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25/09/2008 15:17

**Subject: EH/871/GF - xoserve AQ process 2008 update**

Dear colleague

Further to my email of 15th September, I am pleased to advise you that the majority of the AQ activities for w/c 22nd September have been completed successfully and ahead of our planned schedule.

From Wednesday 1st October the new gas year data will be loaded onto the system and all SPA file processing will be put on hold until all of the AQ activities have been completed.

File processing catch up will be up to date by 8th October at the latest. Please continue to send in all your SPA files as normal during this period.

Please be aware that depending on the actual completion time for these AQ activities, file catch up may be completed earlier than the 8th so will you ensure the relevant contacts in your organisation are aware of this.

If you have any queries regarding the AQ process, please contact the xoserve customer team.

Kind regards

Graham Frankland

Customer Manager  
xoserve