DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |
| --- | --- |
| Change Reference: | XRN4866 |
| Change Title: | Removal of validation on uncorrected read (UIG Recommendation) |
| Date Raised: | 05/02/2019 |
| Sponsor Representative Details: | Organisation: | Xoserve |
| Name: | Alex Stuart |
| Email: | Alex.Stuart@xoserve.com  |
| Telephone: | 07793463675 |
| Xoserve Representative Details: | Name: | Xoserve |
| Email: | Leanne.Jackson@xoserve.com |
| Telephone: | 07779030956 |
| Change Status: | [ ]  Proposal | [ ]  With DSG | [ ]  Out for Review |
| [x]  Voting | [ ]  Approved | [ ]  Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | [x]  Shipper | [ ]  Distribution Network Operator |
| [ ]  NG Transmission | [ ]  IGT |
| [ ]  Other | <If [Other] please provide details here> |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |
| --- | --- |
| Change Description: | In conjunction with change XRN4621 due for November 2019 release, we require the system UK Link to remove the validation on the uncorrected read to prevent it from being rejected on rejection code MRE00458 (New uncorrected reading is less than previous uncorrected reading) |
| Proposed Release: | Release Nov  |
| Proposed Consultation Period: | [x]  10 Working Days | [ ]  20 Working Days |
| [ ]  30 Working Days | [ ]  Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | This will ensure that the reads submitted by the shippers will be accepted and loaded into UK Link rather than it being rejected which will in turn result in true consumption being billed and reads being used to allow the rolling AQ calculation to take place. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Upon the introduction of the removal of the validation on UK Link. This will also remove the need for the manual work around to be performed which is raised under a separate CP. |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | This is recommended to go in with XRN4621 |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations

|  |  |
| --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* |
| [ ]  Approve | [ ]  Reject | [ ]  Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | [x]  Shipper | 100~~33~~ % |
| [ ]  National Grid Transmission | XX % |
| [x]  ~~Distribution Network Operator~~ | ~~67 %~~ |
| [ ]  IGT | XX % |
| [ ]  Other <please specify> | XX % |
| Service Line(s) | DSC Service Area 5: Metered Volume and QuantityDS-CS SA5 – 06: Receipt and submission of valid Meter Readings for Primary Supply Meter and for Sub-deduct Supply Meter |
| ROM or funding details: |  |
| Funding Comments: | The above funding changes were agreed at ChMC on 13th March 2019.22/03/2019 - this change is expected to have no impact to the DSC service lines. |

# A7: ChMC Recommendation – 13th March 2019

|  |  |  |  |
| --- | --- | --- | --- |
| Change Status: | [x]  Approve ( to proceed to DSG) | [ ]  Reject | [ ]  Defer |
| Industry Consultation: | [ ]  10 Working Days | [ ]  20 Working Days |
| [ ]  30 Working Days | [ ]  Other [Specify Here] |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | [x]  Yes | [x]  No |
| Date Issued: | 12/04/2019 |
| Comms Ref(s): | 2293.5 – RJ – ES (Solution Review) |
| Number of Responses: | 1 approval |

# A8: DSC Voting Outcome

|  |  |  |
| --- | --- | --- |
| Solution Voting: | [ ]  Shipper | Please select. |
| [ ]  National Grid Transmission | Please select. |
| [ ]  Distribution Network Operator | Please select. |
| [ ]  IGT | Please select. |
| Meeting Date: | Click here to enter a date. |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA |
| Overall Outcome: | [ ]  No | [ ]  Yes | If [Yes] please specify <Release> |

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Section C: DSG Discussion

# C1: Delivery Sub-Group (DSG) Recommendations

(To be removed if no DSG Discussion is required; Xoserve to collate where DSG discussions occur)

|  |  |
| --- | --- |
| DSG Date: | 18/03/2019 |
| DSG Summary: | (SH) presented this Change Proposal to DSG which came from the UIG Task Force Recommendations. The change process to remove validation on uncorrected read for class 1 and 2 as currently these are not utilised but are resulting in rejectuonss.SH talked DSG through Appendix One, which indicates that this Change Proposal has a prioritisation score of 32%. PO confirmed DSG are happy with the scoring. |
| Capture Document / Requirements: | <Insert where appropriate> |
| DSG Recommendation: | [ ]  Approve | [ ]  Reject | [ ]  Defer |
| DSG Recommended Release: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY |

Section D: High Level Solution Options

# D1: Solution Options

|  |  |
| --- | --- |
| Solution Option Summary: | 1. Read validation of Uncorrected Read Value to be removed

*No other options are to be considered* |
| Implementation Date for this Solution Option: | November 2019 |
| Xoserve preferred option:(including rationale) | 1. Read validation of Uncorrected Read Value to be removed

Only way to implement this change is to remove the read validation on the Uncorrected Reading where a corrector is installed and an Uncorrected Read is provided. The check to be removed is where the submitted read needs to follow on from the previous actual read in UK Link. |
| DSG preferred solution option:(including rationale) | 1. Read validation of Uncorrected Read Value to be removed

Only way to implement this change is to remove the read validation on the Uncorrected Reading where a corrector is installed and an Uncorrected Read is provided. The check to be removed is where the submitted read needs to follow on from the previous actual read in UK Link. |
| Consultation closeout: | 30/04/2019 |

Section E: Industry Response Solution Options Review

# E1: Organisation’s preferred solution option

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | ScottishPower |
| Name: | Claire Louise Roberts |
| Email: | Clairelouise.Roberts@scottishPower.com |
| Telephone: | 01416145930 |
| Organisation’s preferred solution option, including rationale taking into account costs, risks, resource etc. | Only option 1 considered |
| Implementation Date: | [x]  Approve | [ ]  Reject | [ ]  Defer |
| Xoserve preferred solution option: | [x]  Approve | [ ]  Reject | [ ]  Defer |
| DSG preferred solution option: | [x]  Approve | [ ]  Reject | [ ]  Defer |
| Publication of consultation response: | [x]  Publish | [ ]  Private |

# E2: Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | Thank you for your response. |

Appendix 1

# Change Prioritisation Variables

Xoserve uses the following variables set for each and every change within the Xoserve Change Register, to derive the indicative benefit prioritisation score, which will be used in conjunction with the perceived delivery effort to aid conversations at the DSC ChMC and DSC Delivery Sub Groups to prioritise changes into all future minor and major releases.

