DSC Change Completion Report (CCR)



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| **Change Title** | Retro Proof of Concept |
| **Change reference number (XRN)** | 4914 |
| **Xoserve Project Manager** | Thomas Lineham |
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| **Contact number** | 0121 229 2413 |
| **Target Change Management Committee date** | 13th January 2021 |
| **Date of Solution Implementation** | N/A – Proof of Concept Exercise |
| **Section 1: Overview of Change Delivery** | |
| Modification 0651 specifies that Xoserve will facilitate an industry wide Asset Data Cleansing exercise, allowing Shippers an opportunity to correct pre-existing asset data discrepancies by submitting an extract of their portfolio to Xoserve  In addition, 0651 sets out the principles of an enduring Retrospective Update solution which will allow Shippers to correct asset data discrepancies as and when these are identified  Change Proposal XRN4914 was raised by Cadent Gas on 25th March 2019  Xoserve gained approval of a BER, to work with a 3rd Party (Innova), who would support in the provision of a Proof of Concept (POC). The POC for Retro to assess current data position set out to design and provide a data file loading mechanism, a virtual environment, a data store, analytical software architecture with resources and associated service wrappers for the duration of the POC  The proof of concept also set out to identify the differences between data sets received from Shippers and existing data held within the UK Link System and other industry data, the cause of the mismatches  by defining rules to categorise and to drill down to the relevant mismatches for reporting  The proof of concept intended to generate output and notify Shippers of their findings; together with feeding the strategy for the next steps – i.e. what available options exist to support customers with the data mismatches identified including the option of an enduring solution  Included below are the Market Level outputs from both Step 1 (High Level like for like assessment) and Step 2 (Detailed analysis) of the POC exercise for Retro.  **Step 1 Market Level Output**    **Step 2 Market Level Output**     |  |  |  |  | | --- | --- | --- | --- | | **Xoserve Service Area** | **Xoserve Service Line** | **(+/-) Projected Change in Annual Cost** | **(+/-)Actual Change in Annual Cost** | | N/A | N/A | N/A | N/A | | |
| **Section 2: Confirmed Funding Arrangements** | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **XRN4914** | | | | | | **Gas Industry Participant** | **BER Share of Cost** | **Actual Share of Cost** | **BER Cost Value** | **Actual Cost Value** | | **Shippers:** |  |  |  |  | | **IGTs** |  |  |  |  | | **DNOs** | 100% | 100% | £270,000 | £241,995 | | **Transmission** |  |  |  |  | | **DN’s & IGT** |  |  |  |  |   **Summary of Associated Costs History**   * BER Approved by DN Change representatives in October 2019 * Costs will allocated to the Retrospective data update investment line within the 20/21 Business Plan | |
| **Section 3: Provide a summary of any agreed scope changes** | |
| There were no additional scope changes as part of the Retro Proof of Concept | |
| **Section 4: Detail any changes to the Xoserve Service Description** | |
| There were no changes to the Xoserve Service Description as part of the delivery of the Retro Proof of Concept (POC) | |
| **Section 5: Provide details of any revisions to the text of the UK Link Manual** | |
| There were no revisions to the text of the UK Link Manual as part of the delivery of the Retro Proof of Concept (POC) | |
| **Section 6: Lessons Learnt** | |
| Lessons Learned have been captured from the internal Stakeholders for this release and have been captured with the Xoserve R&N Platforms Lessons Learned Log.  Please note that the key lessons received were as follows;  **Positive**   * Good balanced approach in streamlining the level of project governance documentation for the setup of the POC * Technical communication was robust between the teams Xoserve/Innova * Good overall internal communication, with daily calls and appropriate interactions throughout the pilot and convivial atmosphere to meet the common objectives   **Negative**   * Running the tool multiple times for shippers for e.g. 5 modifications when this should be only done once (as opposed to modifying to all shippers) – (modify per shipper) * Shippers not always following the rules e.g. CSV files leading to a significant increase in the amount of issues to resolve, which indicates a breakdown in comms and compliance requirement * Running different processes for different shippers – leading to the process being tailored to individual shippers which has an impact on time – the expectation is that was that we would have a common conformance for all shippers | |

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**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 0.1 | For Review | 11/12/20 | Tom Lineham | Initial draft of document created for internal Xoserve review. |
| V1.0 | Approved | 04/01/21 | Tom Lineham | Doc Approved |
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**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 17/07/18 | Rebecca Perkins | Template approved at ChMC on 11th July |
| 3.0 | Approved | 19/12/18 | Heather Spensley | Moved onto Xoserve’s new Word template in line with new branding |