

Performance Assurance Workgroup Agenda

10:30 Wednesday 09 September 2015

at 31 Homer Road, Solihull B91 3LT

1. Introduction and Status Review

- 1.1. Declaration of Interest
- 1.2. Minutes
- 1.3. Action (*to be reviewed 25 November 2015*)

2. Workgroups

- 2.1. 0506 0506A – Gas Performance Assurance Framework and Governance Arrangements
(*Report to Panel 15 October 2015*) – Papers at:
<http://www.gasgovernance.co.uk/0506/090915>
- 2.2. 0520 – Performance Assurance Framework Incentive Regime
(*Report to Panel 17 September 2015*) – Papers at:
<http://www.gasgovernance.co.uk/0520/090915>

3. Any Other Business

4. Diary Planning

Action Table (25 August 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PA0601 <i>(Formerly 0506 1101)</i>	14/07/15	1.3	EL to investigate the areas of concern with regards to manual workarounds, specifically resolution of outstanding item 2.10 in the 'Pre-Nexus Xoserve settlement intervention activities.	Xoserve (EL)	To be reviewed 25/11/15 Carried forward

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

**UNC Workgroup 0506 0506A Agenda
Gas Performance Assurance Framework and Governance
Arrangements**

**Wednesday 09 September 2015
at 31 Homer Road, Solihull B91 3 LT**

Please note: This meeting will be considered during the Performance Assurance Workgroup

- 1. Review of Minutes and Action**
- 2. Consideration of Modifications 0506 and 0506A**
 - 2.1. Consider Amended Modification(s)
- 3. Workgroup Report**
 - 3.1. Consideration of Business Rules
 - 3.2. Consideration of User Pays
 - 3.3. Consideration of Relevant Objectives
 - 3.4. Consideration of Legal Text
 - 3.5. Recommendations/Questions to Panel
 - 3.6. Completion of Workgroup Report
- 4. Next Steps**
- 5. Diary Planning**

Action Table (25 August 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0506 0601	16/06/15	4.2	To liaise offline and prepare a one page 'up front' clarification summary document (identifying the various supporting documentation interactions) for inclusion in the Workgroup Report solution section.	SSE (MJ), Xoserve (AMi) and ScottishPower (AL)	Carried forward

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

UNC Workgroup 0520 Agenda
Performance Assurance Reporting
Wednesday 09 September 2015
at 31 Homer Road, Solihull B91 3LT

Please Note: This meeting will be considered during the Performance Assurance Workgroup

- 1. Review of Minutes and Actions**
 - 1.1. Minutes
 - 1.2. Actions
- 2. Review Amended Modification**
- 3. Review draft reports guidance document/register**
- 4. Workgroup Report**
 - 4.1. Consider User Pays
 - 4.2. Consider Relevant Objectives
 - 4.3. Review Legal text
 - 4.4. Recommendation/Questions to Panel
 - 4.5. Complete Workgroup Report
- 5. Next Steps**
- 6. Diary Planning**

Action Table (25 August 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0520 0801	25/08/15	2.1	<i>Report 1.3 No Asset (Meter) attached - Xoserve to provide a basic report with appropriate commentary highlighting any issues for the Workgroup to review.</i>	Xoserve (AMi)	Pending
0520 0802	25/08/15	2.1	<i>Report 1.4 Shipper Transfer Read Performance - Xoserve to provide an anonymised copy to the next meeting for the Workgroup to review.</i>	Xoserve (AMi)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (25 August 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0520 0803a	25/08/15	2.1	<i>Guidelines document - Performance Assurance Reporting Template Guidance Document - AMa to rename the document.</i>	British Gas (AMa)	Pending
0520 0803b	25/08/15	2.1	<i>Guidelines document - Performance Assurance Reporting Template Guidance Document - AMa and MJa to review the reports and expand as appropriate.</i>	British Gas (AMa and MJa)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk