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Subject: EH/820/DA -User Pays IAD Accounts

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## **EH/820/DA -User Pays IAD Accounts**

Dear Colleague,

Following the discussion at UKLink Committee yesterday regarding the administration required by Users to identify the Internet Access to Data (IAD) accounts required for the introduction of User Pays on the 1<sup>st</sup> April, I felt it may be helpful to confirm the schedule. This schedule remains as described in a communication issued by Andy Miller of xoserve on 3<sup>rd</sup> March.

**We require the completed User Pays Service Request form by 26<sup>th</sup> March. This must include the portfolio of IAD Accounts that you wish to retain for use from 1<sup>st</sup> April.**

To assist Users, xoserve has provided a portfolio of IAD accounts to each organisation with registered accounts.

In advance of the 26<sup>th</sup> March, xoserve has requested that any accounts not required from 1<sup>st</sup> April are notified to xoserve - [xoserve.DataCentreServices@xoserve.com](mailto:xoserve.DataCentreServices@xoserve.com) - as soon as possible so that we can remove them from your ownership.

If you anticipate creating a significant number of new IAD accounts, could you please advise xoserve via email to [xoserve.DataCentreServices@xoserve.com](mailto:xoserve.DataCentreServices@xoserve.com) of your likely requirements so we can plan for this workload. Bulk creation requests cannot be guaranteed to be completed by 1<sup>st</sup> April.

A new IAD Service Request form will be implemented for account creation and deletion requests on 17<sup>th</sup> March (the current form should cease to be used for IAD account requests from 14<sup>th</sup> March). This new IAD Service Request form is to be used for requesting account creations and deletions up to 1<sup>st</sup> April, and has been developed to implement the new request processes for IAD accounts. The current form is sent directly to xoserve's service provider, the new form must be sent to the new address for IAD account requests - [xoserve.DataCentreServices@xoserve.com](mailto:xoserve.DataCentreServices@xoserve.com) . A variant of this form will be used from 1<sup>st</sup> April as the User Pays IAD Service Request form, and should be sent to the email address above.

I trust that the above is clear. As stressed in the UKLink Committee meeting, Users are urged to undertake this administration as soon as possible. Should you have any questions regarding this message, please contact your usual xoserve Customer Relationship contact to discuss this matter.

Regards

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