

**DSC Change Proposal**

**Change Reference Number: XRN4806**

Customers to fill out all of the information in this colour

Xoserve to fill out all of the information in this colour

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| **Section A1: General Details** |
| **Change Title** | Additional data at National Level to support UIG Allocation validation |
| **Date Raised** | 09/11/2018 |
| **Sponsor Organisation** | Scottish Power |
| **Sponsor Name** | Mark Bellmen |
| **Sponsor Contact Details** | mark.bellman@scottishpower.com |
| **Xoserve Contact Name** | Leanne Jackson |
| **Xoserve Contact Details**  | Leanne.Jackson@Xoserve.com  |
| **Change Status** | Proposal / With DSG / Out for Consultation / **Voting** / Approved or Rejected |
| **Section A2: Impacted Parties** |
| **Customer Class(es)** | [x]  Shipper[ ]  National Grid Transmission[ ]  Distribution Network Operator[ ]  IGT |
| **Section A3: Proposer Requirements / Final (redlined) Change** |
| Xoserve to provide the additional information at national level to support customers with the validation of UIG Allocation on a monthly basis for the previous calendar month:1.     National Daily Metered volumes, split Class1 and Class2 (and Class2 split by EUC Band), by Day and by LDZ.o   Currently only Total DM by LDZ available from National Grid Data Item explorer. 2.      National Product Class 3 & 4 Rolling AQ split by Product Class, EUC Band, Day and LDZo   Currently only one day per month is available through UK Link Secure site  3.       Total Market data for the Scottish LDZs LC/LS/LO/LW/LT, for each LDZ for each day* Total Demand kWh
* Total Daily Metered KWh, split PC1/2, PC2 split by EUC band
* Total NDM Demand kWh
* Total NDM Rolling AQ by Product Class 3&4 and EUC Band by Day

All data to be closed out D+5 dataThe information will be published in a secure area. |
| **Proposed Release** | **RX / Adhoc as soon as possible (data)** |
| **Proposed Consultation Period**  | [x]  10 Working Days[ ]  20 Working Days[ ]  30 Working daysOther: |
| **Section A4: Benefits and Justification**  |
| **Benefit Description***What, if any, are the tangible benefits of introducing this change?* *What, if any, are the intangible benefits of introducing this change?* | Providing additional data at a national level will aid the validation of UIG Allocation. |
| **Benefit Realisation** *When are the benefits of the change likely to be realised?* | Immediately following delivery |
| **Benefit Dependencies** *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* | None identified |
| **Section A5: Final Delivery Sub Group Recommendations** |
| *Until a final decision is achieved, please refer to section C of the form.***Recommend deliver a daily position on a monthly basis for all LDZ’s.****Recommend data delivered as soon as possible (outside release), held on secure area of Xoserve.com****The recommendations are also supported by UIG workgroup** |
| **Final DSG Recommendation** | **Approve** / Reject / Defer |
| **DSG Recommended Release** | Release X: Feb / Jun / Nov XX or **Adhoc** (ASAP) |
| **Section A6: Funding** |
| **Funding Classes**  | [x]  Shipper 100% [ ]  National Grid Transmission XX% [ ]  Distribution Network Operator XX% [ ]  IGT XX%  |
| **Service Line(s)** | DSC Service Area 6: Annual Quantity, DM Supply Point Capacity and offtake rate reviews |
| **ROM or funding details**  |  |
| **Funding Comments**  | Zero costed change delivered by UIG taskforce FTE |
| **Section A7: CHMC Recommendation**  |
| **Change Status** | [x]  Approve – Issue to DSG[ ]  Defer – Issue to Consultation[ ]  RejectShipper Users approved this change to proceed to DSG at the ChMC meeting on 12th December 2018. |
| **Industry Consultation** | [ ]  10 Working Days[ ]  20 Working Days[ ]  30 Working daysOther: |
| **Expected date of receipt for responses (to Xoserve)** | XX/XX/XXXX |
| **DSC Consultation** |
| **Issued**  | [ ]  Yes[ ]  No |
| **Date Issued** |  |
| **Comms Ref(s)** |  |
| **Number of Responses** |  |
| **Section A8: DSC Voting Outcome** |
| **Solution Voting**  | [x]  Shipper Approve / Reject / NA / Abstain[ ]  National Grid Transmission Approve / Reject / NA / Abstain [ ]  Distribution Network Operator Approve / Reject / NA / Abstain[ ]  IGT Approve / Reject / NA / Abstain  |
| **Meeting Date**  | XX/XX/XXXX |
| **Release Date** | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA |
| **Overall Outcome**  | Approved for Release X / Rejected  |

