Code Contingency Guidelines Forms

Version 7.0 30th July 2010

Annex B – Library of Proformas

Energy Balancing

GE01 1: Nominations/Trades

GE01 2: Physical

GE01 3: DM within day

Please note that a spreadsheet version of forms GE01_1 and GE01_3 are available on the Joint Office website alongside this document and should be used wherever possible when submitting Nominations electronically.

Shipper Contact Details

GCCD 1

Entry Capacity Auctions

GC01 1: QSEC

GC02 1: AMSEC

GC03 1: RMTISSEC

GC03 2: RMTNTSEC

GC04 1: DADSEC

GC04 2: WDDSEC

GC04 3: DISEC

GC05 1: DRSEC

Entry Capacity Trading

GC06 1: CAP TRADE

Capacity Constraint Management

GC07 1: ECBB

NTS Exit Capacity Annual Application Process

GC09 1: Enduring Annual Exit Flat Capacity Application Fax Proforma

GC09_2: Annual Exit Flat Capacity Application Fax Proforma

Please note that spreadsheet versions of forms GC09_1 and GC09_2 are available on the Joint Office website alongside this document and should be used when submitting Applications.

nationalgrid

GE01_1: Nominations/Trades

GAS FLOW NOMINATI	ON/RENOMINATIONS/GAS TRADES		To: Energy Contingency Team
Tel No 0870 191 0636			National Grid
Fax No 0870 191 0646			Warwick
		Email:	geminicontingency@uk.ngrid.com
Sender Name			
Tel No		Gas Day	
Email		Date	
Fax No			

Shipper Short (BA)Code	Service ID	Activity Number	Requested Energy (KWh)

Form Originated By	Form Received By	,
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	geminicontingency@uk.ngrid.com
Fax No	Fax No	0870 191 0646



GE01_2: Physical

OCM I hysical frade Confirmation	To. Energy Contingency Team
Tel No 0870 191 0636	National Grid
Fax No 0870 191 0646	Warwick
	Email: geminicontingency@uk.ngrid.com
Senders Name	
Tel No	Gas Day
Email	
	Date
Fax No	

Shipper Short (BA)Code	Bid ID (from OCM)	Buy/Sell	Meter ID	Requested Energy (KWh)

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	geminicontingency@uk.ngrid.com
Fax No	Fax No	0870 191 0646



GE01_3: DM within day

NOTIFICATION OF DM POSITION_ WITHIN DAY	To: Energy Contingency Team
Tel No 0870 191 0636	National Grid
Fax No 0870 191 0646	Warwick Email: geminicontingency@uk.ngrid.com
Senders Name	
Tel No	Gas Day
Email	_
	Date
Fax No	

Shipper Short (BA) Code	Service ID	Activity Number	Requested Energy (KWh)

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	geminicontingency@uk.ngrid.com
Fax No	Fax No	0870 191 0646



Shipper Contact Details

National Grid Contact Deta ENERGY	ails:	ENTR	Y CAPACITY
Email: <u>geminicontingency@r</u> Fax: 01926 656563 Fel: 01926 656568	uk.ngrid.com	Fax:	capacityauctions@uk.ngrid.co 01926 654059 01926 654057
Please complete the relevant de fax to 01926 654059: Shipper Contact Details:		return via em	ail to capacityauctions@uk.ngrid.co
Shipper Short (BA) Code			
Shipper Name			
	ENERGY (Nomin	ations)	CAPACITY
	No details N/A		No details N/A
Contact Individual Name			
Tel No			
TELINO			
Email			
Fax No			

NB: PLEASE TYPE WHERE POSSIBLE TO ENSURE CLARITY OF DATA TRANSFER.

Form Received By	
On Behalf Of	National Grid
Signature	
Position	
Date	
Tel No	
Email	capacityauctions@uk.ngrid.com
Fax No	01926 654059

GC01_1: QSEC

nationalgrid

Quarterly System Entry Capacity

Email: capacityauct Tel: 01926 654057 Fax: 01926 654059	ions@uk.ngrid.co	m	To: Capacity Team National Grid Warwick
Shipper Short (BA) code:	Agent	t:	ASEP ID:
Shipper/ Agent Tel:			
SUBMIT*/ AMEND*/	WITHDRAW* BID/	S *Plea	se delete those not applicable
QSEC Transaction Period:		Interim Bid Window Date:	

SUB TRANSACTION PERIOD i.e. which Quarter?	PRICE LEVEL	MINIMUM QUANTITY ¹ (kWh/day)	MAXIMUM QUANTITY (kWh/day)
	P0		
	P1		
	P2		
	P3		
	P4		
	P5		
	P6		
	P7		
	P8		
	P9		
	P10		
	P11		
	P12		
	P13		
	P14		
	P15		
	P16		
	P17		
	P18		
	P19		
	P20		

¹ Minimum eligible amount = 100, 000 kWh/ day

Form Originated By	Form Originated By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

