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## EH/859/GF - xoserve - AQ2008 Update

### AQ Review Process 2008

The AQ Process is an annual series of events which culminates in the recalculation of the annual quantity for all NDM meter points. You will be aware from previous years that this is a major transactional event which requires processing an extraordinary volume of data. It will impact on the way we process SPA files and data availability on IAD.

In order to mitigate and minimise any disruption to the industry, an xoserve project team has been formed to coordinate this year's process.

There are four key phases for the process:

Activity	Dates
AQ calculation process	10 <sup>th</sup> March to 21 <sup>st</sup> August
Offer review process	23 <sup>rd</sup> to 28 <sup>th</sup> August
Setting AQ values	22 to 28 <sup>th</sup> September
AQ GO Live	1 <sup>st</sup> to 15 <sup>th</sup> October

The process commences with the Supply Point Review which takes place between **23rd and 28th August**. Files may be submitted as usual via IX.

During this period IAD will not reflect the latest data position until catch up completed. There will also be a delay to .TRF files of approximately 4 hours

We will be sending regular communications to keep you fully updated on key activities and the impacts of later phases of the implementation including preparation for "go live" on 1<sup>st</sup> October.

If you have any specific questions about this year's AQ process please call your xoserve operational contact.

Please can you cascade this note within your organisation, to ensure appropriate awareness of any operational impacts.

Kind regards

Graham Frankland

Customer Manager  
xoserve