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**Extraordinary Governance Workstream Minutes**  
**Thursday 8 September 2005**  
**10 Old Bailey, London**

**Attendees**

John Bradley (JB)	Joint Office of Gas Transporters
Dennis Rachwal (DR)	Joint Office of Gas Transporters
Graham Wood (GW)	British Gas Trading Limited
David Mayne (DM)	RWE npower
Steve Featherstone (SF)	Scotia Gas Networks
Martin Brandt (MB)	Scottish and Southern Energy plc
Caroline Purcell (CP)	xoserve
Dave Addison (DA)	xoserve
Mark Pitchford (MP)	Scottish Power

**1. Review of Minutes from 14 July 2005**

The minutes were accepted.

**2. Update on Appraisal of UNC Rules and Procedures for UK Link Modification Classes**

With reference to the points set out in 14 July 05 minutes:-

- a) U8.2.2 (a) Class 1. DA reported that 150 change requests had been analysed and the proposed filtering of what does or does not need to be notified to shippers is as follows:-

Class 1 Modification not requiring notification to UK Link Committee:

- I. Interfaces with Network (Gas Transporter) Systems
- II. Interfaces with Internal Systems
- III. Reporting Change - Operational Data Store data items
- IV. Internal Database Changes - i.e. interim tables within UK Link Systems
- V. Internal On-Line Screen Changes
- VI. Datafixes - provided that the value being datafixed was consistent with the file formats, i.e. length, AV, conditionality
- VII. Timing of Batch Runs of UK Link Systems

Likely Class 1 Modifications to be checked with UK Link Committee

- VIII. File numbering convention
- IX. UK Link Manual Changes

In discussion, DA indicated that item VII above was for batch runs within the working day that did not impact either the window for when shipper data could be submitted or any Standard of Service. Attendees indicated this was a useful start to addressing their concerns and that UK Link Committee was the forum to refine the initiative. xoserve (DA) stated that refined Class 1 filtering would be reported to UK Link Committee and consider publication on xoserve Extranet. **Action closed**

- b) U8.2.2(b) ii) Attendees indicated that on discovery of a discrepancy between UK Link Manual and the UK Link system, there needed to be analysis and a case by case decision on which to correct. **Action closed**
- c) U3.5.2 as referenced in U8.2.3 (c) (iv) – infringement of copyright. Whilst recognising the need to streamline the approval process in certain cases, it was agreed that a UK Link Modification to resolve copyright licence issues should be Class 2. The UK Link Committee is already at liberty to agree a shortened timescale for implementation of Class 2 UK Link Modifications. **Action closed**
- d) Modification Proposal 010 (0735) “Amendment to the minimum notice required for UK Link changes”. MB reported that SSE and Transco had agreed legal text which Panel were due to consider on 15 September 05 and the revised Final Modification Report was with Ofgem for a decision. Future outcome would be monitored at UK Link Committee or the main Governance Workstream meeting. **Action closed**
- e) U8.4.5/6 – mechanism for disapproval of implementation plan. JB tabled a flow chart derived from the legal text. The flow chart was accepted as an explanation of the present mechanism and attendees noted that if Mod 010 is implemented this may need to be changed (see previous item). **Action closed**
- f) U8.5.2 – Class 3 UK Link Modification Proposal mechanism. A range of views were expressed on the desirability of the Transporters retaining the current Network Code obligation of initiating a UNC Modification in order to implement a Class 3 UK Link Modification. The Transporters present expressed the view that they would not seek to impede implementation of a Class 3 UK Link Modification by declining to raise a UNC Modification and it was agreed that such tactics would attract criticism from Ofgem. The meeting did not attempt to reach consensus on whether this obligation should remain with the Transporters or be transferred to the proposer of the UK Link Modification but decided instead to leave it to any UNC Party to raise such a proposal if they wished. **Action closed**
- g) U8.6 – Class 2,3 procedure failure. Whilst some shipper parties expressed a view that compensation provisions may not fully reflect costs the meeting did not attempt to reach consensus on any action but decided instead to leave it to any UNC Party to raise such a proposal if they wished. **Action closed**
- h) U8 – UK Link Modifications terminology. Whilst views were expressed that use of the term “Modification” to describe both a change to the UNC and UK Link could be confusing, legal advice had been obtained by the Transporters that revision of the UNC to use different terms might be complex and might potentially create inconsistencies. It was therefore agreed that such revision was not worth pursuing at this stage. **Action Closed**

### 3. Report to Governance Workstream 15 September 2005

The consensus of the meeting was that this Extraordinary Workstream had done its work and that the Topic should be closed.

### 4. Diary Planning

#### Governance Workstream

**Date:** Thursday 15 September 2005

**Start Time:** to follow Panel and UNC Committee

**Venue:** 10 Old Bailey, London