GC02_1: AMSEC

nationalgrid

Annual Monthly System Entry Capacity

Email: capacityauctions@uk.ngrid.com

Tel: 01926 654057 Fax: 01926 654059

	Warwick
t:	

To: Capacity Team National Grid

1 4A1 01020 00 1000		
Shipper Short (BA) code:	Agent:	
Shipper/ Agent Tel:		
SUBMIT*/ AMEND*/ WITHDRAW* BID/	s	*Please delete those not applicable
AMSEC Transaction Period:	Tranche I	Date:
TRANCHE ONE TRANCHE TWO TRANCHE THREE	TRANCHE FOUR	Please delete those not applicable

ASEP ID	CAPACITY PERIOD MM/YYYY	MINIMUM QUANTITY ¹ (kWh/day)	CAPACITY REQUESTED ² (kWh/day)	BID PRICE (p/kWh/day) ³

³Bid price must not be less than the reserve price.

Form Originated By	Form Originated By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

¹ Minimum eligible amount = 100, 000 kWh/ day, also the quantity must be divisible by 100, 000.
² Minimum eligible amount = 100, 000 kWh/ day, no more than 20 bids per ASEP/Shipper/Sub Transaction Period allowed.

GC03_1: RMTISSEC



Rolling Monthly Trade Initiation Surrender System Entry Capacity

Email:capacityauctions@uk.ngrid.com

Tel: 01926 654057

lo:	Capacity	l eam
	National	Grid
	Wa	rwick

Fax: 01	1926 654059		vvai wiok
Shipper S	Short (BA) code:	Agent:	
Shipper/	Agent Tel:		
SUBMI	T*/ AMEND*/ WITHDRAW	V* BID/S	*Please delete those not applicable
RMTISSE	C Transaction Period:	Bid Wine	dow Date:
ASEP ID	MINIMUM QUANTITY ¹ (kWh/day)	CAPACITY OFFERED ² (kWh/day)	OFFER PRICE (p/kWh/day) ³
	1	1	1

Form Originated By	Form Originated By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

Minimum eligible amount = 100, 000 kWh/ day, also the quantity must be divisible by 100, 000.
 Minimum eligible amount = 100, 000 kWh/ day, no more than 2 bids per ASEP/Shipper/Rolling Month allowed.
 Given to 4 decimal places.

GC03_2: RMTNTSEC

RMTNTSEC Transaction Period:



Bid Window Date:

To: Capacity Team

Rolling Monthly Trade & Transfer System Entry Capacity

Email: capacityauctions@uk.ngrid.com

Tel: 01926 654057
Fax: 01926 654059

Shipper Short (BA) code:

Shipper/ Agent Tel:

SUBMIT*/ AMEND*/ WITHDRAW* BID/S

*Please delete those not applicable

ASEP ID	MINIMUM QUANTITY ¹ (kWh/day)	CAPACITY REQUESTED ² (kWh/day)	BID PRICE (p/kWh/day) ³

¹ Minimum eligible amount = 100, 000 kWh/ day, also the quantity must be divisible by 100, 000.

³Given to 4 decimal places.

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

² Minimum eligible amount = 100, 000 kWh/ day, no more than 20 bids per ASEP/Shipper/Rolling Month allowed.



GC04_1: DADSEC

DAY AHEAD DAILY SYSTEM ENTRY CAPACITY

Tel: 01926 654057

Fax: 01926 654059

Shipper Short (BA) code:

Shipper/ Agent Tel:

To: Capacity Team
National Grid
Warwick

Email: capacityauctions@uk.ngrid.com

Agent:

SUBMI	T*/ AMEND*/ \	WITHDRAW* E	BID/S	*Please de	elete those not applicable
ASEP ID	CAPACITY DAY DD/MM/YYYY	DADSEC CAPACITY REQUESTED (kWh/day) ¹	MINIMUM QUANTITY (kWh/day)	BID PRICE (p/kWh/day) ²	BID REF. NO. (FOR NG USE ONLY)

Fax Originated By	Fax Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

¹ No more than 20 bids per ASEP/ Shipper/ Tranche allowed – minimum eligible amount = 100, 000 kWh/ day
² Written to 4 decimal places – Must not be less than reserve price



GC04_2: WDDSEC

WITHIN DAY DAILY SYSTEM ENTRY CAPACITY

Tel: 01926 654057 Fax: 01926 654059 To: Capacity Team National Grid Warwick

Email: capacityauctions@uk.ngrid.com

Shipper Short (BA) code:	Agent:
Shipper/ Agent Tel:	

SUBMIT*/ AMEND*/ WITHDRAW* BID/S

*Please delete those not applicable

EVER- GREEN (E) OR REDUCING (R)	ASEP ID	CAPACITY DAY DD/MM/YYYY	WDDSEC CAPACITY REQUESTED 1 (kWh/day)	MINIMUM QUANTITY (kWh/day)	BID PRICE ² (p/kWh/day)	BID REF. NO. (FOR NG USE ONLY)

