DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN 5379 | | | |
| Change Title: | Class 1 Read Service Procurement Exercise | | | |
| Date Raised: | 24/06/2021 | | | |
| Sponsor Representative Details: | Organisation: | Xoserve | | |
| Name: | Ellie Rogers | | |
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| Xoserve Representative Details: | Name: | Ellie Rogers | | |
| Email: | Ellie.Rogers@xoserve.com | | |
| Telephone: | 01212 292 185 | | |
| Business Owner: | TBC | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| All | Other <Class 1 read Service Providers> |
| Justification for Customer Class(es) selection | The future Class 1 read service (from 01 April 2023) will be procured by the CDSP on behalf of Shippers and therefore they are an impacted Customer Class.  DNs, NG Transmission and IGTs all have site(s) within their network area which are in scope of the Class 1 read service and therefore have also been detailed as an impacted Customer Class. | |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Problem Statement: | The current contracts for the Class 1 Read Service between the DNOs and the Daily Metered Service Providers (DMSPs) will expire on 31 March 2023. From 01 April 2023, Modification 0710 will be implemented, and a new contract must become effective between the CDSP and the Class 1 Service Provider. To ensure this happens, a procurement process is required to appoint a Service Provider and put in place a new contract. | |
| Change Description: | [Modification 0710S](https://www.gasgovernance.co.uk/sites/default/files/ggf/book/2020-10/Final%20Modification%20Report%200710S%20v2.0.pdf) was raised to obligate the CDSP to take on Class 1 Read Service provision on behalf of Shippers. This was to transfer the obligation to provide the Class 1 Supply Meter Point Read Service from the Transporters to the CDSP. The Change Proposal [XRN5218 - CDSP provision of Class 1 read service](https://www.xoserve.com/change/change-proposals/xrn-5218-cdsp-provision-of-class-1-read-service/) was previously raised to carry out a novation of the existing contracts currently in place between the DNOs and the DMSPs, across to the CDSP. The decision was taken in June 2021, by the DNOs with the existing contracts in place for the Class 1 read service to continue with the current contracts and service as is until the contract expiry. The current contracts for this service expire on 31 March 2023.  To confirm, the CDSP will not novate the existing contracts for the Class 1 read service, the CDSP will run the procurement exercise to appoint a Service Provider and new contract as of 01 April 2023.  As a result of Modification 0710, it will be the responsibility of the CDSP to appoint a new Service Provider on behalf of Shippers, to provide the Class 1 Daily Read Service from 01 April 2023 onwards.  This Change Proposal has been raised in order to proceed with the procurement exercise to procure a new Service Provider for this service. | |
| Proposed Release: | TBC  The new Service Provider contract will become effect as of 01 April 2023. The release date will be dependant on required system changes which will need to be considered. | |
| Proposed Consultation Period: | 10 Working Days | 15 Working Days |
| 20 Working Days | Other [Specify Here] |

# A4: Benefits and Justification

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| --- | --- |
| Benefit Description: | This Change Proposal will allow time and effort from the necessary areas of the business to effectively follow the procurement process to appoint a Service Provider under a new contract for the Class 1 read service. The benefit is the appointment of a Service Provider on behalf of Shippers, to provide the Class 1 read service. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | During the procurement activities and at the new contract start date; 01 April 2023 when a contract will be put in place with a Service Provider for the Class 1 read service. |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | Modification 0710S implementation / 01 April 2023 |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations – Removed (see Section C for DSG recommendations)

# A6: Service Lines and Funding

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| --- | --- | --- | --- |
| Service Line(s) Impacted - New or existing | As a result of Modification 0710, at least one new Service Line will be required. This will be for the CDSP being responsible for appointing an organisation to the position of the Daily Metered Service Provider.  This will be for the provision, installation and maintenance of Datalogged Daily Read Equipment and obtaining Daily Meter Readings in respect of Class 1 Supply Meter Points that have dataloggers installed. | | |
| Level of Impact | To be determined. | | |
| If None please give justification | n/a | | |
| Impacts on UK Link Manual/ Data Permissions Matrix | To be determined. | | |
| Level of Impact | To be determined | | |
| If None please give justification | n/a | | |
| Funding Classes  : | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment |
| Shipper | XX % | XX % |
| National Grid Transmission | XX % | XX % |
| Distribution Network Operator | XX % | XX % |
| IGT | XX % | XX % |
| Other <please specify> | XX % | XX % |
| ROM or funding details: | No ROM has been completed for this Change Proposal.  It is expected that an incremental BER will be presented to the Change Management Committee (ChMC) when the costs for the procurement exercise are known. | | |
| Funding Comments: | As the CDSP will be procuring the Class 1 read service on behalf of Shippers, we anticipate that Shippers will be funding the procurement activity, however this is to be determined by the ChMC. | | |

# A7: ChMC Recommendation

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| --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 15 Working Days | |
| 20 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | Click here to enter a date. | |
| Comms Ref(s): |  | |
| Number of Responses: |  | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [uklink@xoserve.com](mailto:uklink@xoserve.com)

Version Control

# Document

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 0.1 | Draft | 21.05.2021 | Kate Lancaster | Initial draft |
| 1.0 | For Approval | 24.06.2021 | Kate Lancaster  Ellie Rogers | Updated and finalised |