

Standards of Service Sub-committee Minutes

Thursday 22 July 2010

Holiday Inn, 61 Homer Road, Solihull

Attendees

Bob Fletcher (Chair)	BF	Joint Office of Gas Transporters
Helen Cuin (secretary)	HC	Joint Office of Gas Transporters
Brian Durber	BDu	E.ON UK (Member)
Chris Warner	CW	National Grid Distribution
Joanna Ferguson	JF	Northern Gas Networks
Jonathan Wisdom	JW	RWE npower
Mark Jones	MJ	SSE (Alternate for Adam Frak)
Richard Jones	RJ	xoserve
Simon Trivella	ST	Wales & West Utilities
Stefan Leedham	SL	EDF Energy
Tricia Moody	LW	xoserve

1. Status Review

1.1. Minutes from April 2010 SoS Sub-committee meeting

The Minutes of the previous meeting were approved.

1.2. Review of Actions from April 2010 SoS Sub-committee meeting

Action SoS0102: xoserve to review the removal of redundant legacy queries.

Action Update: RS provided a presentation on the removal of redundant legacy standards, xoserve proposed to continue reporting standards 13, 15 and 17 removing 15 and 16. Loraine Kerr provided email confirmation that this proposal was accepted, two other members voted to remove the reporting of standards 15 and 16. The change will take effect from September. **Complete**

Action SoS0103: Joint Office to ensure Metering performance reporting is discussed at the next Offtake Workstream Meeting.

Action Update: BDu confirmed that the next Offtake Workstream would be examining the Meter Error Notification Guidelines. **Complete**

2. Performance and Payments to Date

No Performance issues were reported.

3. AOB

None

4. Diary Planning for Workstream

10:00 28 October 2010, 31 Homer Road, Solihull

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
SoS0101	28/01/10	2.0	xoserve to provide a definition of invalid queries	xoserve (LW)	Complete
SoS0102	28/01/10	2.0	xoserve to review the removal of redundant legacy queries.	xoserve (LW)	Complete
SoS0103	28/01/10	4.0	Joint Office to ensure Metering performance reporting is discussed at the next Offtake Workstream Meeting	Joint Office	Complete