

## Agenda

### UNC Offtake Arrangements Workgroup

**10.00 am Thursday 11 May 2023**

**via Teams: 0207 660 8338, Conference ID 281 627 273#**

[Click here to join the meeting](#)

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>		Chair	Approval
1.1.	Approval of Minutes (27 March 2023)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Discussion
<b>2. Significant Measurement Error Update EM011 - Thornton Curtis MTA</b>		Cadent (DR)	Information
2.1.	Update on significant Measurement Errors ITE Report (s)		
<b>3. Measurement Error Notification Guidelines Review (UNCC Request)</b>		Chair	Due May/June 2023
3.1.	End-to-end process		
3.2.	Communications		
<b>4. Network Initiatives (periodic updates)</b>		DNs	Information
<b>5. Pre-Modification Discussions</b>		Chair	Discussion
<b>6. Workgroups</b>			
6.1.	Modification 0829S - Updates to the Supplemental Agreement Amendments Process (Report to Panel 18 May 2023) <a href="https://www.gasgovernance.co.uk/0829">https://www.gasgovernance.co.uk/0829</a>	Cadent (SS)	Discussion
<b>7. Any Other Business</b>		Chair	Discussion
<b>8. Diary Planning</b>		Chair	Information

### Rearranged Table of Actions as at 09 February 2023:

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0101	16/01/23		Cadent to coordinate a full review, with all GDNs, of the Measurement Error Notification Guidelines Document and provide suggestions of updates to this Workgroup.	Cadent (SS)	May 2023	Carried Forward

0201	9/02/23	1.3	Cadent to share through Distribution Liaison forum findings of external audit of ME2 processes and all networks to identify any additional learning points and report to OAW.	All Networks	May 2023	<b>Carried Forward</b>
0202	9/02/23	1.3	Workgroup Participants to review and consider the outcome of the external audit (when available) and take forward any recommendations for changes.	Workgroup Participants	TBC	<b>Carried Forward</b>

## Agenda

### UNC Workgroup 0829S

#### Updates to the Supplemental Agreement Amendments Process

10:00 am Thursday 11 May 2023

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*Please Note: This meeting will be considered during the Offtake Arrangements Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 18 May 2023.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>			
1.1.	Approval of Minutes (27 March 2023)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
<b>2. Reconsideration of Business Rules</b>		Proposer (SS)	Discussion
<b>3. Review further considerations</b>		Proposer (SS)	Discussion
<b>4. Amended Modification</b>		Proposer (SS)	Discussion
<b>5. Completion of Workgroup Report</b>		Chair	Discussion
<b>6. Next Steps</b>		Chair	Information
<b>7. Any Other Business</b>		Chair	Discussion
<b>8. Diary Planning</b>		Chair	Information

#### Action Table (as of 27 March 2023)

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Reporting Date	Status Update
			No outstanding actions			