

## Distribution Workgroup Terms of Reference

### Consider issues relating to the implementation of Modification 0451AV - Individual Settlements For Pre-Payment & Smart Meters

**Date referred from Panel:** 20 February 2014

#### Background

Please refer to [www.gasgovernance.co.uk/0451](http://www.gasgovernance.co.uk/0451)

The UNC modification rules require that where an urgent modification is implemented it should be considered whether the subject matter of the modification should be referred to a workgroup for further analysis.

Following consideration of the Authority's decision letter, the Modification Panel determined that the subject matter for Modification 0451AV should be considered by a Workgroup or other relevant group(s) as set out below under Topics for Discussion.

#### Topics for Discussion

##### 1. DESC Review

The Transporters and Transporters Agent in conjunction with the Demand Estimation Sub-committee (DESC) is requested to consider the prepayment meter profile as proposed to be developed in Modification 0451AV:

- Identify data that can support the development of the profile;
- Conclude development of the profile by 01 August 2014;
- Provide an update to the Modification Panel by the September Panel;
- The profile is to apply from the implementation date but be effective from 01 October 2014.

##### 2. Distribution Workgroup

The Distribution Workgroup and/or an appropriate operational forum is to consider whether there is an issue concerning the validation of the Pre Payment Meter flag and the potential impacts on the implementation and operation of Modification 0451AV:

- Review the validation and use of the Pre Payment Meter Flag;
- Consider potential solutions;
- Provide recommendations by the May Panel, including consideration of modifications and/or changes to operational process required to

improve the accuracy of data associated with the Pre Payment Meter flag.

### 3. Distribution Workgroup

The Distribution Workgroup is requested to consider the current implementation issues for Modification 0451AV, including:

- Consider the implications of billing of sites between the implementation date of 01 February 2014 and the implementation of appropriate billing tools;
- How to apply the Pre Payment Meter profile to sites from 01 February 2014;
- Provide a report by the May Panel.

### Meeting Arrangements

Meetings will be administered by the Joint Office and conducted in accordance with the Code Administration Code of Practice