Data Permissions Matrix – Conditionality Document

**Table of Contents**

[1. Document Purpose 2](#_Toc39152364)

[2. Process for amending this document 3](#_Toc39152365)

[3. Data Permissions Matrix User types 3](#_Toc39152366)

[Alt Han Company 4](#_Toc39152367)

[Citizens Advice Bureau and Citizens Advice Bureau Scotland 4](#_Toc39152368)

[Energy Theft Tip-Off Service (ETTOS) 4](#_Toc39152369)

[Gas Transporter (Distribution Network) 4](#_Toc39152370)

[Independent Gas Transporter 4](#_Toc39152371)

[Industrial and Commercial Consumer 4](#_Toc39152372)

[Meter Asset Manager 4](#_Toc39152373)

[Meter Asset Provider 4](#_Toc39152374)

[National Grid 4](#_Toc39152375)

[Price Comparison Website and Third-Party Intermediary 4](#_Toc39152376)

[Shipper 4](#_Toc39152377)

[Supplier 4](#_Toc39152378)

[The holder of the smart meter communications licence 4](#_Toc39152379)

[Theft Risk Assessment Service (TRAS) 4](#_Toc39152380)

[4. Version Control 4](#_Toc39152381)

# Document Purpose

Uniform Network Code (UNC), **General Terms, Section D – CDSP and UK Link** defines the Data Permissions Matrix (DPM):

*5.2.1 (g) a document prepared and managed by the CDSP which sets out the data items available to the Parties ~~by service (i.e. application programming interface/Data Enquiry Service/Telephone)~~ (the “Data Permissions Matrix”).*

The purpose of this Data Permissions Matrix – Conditionality Document is to provide a summary of the User types set out within the DPM and includes details such as any specific conditionality agreed by the Data Services Contract (DSC) Contract Management Committee (CoMC) to allow a User type access to data.

The DPM – Conditionality Document will form part of the DPM. For the avoidance of doubt, in the event of an inconsistency between the provisions of the DPM and the DPM – Conditionality Document, the DPM will take precedent.

The Central Data Service Provider (CDSP) will be responsible for maintaining the DPM – Conditionality Document. Any proposed changes to format of the DPM – Conditionality Document must be agreed by the DSC CoMC before being implemented. *Please see Section 2 of this document for the details around amending the document.*

The document proposes to include the following information for the User types within the DPM:

# Process for amending this document

In relation to content changes to the DPM – Conditionality Document, where a Disclosure Request Report is submitted and approved by DSC CoMC to allow access to data to a User type, the associated updates to DPM will be reflected in the DPM – Conditionality Document by the CDSP and published on Xoserve.com for visibility.

Please note, the Disclosure Request Report template will also include a view of the information that will be provided for that User type within the DPM – Conditionality Document ahead of being updated officially.

For structural changes to DPM – Conditionality Document, this must be approved by the CoMC.

Any DSC Party or the CDSP may propose an amendment to this document by following the process set out below:

1) If the amendment is proposed by a DSC Party, details of the proposed amendments can be shared with CDSP with sufficient time to enable CDSP to share with all CoMC Representatives a minimum of 5 business days prior to the CoMC where approval will be sought.

2) If CDSP propose the amendments, CDSP will share the amendments with CoMC a minimum of 5 business days prior to the CoMC where approval will be sought.

3) Proposed amendments to be added to the agenda for the CoMC where approval will be sought.

4) CoMC Representatives and CDSP to review the amendments.

5) Any comments relating to the amendments to be discussed at CoMC.

6) Approval of any amendments to be given at CoMC.

7) Once approved CDSP will:

* update the document with the approved amendments;
* update the version control on the final page of this document; and
* arrange for the updated document to be published

The DPM – Conditionality Document should be officially reviewed by the CDSP on an annual basis with the outcome being reported back the CoMC. This review should ensure that the information in the DPM aligns with that set out within the DPM – Conditionality Document, plus assess if the structure of the document is still suitable.

# Data Permissions Matrix User types

The below confirms the User types which are included within the DPM and provides the relevant details as stated within the document purpose.

