

UNC Performance Assurance Committee (PAC) Agenda

10:30 Wednesday 03 May 2017

at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

(<http://www.elexon.com/aboutelexon/locationMap.aspx>)

(Teleconference: 0207 950 1251 access code, 21870295#)

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (11 April 2017)
- 2. Procurement of a Performance Assurance Framework Administrator (PAFA) - Update on progress (to be provided if appropriate)**
- 3. Monthly Review Items**
 - 3.1. Risk Register Review (on hold pending PAFA)
 - 3.2. Issues Register
 - 3.3. Implementation Plan
 - 3.4. Assumptions Register
 - 3.5. Ofgem update
 - 3.6. PARR Schedule 1 Reporting
- 4. Annual Workplan and Budget**
- 5. Communications Plan**
- 6. Review of Action(s) Outstanding**
- 7. Agree Key Messages and Next Steps**
- 8. Diary Planning**
 - 8.1. Clashes with the SPAA Exec (*Richard Pomroy*)

Action Table (as at 11 April 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 1004	10/10/16	7.0	<i>PARR Schedule 2 Reports</i> - Xoserve to collate report development questions/recommendations for review by PAC at a future meeting.	Xoserve (RH)	Carried Forward

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 11 April 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0104	10/01/17	6.0	"Nexus Manual Workaround Report" - AL to liaise with RH and bring to the next meeting for discussion.	PAC Member (AL) & Xoserve (RH)	Carried Forward
PAC 0301	14/03/17	6.2	<i>Reference the Implementation Plan (line 15)</i> – Ofgem (TQ) to research equivalent incentive schemes in other industries.	Ofgem (TQ)	Carried Forward
PAC 0302	14/03/17	6.2	<i>Reference the Implementation Plan (line 22)</i> – AL to consider whether the high-level summary is sufficient or do we need a better industry engagement process (i.e. a communications plan based approach).	PAC Member (AL)	Carried Forward
PAC 0401	11/04/17	4.0	All members to consider what needs to be in the workplan: manual workarounds and the risks arising from them (AL), on-boarding the PAFA (MJ) and setting out the 'stall' for expectations/targets and how the framework will work (CB).	PAC Members (AL/MJ/CB)	Pending