No more than 20 bids per ASEP/ Shipper/ Tranche allowed – minimum eligible amount = 100, 000 kWh/ day

² Written to 4 Decimal Places – Must not be less than reserve price

Fax Originated By	Fax Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

GC04_3: DISEC

nationalgrid

Daily Interruptible System Entry Capacity

Tel: 01926 654057 Fax: 01926 654059

To: Capacity Team National Grid Warwick

Email: capacityauctions@uk.ngrid.com

Shipper Short (BA) code:	Agent:
Shipper/ Agent Tel:	
SUBMIT*/ AMEND*/ WITHDRAW* BID/S	*Please delete those not applicable

ASEP ID	CAPACITY DAY DD/MM/YYYY	DISEC CAPACITY REQUESTED (kWh/day) ¹	MINIMUM QUANTITY (kWh/day)	BID PRICE (p/kWh/day) ²	BID REF. NO. (FOR NG USE ONLY)
		• •			

 $^{^{1}}$ No more than 20 bids per ASEP/ Shipper/ Tranche allowed – minimum eligible amount = 100, 000 kWh/ day 2 Written to 4 Decimal Places. Must not be less than reserve price

Fax Originated By	Fax Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

GC05_1: DRSEC

nationalgrid

To: Capacity Team

National Grid

Warwick

Discretionary Release System Entry Capacity

Email: capacityauctions@uk.ngrid.com

Tel: 01926 654057

Fax: 01926 654059		
Shipper Short (BA) code:	Agent:	
Shipper/ Agent Tel:		
SUBMIT*/ AMEND*/ WITHDRAW* BID/S	*Pl6	ease delete those not applicable
DRSEC Transaction Period:	Interim Bid Window Date:	

ASEP ID	CAPACITY PERIOD MM/YYYY – MM/YYYY	MINIMUM QUANTITY ¹ (kWh/day)	MAXIMUM QUANTITY ² (kWh/day)	BID PRICE (p/kWh/day) ³

¹ Minimum eligible amount = 100, 000 kWh/ day.

² Minimum eligible amount = 100, 000 kWh/ day, also the quantity must be divisible by 100, 000.

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059



GC06_1: CAP TRADE

Entry Capacity Trading Tel: 01926 654057

Fax: 01926 654059

To: Capacity Team National Grid Warwick

Email: capacityauctions@uk.ngrid.com

Shipper Short (BA) code:	Agent:	
Shipper/ Agent Tel:		
BUY*/ SELL* CAPACITY		*Please delete those not applicable
Counterparty Shipper Short (BA) code:		
ASEP ID		
Capacity Day (DD/MM/YYYY)		
Trade Quantity (kWh/day)		
Trado quantity (NVIII aday)		
Trade Type	Firm / Interruptible.	Please delete those not applicable
Linit Dai on to UNATE the A		
Unit Price (p/kWh/day)		
NOTE: ONLY TRADES FOR THE CURREN NATIONAL GRID.	IT GAS FLOW DAY WILI	BE ACCEPTED BY

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

GC07_1: ECBB



Entry Capacity Buy Back

Email: capacityauctions@uk.ngrid.com

Tel: 01926 654057 Fax: 01926 654059 To: Capacity Team National Grid Warwick

Shipper Short (BA) code:		А	gent:	
Shipper/ Agent Tel:				
SUBMIT*/ AMEND*	/ WITHDRAW	* BID/S	*Please delete th	ose not applicable
ECBB Transaction Period:		Bid Wind	dow Date:	
CADACITY	NATALINA LINA	DID	DDEMIIIM	STRIKE

ASEP ID	CAPACITY PERIOD MM/YYYY	MINIMUM QUANTITY ¹ (kWh/day)	BID CAPACITY ² (kWh/day)	PREMIUM PRICE ³ (p/kWh/day)	STRIKE PRICE ³ (p/kWh/day)

³Given to 4 decimal places.

Form Originated By	Form Received By	
Company	On Behalf Of	National Grid
Signature	Signature	
Position	Position	
Date	Date	
Tel No	Tel No	
Email	Email	capacityauctions@uk.ngrid.com
Fax No	Fax No	01926 654059

¹ Minimum eligible amount = 100, 000 kWh/ day, also the quantity must be divisible by 100, 000. ² Minimum eligible amount = 100, 000 kWh/ day, no more than 10 bids per ASEP/Shipper allowed.

GC09_1 & GC09_2

The Proformas

GCO9_1 Enduring Annual Exit Flat Capacity Application Fax Proforma

And

GC09_2 Annual Exit Flat Capacity Application Fax Pro-Forma

Are spreadsheet templates which can be accessed from the Joint Office Website:

www.gasgovernance.co.uk/OtherDocs