**Please send the completed forms to:** **mailto:box.xoserve.portfoliooffice@xoserve.com**

**Section C: DSC Change Proposal: DSG Discussion**

**(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)**

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| **Section C1: Delivery Sub-Group (DSG) Recommendations**  |
| **DSG Date** | **19/11/18** |
| **DSG Summary** |
| LW provided an overview of this Change Proposal to DSG. This Change Proposal was raised by Scottish Power and is related to UIG. The purpose of the change is to deliver aggregated data for each Shipper. The Change Proposal has not been approved at ChMC yet, but LW asked DSG to review the requirements.LW explained that this change could be delivered quickly as the UIG Taskforce could deliver it; the quicker the requirements are identified, the sooner it can be implemented.**Action 1116: DSG to support Xoserve with the development of requirements for XRN4806 - Additional data at National Level to support UIG Allocation validation.** |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C2: Delivery Sub-Group (DSG) Recommendations**  |
| **DSG Date** | **03/12/2018** |
| **DSG Summary** |
| ES presented slides 52 to 54 to DSG. ES explained this change: Scottish Power is seeking additional information to support them with UIG validation. Currently, this change only applies to Scotland’s Local Distribution Zones (LC/LS/LO/LW/LT). ES wanted to know whether the Shipper attendees would like to see the scope increase to other LDZs. No comment was received from DSG. Emma then presented a set of options for how the additional information could be hosted; please refer to slide 52 for the options. The general consensus was to publish the additional information on Xoserve, and send an email notification to the interested parties within the industry. Please refer the slides to view the specific considerations for hosting and publication. |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C3: Delivery Sub-Group (DSG) Recommendations**  |
| **DSG Date** | **17/12/2018** |
| **DSG Summary** |
| LW presented the Change Proposal to DSG. LW explained we went through this at the last meeting and that no one has come back with feedback for any specific data items. LW advised that this will be developed in the UIG workshop. |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

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| **Section C4: Delivery Sub-Group (DSG) Recommendations**  |
| **DSG Date** | **04/02/2019** |
| **DSG Summary** |
| ES informed DSG that attendees of UIG workgroup meeting held 22nd January 2019 agreed the scope of the change and support included extending to all LDZ’s. Also information to be hosted in a secure area of Xoserve.com. With supported delivery ASAP. |
| **Capture Document / Requirements** | N/A |
| **DSG Recommendation** | N/A |
| **DSG Recommended Release** | N/A |

