

## **UNC Distribution Workgroup Agenda**

**10:30 Thursday 28 January 2016**

**at 31 Homer Road, Solihull B91 3LT**

(Teleconference: 0207 950 1251, access code 21870295#)

### **1. Introduction and Status Review**

- 1.1. Approval of Minutes (22 December 2015)
- 1.2. Modifications with Ofgem
- 1.3. Pre-Modification discussions

### **2. Workgroups**

- 2.1. **0526 - Identification of Supply Meter Point pressure tier**  
(Report to Panel 17 March 2016)  
<http://www.gasgovernance.co.uk/0526>
- 2.2. **0551 – Protecting consumers who are disaggregated under Modification 0428 from Ratchet charges for Winter 2015/16**  
(Report to Panel 18 February 2016)  
<http://www.gasgovernance.co.uk/0551>
- 2.3. **0564R – Review of Annual Read Meter Reading requirements**  
(Report to Panel 17 March 2016)  
<http://www.gasgovernance.co.uk/0564>
- 2.4. **0571 - Application of Ratchet Charges to Class 1 Supply Points Only**  
(Report to Panel 21 April 2016)  
<http://www.gasgovernance.co.uk/0571>
- 2.5. **0572 - Amendment to the definition of AUG Year within UNC TPD Section E**  
(Report to Panel 17 March 2016)  
<http://www.gasgovernance.co.uk/0572>

### **3. Issues**

### **4. Review of Outstanding Actions**

### **5. Any Other Business**

- 5.1. **Missing ECVs**
- 5.2. **Modification 0431- Shipper/Transporter – Meter Point Portfolio Reconciliation - Lessons Learnt**
- 5.3. **FGO Programme – Update**
- 5.4. **CP 15/301 - Changes to the Change of Supplier Meter Reading Process for Smart Meters**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

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## 6. Diary Planning

**Action Table (22 December 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>DX0202</b>	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs – Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forum (i.e. PN Workgroup and UKLC).</i>	Xoserve (DA)	<b>On hold until February meeting</b> <b>Carried forward</b>
<b>DX1001</b>	22/10/15	4.1	<i>Missing ECVs – SM to provide examples to the DNs for review.</i>	Gazprom (SM)	<b>Due at 28/01/16 meeting</b> <b>Carried forward</b>
<b>DX1002</b>	22/10/15	4.1	<i>Missing ECVs – DNs to provide a process for reporting missing ECVs and any other non-standard issues and how the discovering party can request a replacement or remedial work.</i>	DNs (NGN, NGD and SGN)	<b>Due at 28/01/16 meeting</b> <b>Carried forward</b>
<b>DX1101</b>	26/11/15	4.1	<i>Missing ECVs – Transporters to consider reasonable SLAs for query responses.</i>	ALL DNs	<b>Due at 28/01/16 meeting</b> <b>Carried forward</b>
<b>DX1201</b>	22/12/15	4.4	<i>Modification 0551 - SM to consider submitting a Variation Request to January 2016 UNC Modification Panel.</i>	Gazprom (SM)	<b>Provide to JO by 08/01/16</b> <b>Pending</b>
<b>DX1202</b>	22/12/15	4.4	<i>Modification 0551 - Xoserve to provide supporting information (scale of ratchet charges, and number of sites to which these might be applied over the relevant</i>	Xoserve (HC)	<b>Provide to JO by 08/01/16</b> <b>Pending</b>

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**Action Table (22 December 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			period) to accompany the Variation Request.		

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**UNC Workgroup 0526 Agenda**  
**Identification of Supply Meter Point pressure tier**  
**Thursday 28 January 2016**  
**at 31 Homer Road, Solihull B91 3LT**

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*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (22 December 2015)**
- 2.0 Consideration of the Solution option(s) and associated costs/benefits**
- 3.0 Development of Workgroup Report**
- 4.0 Review of Outstanding Actions**
- 5.0 Next Steps**
- 6.0 Diary Planning**

<b>Action Table (22 December 2015)</b>					
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>1101</b>	26/11/15	2.0	Xoserve to provide a High Level Cost Estimate on option of provided data via the Data Enquiry Service.	Xoserve (DA)	<b>Carried forward</b>
<b>1201</b>	22/12/15	2.0	<p><i>Providing information at post code level - Prior to the next meeting (28 January 2016) DNs and Xoserve to assess/establish:</i></p> <p>a) what proportion/percentage of the 15% could be achieved through a 'Desk Top' exercise, and at what cost;</p> <p>b) what additional proportion/percentage of the 15% could be achieved by making Site Visits, and at what cost;</p> <p>c) what would be the estimated cost to obtain 100% coverage of data at post code level.</p>	DNs and Xoserve	<p><b><i>Due at 28 Jan 2016 meeting</i></b></p> <p><b>Pending</b></p>

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**UNC Workgroup 0551 Agenda  
Protecting consumers who are disaggregated under Modification  
0428 from Ratchet charges for Winter 2015/16**

**Thursday 28 January 2016**

**at 31 Homer Road, Solihull, B91 3LT**

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**1.0 Introduction**

**2.0 Consideration of Ofgem's Send Back Letter**

- 2.1** Provide a Justification for Retrospective Application
- 2.2** Consider Potential Discriminatory Position of the Solution
- 2.3** Completion of Final Modification Report (inc. supplemental report)

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

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**UNC Workgroup 0564R Agenda  
Review of Annual Read Meter Reading requirements  
Thursday 28 January 2016**

**at 31 Homer Road, Solihull B91 3LT**

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*Please Note: This meeting will be considered during the Distribution Workgroup*

- 1.0 Review of Minutes (22 December 2015)**
- 2.0 Provision of Meter Read Performance Information**
- 3.0 Current Read Performance**
- 4.0 Must Read Process**
- 5.0 Performance targets:**
  - 5.1 Legacy meters
  - 5.2 Smart meters
- 6.0 Consideration of Modification 0570 - Obligation on Shippers to provide at least one meter reading per meter point into settlement once per annum**
- 7.0 Review of Outstanding Actions**
- 8.0 Next Steps**
- 9.0 Diary Planning**

**Action Table (22 December 2015)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	22/12/15	2.0	<i>Annual Meter Read Performance</i> - Xoserve to identify the range of the market performers (LSPs and SSPs) and provide anonymised details of the spread, including any outliers, for review.	Xoserve (HC)	<b>Due at 28 Jan 2016 meeting</b>  <b>Pending</b>
1202	22/12/15	4.0	<i>Annual Must Reads Transporter trial exercise</i> - CW to develop a plan/approach to initiate 'must reads' from	National Grid Distribution (CW)	<b>Due at 28 Jan 2016 meeting</b>  <b>Pending</b>

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<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
			30/09/2012 backwards (for eligible Supply Meters within National Grid Distribution networks).		

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**UNC Workgroup 0571 Agenda  
Application of Ratchet Charges to Class 1 Supply Points Only**

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**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**2.1** Consider inclusion of Class 2 sites

**2.2** Initial Representations

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

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**UNC Workgroup 0572 Agenda  
Amendment to the definition of AUG Year within UNC TPD Section E**

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***Please Note: This meeting will be considered during the Distribution Workgroup***

**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**2.1** Initial Representations

**2.2** Provide a view on Self-Governance status

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

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