XOserve

Communication Ref : CB/992/DA
Subject : COR962.4 – ADD / UNC – Address Update Request

Colleague,

As discussed at the UKLink Committee meeting, please find attached the changes to the process for amending an address held on UK Link systems. The ADD contact type must be used for address updates within your current portfolio, and the UNC when the meter point in question has yet to be confirmed. This change proposal has been for a period of consultation with the relevant business contacts. Within this period, no negative comments were received that impacted the proposal relating to the file formats to be received via the web interface, or via the existing I'X link.

As with the MNC communication, this proposal has changed slightly from the CEUG notification, as when a file is issued via I'X or Web, we will not be able to derive the User details. As a result of this, the 'User Id' is mandated in these circumstances so that the relevant User within your organisation can be contacted in the event of a clarification being required. We will derive how users are contacted based on the data held within the Security Layer (i.e. email address).

The new fields requested are as per the CEUG proposal:

- **'Current Delivery Point Alias'** and **'Proposed Delivery Point Alias'** - We are requesting the addition of this field to enhance address quality and to facilitate improved validation. Typically we would expect this field to be used for plot numbers or some text to help pinpoint the locality of a building e.g 'Adjacent to....' or 'Rear of ....' or in some cases, a business name.
- **'Service Type'** – This will assist in identification of the meter point and address in question. Currently we will reject this as we may not have visibility that another service pipe is in situ at the same address.
- **'Swapped Address Flag'** and 'Swapped Address Meter Point Reference' - You will have the facility to notify us that you wish to correct 2 addresses that have crossed information i.e. the MPRN and associated asset details need to be switched between 2 addresses. If you indicate this by a **'Y'** then the Swapped Address MPRN field then becomes a Mandatory field that needs to be completed.

The file format provided is only a draft format at this point, but uses the proposed generic template. This uses the principle of the single consolidated record which can be provided for all operational contact types and is currently provided using the EFT template (as a Excel file) or the *.QMP csv file. As a consequence of this, the final formats will be confirmed once all **changes** are notified to the UKLink Committee, and redundant fields will be removed. I have left previous COR962 formats within the template, this sheet will be retained in future to assist users understand the relevant conditionality.

The field lengths and descriptions will be subject to change, and will be baselined against the existing data standards and descriptions, but are provided for illustration.

This format provided is the csv file version. At implementation it is proposed to provide an Excel sheet that will use macros to generate the csv formats to assist in your transition to the new system.

Users comments are invited upon this change by Friday 23rd July to uklink@xoserve.com.
Regards,

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If you have any comments, concerns or issues with this email, please contact uklink@xoserve.com

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QMP Format ...xls (63.5 KB)

COR962.5 - ADD / UNC - Address Amendment

COR962.4 - ISO - Isolation

COR962.3 - FLE - Generic O...

