

From: "Box.UKLINK.Manual" <uklink@xoserve.com>
Subject: **CB/998/LP - DM Elective 26th July Shipper Workshop Details**
Date: 22 July 2010 09:52:51 GMT+01:00
▶ 3 Attachments, 123 KB



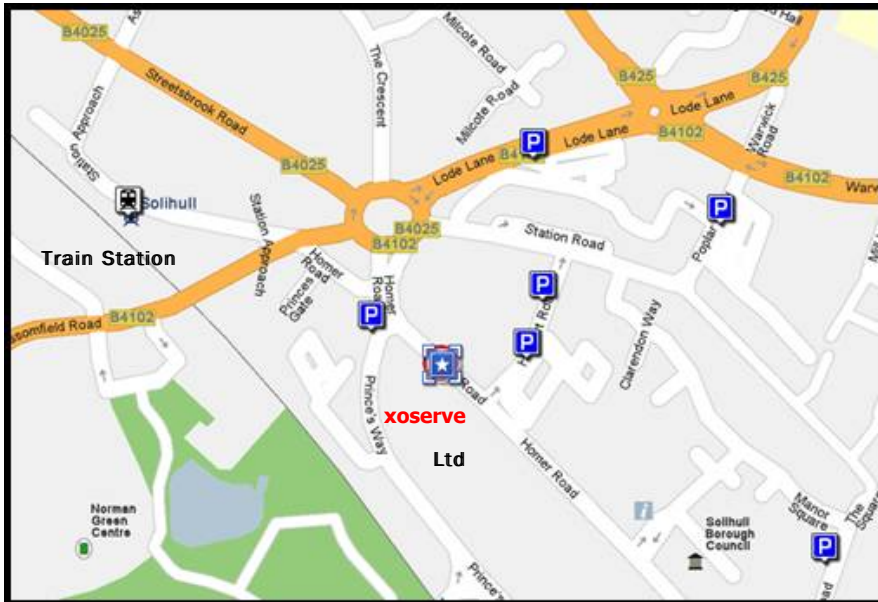
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Colleague,

A DM Elective Shipper Awareness Workshop has been scheduled for all Shippers on the 26th July 2010, it is a perfect opportunity for Shippers to understand the newly enhanced DM Elective processes and raise any specific DM Elective questions. Please find attached the Agenda for the 26th July 2010 DM Elective Shipper Awareness Workshop

NOTE: We can now confirm that the workshop is likely to finish around 2:30pm.

Please find below directions to **xoserve Ltd, 31 Homer Rd, Solihull, West Midlands, B91 3LT** and the nearest travel facilities:



If you have any further questions regarding DM Elective or the Workshop, please do not hesitate in contacting us at the following email address: xoserve.dmelective@xoserve.com

NOTE: To ensure that Shippers and their operational staff have received this email about the DM Elective Shipper Awareness Workshop details, we have sent this email out to multiple distribution lists, apologies if you have received it more than once.

Regards,

Lewis Plummer
Project Officer
xoserve Projects & Change Management
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If you have any comments, concerns or issues with this email, please contact uklink@xoserve.com

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Agenda

- Today's Schedule
- Business Projects
 - Introductions
 - Aims & Objectives of the Workshop
 - Project Timeline
 - DM Elective Overview
- xoserve Operational Experts
 - Awareness of DM Elective activities associated with a DME site
 - SPA Activities
 - SPA Transfer Reads
 - Read Submission & DM Activities Processes
 - Ratchets
 - Reporting & User Pays Services
- Next steps