**Request Report**

**DSC CoMC Consent for Disclosure of Information**

**Principle that the MAM Portfolio data (as defined in the Data Portfolio Matrix DES view) disclosure rule applies to other delivery mechanism e.g. reports.**

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| --- | --- |
| Prepared by | Andy Miller |
| Submitted for | Decision. |
| Decision details | The CoMC is requested to determine whether the general disclosure permission associated with DES portfolio data can be extended to other delivery mechanisms for supply meter points within the MAM portfolio. |
| Date | 5 October 2018 |

1. **Introduction and background**

UNC modification 0649S Update to UNC to formalise the Data Enquiry Service Permissions Matrix, and iGT UNC modification 115 Update to IGT UNC to formalise the Data Permissions Matrix, established the Data Permissions Matrix (DPM) which can be found here [link] and delegated authority for disclosure of data to parties on the DMP to the DSC Contract Management Committee (CoMC).

MAM id is linked to a supply meter point with effective from and to dates. It is from this id that the portfolio view is established.

The DPM sets out the data items available to MAMs in their portfolio view.

1. **Proposal**

The CoMC is requested to approve the principle that if data is available to a MAM in their DES portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

For the avoidance of doubt the proposal does not include any data MAMs are permitted to receive that is not shown in the DES portfolio view.

1. **Data items**

The data items in MAM DES portfolio view are shown in Appendix A.

1. **Privacy Impact Assessment**

Where the disclosure of information includes the processing of personal data a Privacy Impact Assessment may be required.

Xoserve has considered the various tests that may be applied and considers that none of these are met and so a Privacy Impact Assessment is not required.

The tests (and answers) applied in determining whether a Privacy Impact Assessment was required were:

1. Will the project involve the collection of new information about individuals?

No

1. Will the project compel individuals to provide information about themselves?

No

1. Will information about individuals be disclosed to organisations or people who have not previously had routine access to the information?

No, Suppliers already have access to a number of supply point information services.

1. Are you using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?

No

1. Does the project involve you using new technology that might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition.

No

1. Will the project result in you making decisions or taking action against individuals in ways that can have a significant impact on them?

No

1. Is the information about individuals of a kind particularly likely to raise privacy concerns or expectations? For example, health records, criminal records or other information that people would consider to be private.

No

1. Will the project require you to contact individuals in ways that they may find intrusive?

No

1. Will the disclosure of information utilise new technology for Xoserve?

No.

1. Will the disclosure include information that identifies a vulnerable customer?

No

1. Will the disclosure release mass data to a party?

No

1. Will the disclosure include information that identifies an occurrence of theft of gas.

No

1. Will the disclosure require a fundamental change to Xoserve business

No

1. **Commercial model**

MAMs take the DES service under a commercial contract with Xoserve which is largely based upon the DSC. This same contract would be used for other data provision mechanisms.

1. **Method of delivery of portfolio reporting services**

This will be agreed with the relevant MAM, but could include; email reports, USB delivery, shared area delivery.

1. **CoMC determinations**

The CoMC is requested to approve the principle that if data is available to a MAM in their DES portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

**Appendix A. MAM DES portfolio view data items**

|  |  |  |
| --- | --- | --- |
| **DATA TYPE** | **DATA ITEM** | **MAM PORTFOLIO** |
| Supply Meter Point Information | Meter Point Reference Number | Yes |
| Supply Meter Point Information | LSP | Yes |
| Supply Meter Point Information | Address | Yes |
| Supply Meter Point Information | Postcode | Yes |
| Supply Meter Point Information | Network Name | Yes |
| Supply Meter Point Information | Network Short Code | Yes |
| Supply Meter Point Information | SMP Status | Yes |
| Supply Meter Point Information | Current Supplier | Yes |
| Supply Meter Point Information | Current Supplier Short Code | Yes |
| Supply Meter Point Information | Confirmation Effective Date | Yes |
| Supply Meter Point Information | Meter Link Code | Yes |
| Supply Meter Point Information | LDZ ID | Yes |
| Supply Meter Point Information | Network Owner EFD | Yes |
| Supply Meter Point Information | Twin Stream Site Indicator | Yes |
| Supply Meter Point Information | UPRN | Yes |
| Supply Meter Point Information | Related Meter Point Reference Number(s) | Yes |
| Related Meter Points | MSN | Yes |
| Meter Asset Data | Manufacturer | Yes |
| Meter Asset Data | Model | Yes |
| Meter Asset Data | Meter Type | Yes |
| Meter Asset Data | Year of Manufacture | Yes |
| Meter Asset Data | Installation Date | Yes |
| Meter Asset Data | Device Status | Yes |
| Meter Asset Data | Number of Dials | Yes |
| Meter Asset Data | Units | Yes |
| Meter Asset Data | Imperial Indicator | Yes |
| Meter Asset Data | Meter Mechanism | Yes |
| Meter Asset Data | Meter Capacity | Yes |
| Meter Asset Data | Location | Yes |
| Meter Asset Data | Correction Factor | Yes |
| Meter Asset Data | Gas Act Owner | Yes |
| Meter Asset Data | MAM Short Code | Yes |
| Meter Asset Data | MAM EFD | Yes |
| Meter Asset Data | SMSO ID | Yes |
| Meter Asset Data | SMS Operating Entity EFD | Yes |
| Meter Asset Data | Installing Supplier | Yes |
| Meter Asset Data | Installing Supplier Short Code | Yes |
| Meter Asset Data | First SMETS Installation Date | Yes |
| Meter Asset Data | IHD Install Status | Yes |
| Meter Asset History | Meter Serial Number | Yes |
| Meter Asset History | Reason Code | Yes |
| Meter Asset History | Effective Date | Yes |
| Meter Asset History | Meter Type | Yes |
| Meter Asset History | Manufacturer | Yes |
| Meter Asset History | Model | Yes |
| Meter Asset History | Year of Manufacture | Yes |
| Meter Asset History | Number of Dials | Yes |
| Meter Asset History | Meter Capacity | Yes |
| Meter Asset History | Correction Factor | Yes |
| Meter Asset History | Meter Mechanism | Yes |
| Meter Asset History | Imperial Indicator | Yes |
| Meter Asset History | Units | Yes |
| Meter Asset History | Location | Yes |
| Convertor Asset Data | Effective Date | Yes |
| Convertor Asset Data | Serial Number | Yes |
| Convertor Asset Data | Dials Corrected | Yes |
| Convertor Asset Data | Manufacturer | Yes |
| Convertor Asset Data | Year of Manufacture | Yes |
| Convertor Asset Data | Model | Yes |
| Convertor Asset Data | Device Status | Yes |