**Appendix 1**

**Change Prioritisation Variables**

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

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| **Change Driver Type**  | [ ]  CMA Order [ ]  MOD / Ofgem [ ]  EU Legislation [ ]  License Condition [ ]  BEIS [ ]  ChMC endorsed Change Proposal [ ]  SPAA Change Proposal [ ]  Additional or 3rd Party Service Request [x]  Other*(please provide details below)* Xoserve Internal CR (business improvement initiative) |
| **Please select the customer group(s) who would be impacted if the change is not delivered** | [x] Shipper Impact [ ] iGT Impact [ ] Network Impact [ ] Xoserve Impact [ ] National Grid Transmission Impact  |
| **Associated Change reference Number(s)** |  |
| **Associated MOD Number(s)** |  |
| **Perceived delivery effort** | [x]  0 – 30 [ ]  30 – 60 [ ]  60 – 100 [ ]  100+ days  |
| **Does the project involve the processing of personal data?** *‘Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’ – includes MPRNS.* | [ ]  Yes *(If yes please answer the next question)* [ ]  No  |
| **A Data Protection Impact Assessment (DPIA) will be required if the delivery of the change involves the processing of personal data in any of the following scenarios:**  | [ ]  New technology [ ]  Vulnerable customer data [ ]  Theft of Gas[ ]  Mass data [ ]  Xoserve employee data[ ]  Fundamental changes to Xoserve business[ ]  Other*(please provide details below)* *(If any of the above boxes have been selected then please contact The Data Protection Officer (Sally Hall) to complete the DPIA.*  |
| **Change Beneficiary** *How many market participant or segments stand to benefit from the introduction of the change?*  | [x]  Multiple Market Participants [ ]  Multiple Market Group [ ]  All industry UK Gas Market participants [ ]  Xoserve Only [ ]  One Market Group [ ]  One Market Participant  |
| **Primary Impacted DSC Service Area**  | Service Area 5: Metered Volume and Metered Quantity |
| **Number of Service Areas Impacted**  | [ ]  All [ ]  Five to Twenty [x]  Two to Five [ ]  One  |
| **Change Improvement Scale?** *How much work would be reduced for the customer if the change is implemented?* | [x]  High [ ]  Medium [ ]  Low  |
| **Are any of the following at risk if the change is not delivered?**  |
| [ ]  Safety of Supply at risk [ ] Customer(s) incurring financial loss [ ]  Customer Switching at risk |
| **Are any of the following required if the change is delivered?**  |
| [ ]  Customer System Changes Required [ ]  Customer Testing Likely Required [ ]  Customer Training Required  |
| **Known Impact to Systems / Processes** |
| **Primary Application impacted** | [x] BW [ ]  ISU [ ]  CMS [ ]  AMT [ ]  EFT [ ]  IX [ ]  Gemini [ ]  Birst [ ]  Other *(please provide details below)* |
| **Business Process Impact**  | [ ] AQ [ ] SPA [ ] RGMA[x] Reads [ ] Portal [ ] Invoicing ☐ Other *(please provide details below)*  |
| **Are there any known impacts to external services and/or systems as a result of delivery of this change?** | [ ]  Yes *(please provide details below)*[ ]  No |
| **Please select customer group(s) who would be impacted if the change is not delivered.**  | [x]  Shipper impact [ ]  Network impact [ ]  iGT impact [ ]  Xoserve impact [ ]  National Grid Transmission Impact |
| **Workaround currently in operation?** |
| **Is there a Workaround in operation?**  | [ ]  Yes [x]  No |
| **If yes who is accountable for the workaround?**  | [ ] Xoserve[ ]  External Customer [ ]  Both Xoserve and External Customer |
| **What is the Frequency of the workaround?**  |   |
| **What is the lifespan for the workaround?**  |  |
| **What is the number of resource effort hours required to service workaround?**  |   |
| **What is the Complexity of the workaround?**  | [ ]  Low *(easy, repetitive, quick task, very little risk of human error)* [ ]  Medium *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)* [ ]  High *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)*  |
| **Change Prioritisation Score** | 39% |

**Document Control**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 1  | Draft  | 27/04/18  | Anesu Chivenga  |  |
| 2 | Approval | 23/11/18 | Rachel Taggart | Notes from DSG meeting on 19th November added |
| 3 | With DSG | 10/12/18 | Richard Johnson | Notes from DSG meeting on 3rd December added |
| 4 | With DSG | 14/12/18 | Richard Johnson | Notes from ChMC meeting on 12th December added |
| 5 | With DSG | 27/12/18 | Richard Johnson | Notes from DSG meeting on 17th December added |
| 6 | With DSG | 04/02/19 | Charan Singh | Notes from DSG meeting on 4th February added  |