

**DSC Change Completion Report (CCR)**

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| **Change Title** | iGT Sites where the Confirming Shipper is not the Elected Shipper |
| **Change reference number (XRN)** | 4328 |
| **Xoserve Project Manager**  | Jo Duncan |
| **Email address** | Joanne.duncan@xoserve.com |
| **Contact number** | 0121 623 2653 |
| **Target Change Management Committee date** | November 2018 |
| **Date of Solution Implementation** | 10/08/18 |
| **Section 1: Overview of Change Delivery** |
| XRN4328 was raised to create a monthly report to Shippers where the confirming shipper on an iGT MPRN is not the elected Shipper for that MPRN. Since UKLink go live on 1st June 2017, there have only been 12 instances of this, therefore from September should there be any further instances the details shall be sent to the Elected Shipper. If you do not receive a report then there are no instances for yourselves for that month.The total count will also be reported too at the monthly iGT UNC Modification Workstream.There have been no changes to the scope or the requirements of this report during the development along with no changes to the core systems. It was requested that a new service charge should be developed, however due to the low volumes it can be managed across the entire Shipper community and will be issued to the specific Change Management distribution list.Due to the Change congestion currently experienced within the delivery team the original forecasted delivery date of May was not met and was instead delivered in August with no outstanding actions or defects.*There are no additional changes to the service charges or RTB Costs.* |
| **Section 2: Confirmed Funding Arrangements** |
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| **Gas Industry Participant** | **BER Share of Cost** | **Actual Share of Cost** | **BER Cost Value** | **Actual Cost Value** |
| **Shippers** | 100% | 100% | £8,600 - £9,500 | £6,543 |
| **IGTs** |  |  |  |  |
| **DNOs** |  |  |  |  |
| **Transmission** |  |  |  |  |
| **DN’s & IGT** |  |  |  |  |

The original BER cost included additional system changes to accommodate the requirements, however after analysis it was determined that this was not required and this has been reflected in the total cost. |
| **Section 3: Provide a summary of any agreed scope changes** |
| N/A  |
| **Section 4: Detail any changes to the Xoserve Service Description** |
| *Please describe any changes to the definition of the specific Xoserve service areas, and within them the service lines, which are associated with the project. Use the following link as a reference to the Xoserve service areas:*[Service Description Table](https://www.gasgovernance.co.uk/sites/default/files/ggf/page/2018-02/Service%20Description%20Table%20V4%20live%20clean%20for%20publication%2016%20Feb%202018.xlsx) |
| **Section 5: Provide details of any revisions to the text of the UK Link Manual** |
| N/A no changes |
| **Section 6: Lessons Learnt** |
| Lessons learned or lessons learnt are experiences distilled from a project that should be actively taken into account in future projects. Please insert the top 3 key learnings from the delivery of this change.* Volumetrics analysis and Requirement drill down should happen at the beginning of all report Change Proposals and Change requests to determine the validity of the report and the value output
* Engagement of delivery teams is required early on to prevent delays of approving documentation
* Open and honest communication channels were very effective within Xoserve
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**Please send completed form to:** **box.xoserve.portfoliooffice@xoserve.com**

**Document Version History**

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| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 0.1 | Draft | 30/08/18 | Jo Duncan | Initial Draft |
| 1.0 | Internally approved | 03/09/18 | Jo Duncan | Internally approved |

**Template Version History**

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| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 17/07/18 | Rebecca Perkins | Template approved at ChMC on 11th July |