## Change Details

|  |  |  |
| --- | --- | --- |
| Change Driver Type: | [ ]  CMA Order | [ ]  MOD / Ofgem |
| [ ]  EU Legislation | [ ]  License Condition |
| [ ]  BEIS | [x]  ChMC endorsed Change Proposal |
| [ ]  SPAA Change Proposal | [ ]  Additional / 3rd Party Service Request |
| [ ]  Other | <If [Other] please provide details here> |
| Customer group(s) impacted if the change is not delivered: | [x]  Shipper | [ ]  IGT | [x]  Network |
| [ ]  Xoserve | [ ]  NG Transmission | [ ]  NTS |
| [ ]  Other | <If [Other] please provide details here> |
| Associated Change Ref Number(s): | XRN4621 | Associated MOD Number(s): | N/A |
| Perceived delivery effort (days): | [x]  0-30 | [ ]  30-60 |
| [ ]  60-100 | [ ]  100+ |
| Does the change involve the processing of personal data? | ‘Any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’ - includes MPRNS. | [ ]  Yes (if selected please answer the next question) |
| [x]  No |
| A Data Protection Impact Assessment (DPIA) will be required if the change involves the processing of personal data in any of the following scenarios: | [ ]  New Technology  | [ ]  Theft of Gas |
| [ ]  Mass Data | [ ]  Xoserve Employee Data |
| [ ]  Vulnerable Customer Data | [ ]  Fundamental changes to Xoserve |
| [ ]  Other | <If [Other] please provide details here> |
| (If any of the above boxes have been selected then please contact the Information Security team (Kevin Eltoft-Prest) to complete the DPIA. |
| Change Beneficiary:*How many market participant or segments stand to benefit this change?* | [ ]  Multiple Market Participants  | [x]  Multiple Market Group |
| [ ]  All UK Gas Market Participants | [ ]  Xoserve Only |
| [ ]  One Market Group | [ ]  One Market Participant |
| Primary Impacted DSC Service Area: | Service Area 5: Metered Volume and Metered Quantity |
| Number of Service Areas Impacted: | [x]  One | [ ]  Two to Five |
| [ ]  Five to Twenty | [ ]  All |
| Improvement Scale? | [ ]  High | [ ]  Medium | [x]  Low |
| Are any of the following at risk if the change is not delivered? | [ ]  Safety of Supply at risk |
| [ ]  Customer(s) incurring financial loss |
| [ ]  Customer Switching at risk |
| Are any of the following required if the change is delivered? | [ ]  Customer System Changes Required |
| [ ]  Customer Testing Likely Required |
| [ ]  Customer Training Required |
| Primary Application impacted: | [ ]  BW | [ ]  ISU | [ ]  CMS |
| [ ]  AMT | [ ]  EFT | [ ]  IX |
| [ ]  Gemini | [ ]  Birst | [ ]  API |
| [x]  Other | **UK Link** |
| Business Process Impacted: | [ ]  AQ | [ ]  SPA | [ ]  RGMA |
| [x]  Reads | [ ]  Portal | [ ]  Invoicing |
| [ ]  Other | <If [Other] please provide details here> |
| Any known impacts to external services and/or systems as a result of this change? | [ ]  Yes | <If [Yes] please provide details here> |
| [x]  No |

## Workaround Details

|  |  |  |
| --- | --- | --- |
| Workaround in operation? | [x]  Yes | If [No] please do not continue completing the [Workaround Details] section |
| [ ]  No |
| Who is accountable for the workaround? | [x]  Xoserve | [ ]  External Customer | [ ]  Both |
| What is the Frequency of the workaround? | Daily |
| What is the lifespan for the workaround? | 01/11/2019 |
| What is the number of resource effort hours required to service workaround? | One FTE required for workaround |
| What is the Complexity of the workaround? | [x]  Low | *(easy, repetitive, quick task, very little risk of human error)* |
| [ ]  Medium | *(moderate difficult, requires some form of offline calculation, possible risk of human error in determining outcome)* |
| [ ]  High | *(complicate task, time consuming, requires specialist resources, high risk of human error in determining outcome)*  |

## Prioritisation Score

|  |  |
| --- | --- |
| Change Prioritisation Score: | 32% |

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1 | Proposal | 05/02/2019 | Xoserve | CP Raised |
| 2 | Proposal | 13/02/2019 | Xoserve | Late submission for Feb ChMC, raised as an AOB and received confirmation to go ahead and assess if the change can be included in the November 2019 release. This will then be formally approved at ChMC next month if we can include. |
| 3 | With DSG | 15/02/2019 | Xoserve | Appendix added |
| 4 | With DSG | 15/03/2019 | Xoserve | Updated with outcome from ChMC on 13th March 2019 |
| 5 | With DSG | 22/03/2019 | Xoserve | Funding comments updated |
| 6 | With DSG | 22/03/2019 | Xoserve | Updated with notes from DSG meeting 18th March 2019 |
| 7 | Out for review | 12/04/2019 | Xoserve | Sent out for Solution Review with the April Change Pack |
| 8 | Voting | 01/05/2019 | Xoserve | Reps added |

# Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |