DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | 4914 | | | |
| Change Title: | MOD 0651- Retrospective Data Update Provisions | | | |
| Date Raised: | 25/03/2019 | | | |
| Sponsor Representative Details: | Organisation: | Cadent | | |
| Name: | Andy Clasper | | |
| Email: | [Andy.clasper@cadentgas.com](mailto:Andy.clasper@cadentgas.com) | | |
| Telephone: | 07884113385 | | |
| Xoserve Representative Details: | Name: | Paul Orsler | | |
| Email: | [Paul.orsler@xoserve.com](mailto:Paul.orsler@xoserve.com) | | |
| Telephone: | 0121 623 2060 | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| Other | <If [Other] please provide details here> |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Change Description: | Following Ofgem’s decision to approve UNC Modification 0651‘*Changes to Retrospective Data Update Provisions’* a change is needed to progress the delivery of requirements set out in this Modification.  Modification 0651 specifies that the CDSP will facilitate an industry wide Asset Data Cleansing exercise, allowing Shippers an opportunity to correct pre-existing asset data discrepancies by submitting an extract of their respective portfolio to Xoserve. Xoserve will then work collaboratively with Shippers to compare datasets and share outputs before agreeing on the course of action to be taken to apply updates to the Supply Point Register. In addition, 0651 sets out the principles of an enduring Retrospective Update solution which will allow Shippers to correct asset data discrepancies as and when these are identified. The principles of the change are outlined below;  **Data Cleansing Exercise**  • Shippers to provide asset data as maintained within their systems in an agreed format  • Xoserve to compare the data contained in both sources (Shipper dataset and UK Link)  • Highlight any anomalies and cleanse, applying the same process as was undertaken for data validation during Project Nexus  • Shipper able to provide Metered Volume within agreed format for relevant retrospective update period  • Xoserve process Consumption Adjustment and apply calculate charges  With respect to the Data Cleansing Exercise, a number of business rules were articulated in Mod0651 and can be found below:  The following activities will form the basis of the exercise:  1. The CDSP to provide pre-notification of the Retrospective Update Data cleansing exercise 60 Business Days prior to the agreed data extract date.  2. The CDSP will provide to each Shipper User an extract of their Supply Point portfolio as held on the Supply Point Register on the agreed data extract date.  3. Shipper Users to take an extract (asset portfolio extract) of the data held within their respective systems.  4. The asset Portfolio extract will include, but will not be limited to, the data items outlined within the Retrospective Data Update Candidate Data Items table (as detailed within the spreadsheet below).    The data items required within the asset portfolio extract will form part of the UK Link Manual and will be determined by the DSC Change Management Committee.  5. Shipper Users to submit their asset portfolio extract to the CDSP within 20 Business Days of the agreed extract date.  6. The CDSP will complete a portfolio comparison exercise within 20 Business Days of the receipt of the asset portfolio extract.  7. The CDSP will identify, and report, any data misalignment, discussing these with the individual Shipper User and following agreement, will apply the relevant updates to the Supply Point Register.  8. Where deemed necessary by the Shipper User, a Consumption Adjustment may also be requested in conjunction with the relevant asset portfolio data.  9. Any Consumption Adjustment request will be subject to the existing conditions and validations in place as part of the Request for Adjustments (RFA) process.  **Enduring Retrospective Data Update ‘Timestamp’ solution**  • Asset data corrected via automated process (i.e. file submission)  • Applicable to current Asset only  • Data will be ‘timestamped’ - notifying the date retrospective update was applied to system  • Data will be presented with correct Effective Dates to relevant organisations e.g. file flows, Data Enquiry etc  • Start & End Reads to be provided by Shipper  • Shipper provides Metered Volume as part of file submission for whole period  • Xoserve process Consumption Adjustment  • Financial Adjustments based on volume provided  Further details on the Modification including the associated UNC Legal Text can be found on the Joint Office website;  <https://www.gasgovernance.co.uk/0651> | |
| Proposed Release: | Clarification is to be sought with regards to the implementation of the proposed Data Cleansing Exercise.  It is envisaged that the Enduring Retrospective Data Update ‘Timestamp’ Solution will be a Major Release to UK Link systems. | |
| Proposed Consultation Period: | 10 Working Days | 20 Working Days |
| 30 Working Days | Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | Providing functionality that allows Shippers to adhere with the Uniform Network Code Legal Text, which will be implemented when UNC Modification 0651 becomes effective. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Immediately after implementation of this change. |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | Shipper participation will be key to support this change in achieving the desired objectives as outlined in the Modification. |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations

|  |  |  |  |
| --- | --- | --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* | | |
| Approve | Reject | Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY | | |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | Shipper | XX % |
| National Grid Transmission | XX % |
| Distribution Network Operator | 100% |
| IGT | XX % |
| Other <please specify> | XX % |
| Service Line(s) | **Service Area 1 – Manage Supply Point Registration**  **Service Area 3 – Record, Submit Data in Accordance with UNC, Service Area 5 – Metered Volume and Quantity**  **Service Area 7 – NTS Capacity, LDZ Capacity, Commodity, Reconciliation, Adhoc Adjustment and Balancing Invoices**  The implementation of this change will see new Service Lines created to support the provision of Retrospective Data Update functionality for Shipper Users as a Direct, Code Service under the Data Service Contract Service Description Table. | |
| ROM or funding details: |  | |
| Funding Comments: | The Service Areas listed above are closest aligned to the Change Proposal requirements. An Alternative Service Area may need to be used in order to recover the costs of the change in line with the proposed funding class split. This will need to be determined by Change Management Committee. | |

# A7: ChMC Recommendation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 20 Working Days | |
| 30 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | Click here to enter a date. | |
| Comms Ref(s): |  | |
| Number of Responses: |  | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

Version Control

# Document

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
|  |  |  |  |  |

# Template

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |