

## **Performance Assurance Workgroup Agenda**

**10:30 Wednesday 21 August 2013**

**at Ofgem, 9 Millbank, London SW1P 3GE**

### **1.0 Review of Minutes and Actions from previous meeting**

### **2.0 Discussion**

#### **2.1 Development of Framework**

- Declaration of interest by any Party who would look to carry out the academic study or PAF Administrator role
- Administrative management of confidential information by the Joint Office
- Update from Ofgem on PAF letter to Shippers and Transporters and funding
- Review and discussion of proposed scope and supporting document for academic study
- *Review and discussion of the selection criteria for any study partner*
- Review and discussion of the proposed scope and supporting document for the PAF Administrator
- Discussion on action plan for Performance Assurance Framework
- Update from Xoserve on data quality programme ahead of Project Nexus delivery
- Discussion on “grace periods”
- Discussion on SPAA inclusion

### **3.0 Any Other Business**

### **4.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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### Action Table – Performance Assurance Workgroup

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PA07/01	22/07/13	2.	<i>Terms of Reference</i> – Develop and circulate for comment.	Ofgem (JD)	<b>Pending</b>
PA07/02	22/07/13	2.	<i>Framework Scope</i> – Provide a one page summary.	ScottishPower (AL)	<b>Pending</b>
PA07/03	22/07/13	2.	<i>Academic Study</i> – Provide appropriate selection criteria for tender/appointment process.	ScottishPower (AL)	<b>Pending</b>
PA07/04	22/07/13	2.	<i>Industry Funding Communication</i> - Letter to ENA, Energy UK and ICoSS seeking provisional agreement to funding of academic study.	Ofgem (JD)	<b>Pending</b>

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