Description - Information related to Optionality for relevant Process Flow	Current DMQ Contact Code Optionality	Future Business Comm DMQ Contact Code Optionality	Future Technical Comm DMQ Contact Code Optionality - File Interface	Description - Information related to Optionality for relevant Process Flow	Current MNC Contact Code Optionality	Future Business Comm MNC Contact Code Optionality	Future Technical Comm MNC Contact Code Optionality	Description - Information related to Optionality for relevant Process Flow	Current PRS Contact Optionality	Future Business Comm PRS Contact Code Optionality	Future Technical Comm MNC Contact Code Optionality	Description.
Derived from source system	M	not applicable	M		M	not applicable	X	Derived from source system	M	N/A	X	Derived from source system
Previously provided - numeric Organisation Code. Will be derived from Originator Code.	M	not applicable	X	Derived from source system. Will be derived from Originator Code.	M	not applicable	X	Previously provided - numeric Organisation Code. Will be derived from Originator Code.	CM	N/A	M	Must be provided to denote the Organisation on whose behalf the contact is being raised.
If raised as a single entry within the screen, this will be derived from the security layer. If logged via file (web upload or FX) this will be derived from the mandated User Id.	M	not applicable	O	If raised as a single entry within the screen, this will be derived from the security layer. If logged via file (web upload or FX) this will be derived from the mandated User Id.	M	not applicable	O	If raised via screen, will be derived.	M	N/A	O	If raised via screen, will be derived.
Revised Field Name - Must be provided to denote the Organisation on whose behalf the contact is being raised. For Shippers this will remain as the Shipper Short Code.	M	M	M	Revised Field Name - Must be provided to denote the Organisation on whose behalf the contact is being raised. For Shippers this will remain as the Shipper Short Code.	X	not referenced	M	Revised Field Name - Must be provided to denote the Organisation on whose behalf the contact is being raised. For Shippers this will remain as the Shipper Short Code.		M	M	New Field - If raised via screen, will be derived. Required when contact raised using file interfaces.
New Field - If raised via screen, will be derived. Required when contact raised using file interfaces.	M	not applicable	X	New Field - If raised via screen, will be derived. Required when contact raised using file interfaces.	M	M	M	New Field - If raised via screen, will be derived. Required when contact raised using file interfaces.				
Not required - Contacts won't be categorised as either INV or OPS in the Q system	M	not applicable	X	Not required - Contacts won't be categorised as either INV or OPS in the Q system	M	not applicable	X	Not required - Contacts won't be categorised as either INV or OPS in the Q system	M	N/A	X	Not required - Contacts won't be categorised as either INV or OPS in the Q system
Value RLE	O	not applicable	O		O	O	O		O	N/A	O	
	M	not applicable	X		M	not applicable	X	Data will be derived from source.	M	N/A	X	Data will be derived from source.
Unique Reference provided by user. If provided will be provided in response files.	O	not applicable	O	Unique Reference provided by user. If provided will be provided in response files.	O	not applicable	O	Unique Reference provided by user. If provided will be provided in response files.	O	N/A	X	Unique Reference provided by user. If provided will be provided in response files.
	O	not applicable	X						O	N/A	O	
Free text field detailing the nature of the contact.	M	M	M	Free text field detailing the nature of the contact.	M	not applicable	X	Free text field detailing the nature of the contact.	M	M	M	PRS - Must be provided.
Will be derived from Security information held in relation to the User Id.	CM	not applicable	X	Will be derived from Security information held in relation to the User Id.	CM	not applicable	X	Will be derived from Security information held in relation to the User Id.	CM	M	X	Will be derived from Security information held in relation to the User Id.
Not required. A check will be performed against source systems to ensure valid confirmation.	CM	not applicable	X	Not required. A check will be performed against source systems to ensure valid confirmation.	CM	not applicable	X		CM	M	M	
	M	M	M		M	not referenced	O	MNC - May be provided by Shippers, where known.	M	CM	C	PRS - Either MPRN or MSN is required.
					CM	M	M					
					CM	not applicable	X					
	O	not applicable	X						O	N/A	X	
	O	not applicable	X						O	N/A	X	
					CM	CM	C	MNC - PRS - Must be provided, unless Building Name Provided.	N/A	CM	C	PRS - Must be provided, unless Building Name Provided.
					O	O	O		N/A	O	O	
					CM	CM	C	MNC - PRS - Must be provided, unless Building Number Provided.	N/A	CM	C	PRS - Must be provided, unless Building Number Provided.
					O	M	M		N/A	M	M	
									N/A	O	O	
	O	O	O		N/A	O	O					
	M	M	M	Will be derived.	M	M	M		M	M	M	
	O	not applicable	X		M	not applicable	X					
					M	not applicable	X					
					M	not applicable	X					
	O	not applicable	X		M	not applicable	X	PRS - Either MPRN or MSN is required.	N/A	CM	C	PRS - Either MPRN or MSN is required.
	O	not applicable	X		M	not applicable	X	PRS - Required in order to pinpoint for the engineer as to where the meter is located	N/A	M	M	PRS - Required in order to pinpoint for the engineer as to where the meter is located
	O	not applicable	X									
	O	not applicable	X									
	O	not applicable	X									
	O	not applicable	X									
	O	not applicable	X	Not required.					O	O	O	
					X	M	M	New Field:- MNC - Required to provide.				
					X	O	O	New Field:- MNC - Required to provide.				
					X	X	X	New Field:- MNC - Only relevant for UIPs to provide.				
					X	X	X	New Field:- MNC - Only relevant for UIPs to provide.				
	X	M	M	New Field:- DMQ - Contact name for DM site					X	M	M	New Field:- PRS - Required to provide.
	X	M	M	New Field:- DMQ - Contact number for DM site					X	M	M	New Field:- PRS - Required to provide.
									X	O	O	New Field:- PRS - Date/Time suitable for site visit to take place
	X	M	M	New Field:- DMQ - Relevant start date for period in question for DM site					X	M	M	New Field:- PRS - Required to provide.
	X	M	M	New Field:- DMQ - Relevant end date for period in question for DM site.								
New Field: A flag indicating whether the meter point in question is a Prime and Sub Meter. Values:Y/N												