### Alt Han Company

**Organisation Details / Recognised Role**

Name: Alt Han Company Limited (AltHANCo)

Company Number: 10002859

**Background**

The Alternative Home Area Network Company (AltHANCo) has been established as a special purpose company to allow all GB energy suppliers to deliver Alternative Home Area Network (Alt HAN) technological solutions and services.

AltHANCo was added to the DPM as a new User type on 01 March 2019 through the implementation of UNC Modification [0668S](https://www.gasgovernance.co.uk/0668) and IGT UNC Modification [116](https://www.igt-unc.co.uk/modifications/open-modifications/igt116-enabling-permissions-provision-information-alt-han-company-support-smart-metering-roll/).

**Purpose of Access to Data**

The lawful basis under GDPR and the Data Protection Act 2018 for the data to be shared with AltHANCo is ‘legitimate interests’. It is in the legitimate interests of:

(1) energy suppliers because they have a legal obligation under Standard Conditions 49.2 and 49.6 of the Gas Supply Licence to ensure Alt HAN activities are carried out, including activities which:

(a) are designed to determine which premises or groups of premises may benefit from the installation of Alt HAN Equipment;

(b) involve the establishment and maintenance of a database of such premises;

(c) are designed to establish which types of Alt HAN Equipment are likely to be the most cost-effective;

(2) energy consumers living in properties that can’t connect to standard Smart metering technology - who should not be discriminated against because of their property type and have the same access to the benefits of Smart Meters as other UK homes. The main properties affected are high density buildings such as tower blocks (with single meter rooms in basements) and some large properties. As stated above, it is estimated some 200,000 buildings with 1,500,000 consumers are impacted by this issue.

**Special Conditionality**

Data items and conditionality to give AltHANCo the permissions to receive data via reporting mechanism was agreed through the approval of a Disclosure Request Report - [Alt Han Company (Alt Han Co) Request for Ongoing Provision of Supply Point Portfolio Information](https://www.gasgovernance.co.uk/dsc-contract/200319).

A number of data items allowable to them have masking properties present along with overriding report exclusions (not for specific data items).  These conditionality rules are specified below.

**Overriding Report Exclusions:**

* Class 1 Supply Meter Points to be excluded
* Any Supply Meter Point with an AMR fitted to be excluded
* All twin stream Supply Meter Points to be excluded
* Special Meter Supply Points (Unique Sites) to be excluded; *however, LPG sites would be included*
* Any Supply Meter Point with a Corrector to be excluded
* Any Supply Meter Point with a Meter Point Status of DE or EX to be excluded
* Supply Meter Points with an AQ greater than 200,001 will be excluded
* Any Supply Meter Points with a meter asset with capacity above 11 cubic metres will be excluded

**Data Item Conditionality:**

* *Meter Mechanism:* Any value but S1, S2, NS will be masked (i.e. set to NULL)
* *Supply Meter Point AQ:* AQ Values to be converted into Ranges (actual AQ value not provided)
  + 0 - 30,000
  + 30,001 – 73,200
  + 73,200 – 200,000

**Review Timescales:**

* Xoserve send data to AltHANCo on a quarterly basis
* The service is expected to last two year by which the analysis is anticipated to be completed.

*This will be reviewed and once completed, the AltHANCo would be removed from the DPM*

**Commercial Model**

* A Third-Party Services Contract is in place between Xoserve and the AltHanCo to allow the release of the data

### Citizens Advice Bureau and Citizens Advice Bureau Scotland

### Energy Theft Tip-Off Service (ETTOS)

### Gas Transporter (Distribution Network)

### Independent Gas Transporter

### Industrial and Commercial Consumer

### Meter Asset Manager

### Meter Asset Provider

### National Grid

### Price Comparison Website and Third-Party Intermediary

### Shipper

### Supplier

### The holder of the smart meter communications licence

### Theft Risk Assessment Service (TRAS)

# Version Control

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| --- | --- | --- | --- |
| **Version** | **Date:** | **Author** | **Status** |
| 0.1 | 30/04/2020 | Ellie Rogers | Draft for review |