DSC Change Completion Report (CCR)



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| **Change Title** | DNO and NTS Invoices to Shippers and DNs VAT compliance |
| **Change reference number (XRN)** | XRN5135 |
| **Xoserve Project Manager** | James Barlow |
| **Email address** | [James.Barlow@xoserve.com](mailto:James.Barlow@xoserve.com) |
| **Contact number** | 0121 229 2802 |
| **Target Change Management Committee date** | 07/04/2021 |
| **Date of Solution Implementation** | 20/03/2021 |
| **Section 1: Overview of Change Delivery** | |
| Before the successful delivery of this change, not all data items defined as required, by HMRC, for an invoice to be considered VAT compliant in the UK, were present on all invoices issued by the CDSP to, or on behalf of, the DNs. The data items that were identified as previously missing are:  • Customer Registered Trading Name  • Customer Registered Trading Address  • Vendor Address (Gemini only)  The full list of data items required can be found [here](https://www.gov.uk/vat-record-keeping/vat-invoices).  This change successfully sought to use new functionality to populate fields within the existing invoice file format with the data required to ensure the invoice meets UK VAT regulations. Within the delivery of the change the project team also oversaw a manual piece of work to make the required data updates to the Gemini system.  During the build and test phase of change delivery, Xoserve were able to complete the required development, test and assurance activity completely within the scope of Minor Release Drop 9 (MiR 9) and did not require the additional resource that was initially forecast. Therefore, there are no additional costs incurred by customers in order to deliver this change above those required for MiR 9.   |  |  |  |  | | --- | --- | --- | --- | | **Xoserve Service Area** | **Xoserve Service Line** | **(+/-) Projected Change in Annual Cost** | **(+/-)Actual Change in Annual Cost** | | DSC Service Area 7: NTS Capacity, LDZ Capacity, Commodity, Reconciliation, Ad-hoc adjustment and balancing invoices |  | 0 | 0 | | |

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| **Section 2: Confirmed Funding Arrangements** |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Gas Industry Participant** | **BER Share of Cost** | **Actual Share of Cost** | **BER Cost Value** | **Actual Cost Value** | | **Shippers:** |  |  |  |  | | **IGTs** |  |  |  |  | | **DNOs** | 83% | N/A | 62,250 | 0 | | **Transmission** | 17% | N/A | 12.750 | 0 | | **DN’s & IGT** |  |  |  |  | |
| **Section 3: Provide a summary of any agreed scope changes** |
| **N/A** |
| **Section 4: Detail any changes to the Xoserve Service Description** |
| **N/A** |
| **Section 5: Provide details of any revisions to the text of the UK Link Manual** |
| **N/A** |
| **Section 6: Lessons Learnt** |
| **N/A** |

**Please send completed form to:** [**box.xoserve.portfoliooffice@xoserve.com**](mailto:box.xoserve.portfoliooffice@xoserve.com)

**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 0.1 | Peer Review | 26/03/2021 | James Barlow | All sections created |
| 0.2 | Second Peer Review | 26/03/2021 | James Barlow | Updates from original review |
| 0.3 | Awaiting ChMC Approval | 26/03/2021 | James Barlow | Internal review complete |