold' Topic Areas

Water Wye Associates (GE) requested that consideration should be given to recommencing work on the Nexus topic areas that are currently 'on-hold'. He indicated that he would prefer to start planning these meetings now, rather than wait for Smart Metering discussions commencing, as these would 'tie up' everyone's time and considerations once started.

BF suggested that planning a December meeting to refresh everyone of the high-level principles previously agreed would be beneficial.

In closing discussions, parties agreed to rearranging the 07/12/2010 Workstream meeting to take place on 10/12/2010, primarily to consider future (2011 onwards) requirements. FC indicated that due to previous commitments, xoserve could only attend a meeting in the local Solihull area.

**Action NEX0039: Joint Office (MiB) to rearrange the Tuesday 07/12/2010 Project Nexus Workstream meeting to now take place on Friday 10/12/2010 and confirm the location (preferably Solihull).**

## Appendix 1

## Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX 0027	18.01.10	4.1	Ensure that following the production of the Central Communications Provider prospectus, issues identified for consideration under the SPA heading (customer access to data, meter read submission time, Supplier access to behavioural information) are included in the SPA ToR.	Workstream members	Update due at November meeting.
NEX 0035	19.05.10	5.1	Undertake consideration of the SOQ parameters under a No AQ regime at the next DCMF meeting.	Workstream members	Update due at November meeting.
NEX 0036	11.06.10	1.1	Write to the Authority to seek their view on what, when and how much information they would require from Project Nexus before being in a position to make an informed decision on setting the most appropriate 'tipping point' for the transition between dumb and smart meters.	Joint Office (BF)	Update due at November meeting.
NEX 0038	03.09.10	2.1	Develop and write a Terms of Reference (scope) for a possible future Invoicing Principles Workgroup.	xoserve (SW/FC)	Update provided. <b>Closed</b>
NEX 0039	15.10.10	9.	Rearrange the Tuesday 07/12/2010 Project Nexus Workstream meeting to now take place on Friday 10/12/2010 and confirm the location (preferably Solihull).	Joint Office (MiB)	Update due no later than 26/11/10.