Retrospective Updates: Supporting Summary Document for BRD

| Data Item | Who Can Update the Data & From When? | | | | Impact of the Update | Financial Adjustment | | BRD Section |
| | Current Shipper | | Previous Shipper (s) | | | | | |
	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date		Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	
Meter Asset:								
- Metric/Imperial indicator	Yes	Date the asset was installed	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2
Number of dials	Yes	Date the asset was installed	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2
Asset installation/removal	Yes	The correct date the asset was installed/removed (if prior to Code Cut Off Date (LiS) the effective date must be for a date post LiS date)	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2 & 8.5
Asset exchange	Yes	The correct date the asset was installed/removed (if prior to Code Cut Off Date (LiS) the effective date must be for a date post LiS date)	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2

Retrospective Updates: Supporting Summary Document for BRD

| Data Item | Who Can Update the Data & From When? | | | | Impact of the Update | Financial Adjustment | | BRD Section |
| | Current Shipper | | Previous Shipper (s) | | | | | |
	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date		Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	
Meter status (Clamped/Capped or Reinstated)	Yes	Actual date of change to status of the asset (if prior to Code Cut Off Date (LiS) the effective date must be for a date post LiS date.	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2
Read factor	Yes	The date the asset was installed (if prior to Code Cut Off Date (LiS) the effective date must be LiS date.	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.2
~~Read units~~	~~Yes~~	~~The date the asset was fitted (if prior to Code Cut Off Date (LiS) the effective date must be LiS date.~~	~~No~~	~~N/A~~	~~The charges for previous Shipper may be affected if effective date within their period of ownership For impact on existing reads & consumptions see BRD section 8.9.~~	~~Yes~~	~~Adjustment processed following a separate request~~	~~8.2~~

Retrospective Updates: Supporting Summary Document for BRD

| Data Item | Who Can Update the Data & From When? | | | | Impact of the Update | Financial Adjustment | | BRD Section |
| | Current Shipper | | Previous Shipper (s) | | | | | |
	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date		Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	
Meter Reading:								
Transfer/Opening read	Yes, via the SAR process	Date of transfer read	No	N/A	Replacement of the transfer read will release reconciliation charges for the previous Shipper	Yes	Yes	8.4
Installation read	Yes	The date the meter was installed			The charges for previous Shipper may be affected if effective date within their period of ownership.	Yes	Adjustment processed following a separate request	8.2 or 8.4
Removal read	Yes	The date the meter was removed			The charges for previous Shipper may be affected if effective date within their period of ownership	Yes	Adjustment processed following a separate request	8.2 or 8.4
Cyclic read	Yes	Date of read being replaced	Yes	Yes	Reconciliation between previous read & later read	Yes	Yes	8.4

Retrospective Updates: Supporting Summary Document for BRD

| Data Item | Who Can Update the Data & From When? | | | | Impact of the Update | Financial Adjustment | | BRD Section |
| | Current Shipper | | Previous Shipper (s) | | | | | |
	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date		Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	
Meter Point / Supply Point:								
~~Address: Post Code which changes LDZ~~	~~Yes~~	~~Date the meter point was set up~~	~~No~~	~~N/A~~	~~The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.~~	~~Yes~~	~~Adjustment processed following a separate request~~	~~8.5~~
~~Meter Point effective date (MPRN creation)~~	~~Yes~~	~~Date the meter point was set up~~	~~No~~	~~N/A~~	~~The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.~~	~~Yes~~	~~Adjustment processed following a separate request~~	~~8.6~~
~~Meter Point Status (live/dead)~~	~~Yes~~	~~Actual effective date of change to status~~	~~No~~	~~N/A~~	~~The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.~~	~~Yes~~	~~Adjustment processed following a separate request~~	~~8.3~~
Duplicate Meter Point	Yes	Effective date of duplicate MPRN	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	Yes ~~Adjustment processed following a separate request~~	8.6

Retrospective Updates: Supporting Summary Document for BRD

| Data Item | Who Can Update the Data & From When? | | | | Impact of the Update | Financial Adjustment | | BRD Section |
| | Current Shipper | | Previous Shipper (s) | | | | | |
	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date		Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	
Conversion factor	Yes	Date meter installed or effective date provided	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.9.	Yes	No. Adjustment processed following a separate request	8.3

Note: See BRD for detailed business rules & requirements for each of the above scenarios

Retrospective Updates: Supporting Document for BRD

Data Item Where a Financial Adjustment will not be Processed	Who Can Update the Data & From When?				Comments
	Current Shipper	Current Shipper: Update Effective date	Previous Shipper	Previous Shipper: Update Effective date	
Meter Asset:					
Meter Mechanism	Yes	The date the meter was fitted / changed (smart)	No	N/A	
Asset Serial Number	Yes	Fix date	No	N/A	
Asset Model	Yes	Fix date	No	N/A	
Asset Type	Yes	Fix date	No	N/A	
Asset Location	Yes	Fix date	No	N/A	
Asset Manufacturer	Yes	Fix date	No	N/A	
Asset Year of Manufacturer	Yes	Fix date	No	N/A	
Meter Point / Supply Point:					
Address - which would change LDZ	Yes	within 2 days from date of receipt	No	N/A	
Address - which does not change LDZ	Yes	within 2 days from date of receipt	No	N/A	
Supplier ID	Yes	From effective date of change	No	N/A	No effective date required
Meter Asset Manager (MAM) ID	Yes	From effective date of change	No	N/A	Effective date provided in file

Retrospective Updates: Supporting Document for BRD

Data Item Where a Financial Adjustment will not be Processed	Who Can Update the Data & From When?				Comments
	Current Shipper	Current Shipper: Update Effective date	Previous Shipper	Previous Shipper: Update Effective date	
Gas Act Owner (GAO)	Yes	From effective date of change	No	N/A	
Meter Read Agency (MRA)	Yes	From effective date of change	No	N/A	
Market Sector Code	Yes	From effective date of change	No	N/A	
Emergency Contact Details	Yes	From effective date of change	No	N/A	Effective date provided in file
End Consumer Contact details	Yes	From effective date of change	No	N/A	
End Consumer Special Conditions	Yes	From effective date of change	No	N/A	

Retrospective Updates - Supporting Document

Data Item where No Retrospective Update Allowed	Comments
Meter Asset:	
Meter Point / Supply Point:	
Meter Read Frequency	
Confirmation effective date	
Withdrawal date	
Confirmation end date	
Annual Quantity (AQ)	
SOQ & SHQ	
Product	
CV updates after Exit Close Out	
Address updates that result in a change to LDZ	