

## **“CR13694 IFA Contracts” – Summary of development.**

Following UK-Link Committee representation, this document provides greater detail of the minor changes associated with “CR13694 IFA Contracts”.

The changes to Gemini functionality resulting from the implementation of CR13694 will provide an additional seven screens within the Gemini deal management suite. All screens will provide additional systematised help to create and maintain IFA agreements. Six of the seven screens merely provide information on Business Associates IFA contracts not previously available within Gemini and as such current processes are un-affected.

The remaining seventh screen will now allow a Business Associates to agree or reject IFA contracts via systematised functionality, a process that was previously not available within Gemini. This process is described on page 2 and changes to the process have been highlighted in bold, the accompanying screen is provided on page 3.

In order to provide a clearer picture of the changes to the current process, attached is a high level view with supporting Gemini screen shots. Included for information purposes is also high-level view of current processes that have not altered.

### **Gemini Deal Management – IFA Agreement High Level Process**

An Interruptible Firm Allowance (IFA) enables an interruptible site to have a small amount of firm supply to ensure critical processes will not be affected in the event of site being interrupted.

An IFA contract year is usually from the 1st of October to the 30th of September of the following year. IFA contracts setup during the gas year will always end on 30th September i.e. end of the gas year.

All the communications from/to LDZ Planning, and notifications from/to Business Associates by Gas National Control Centre (GNCC) /Distribution Network Control Centre (DNCC) users are currently done through a non-systematised process.

### **Set-up of Initial IFA Agreements – Business Associate Acceptance of Contract.**

DNCC/GNCC users receive IFA requests from Business Associates on Form P80 via fax for the LDZ/NTS sites respectively; this process prevails.

The request is validated by DNCC/GNCC Users for completeness of the data; this process prevails.

Incomplete or any incorrect information is updated by DNCC/GNCC after liaising with the relevant Business Associate; this process prevails.

All requests must first be validated for existing IFA agreement(s) for the Business Associate at the requested site/meter. If existing, then the requested IFA capacity must be aggregated with the existing IFA Allowance; this process prevails.

All IFA New/Renew requests can be withdrawn for all requests with a status of ‘Valid’/‘Invalid’/‘Pending’/‘Approved’/‘Renew’. Only DNCC and GNCC are allowed to complete this activity. Business Associates do not get this functionality.

Any request forwarded to NTS/LDZ Planning for Approval/Rejection must remain ‘Pending’ until Approved/Rejected by NTS/LDZ Planning.

All requests rejected by LDZ/NTS Planning should be communicated offline by DNCC/GNCC to appropriate Business Associate. Within Gemini the status against the request will read as ‘Rejected’.

Charge calculation will be triggered for all the approved requests. Charges are calculated from the contract start date to the gas year-end date for current gas year request.

DNCC/GNCC notify the Business Associate of the presence of a Gemini contract offer, which now be accepted or rejected on-line.

**Annual Renewal of IFA Agreements**

Similar to system process for 'IFA Set-up', the offer of renewal contract and terms will become an on-line activity.

**View IFA Set-up/Renew Screen.**

This screen allows only DNCC, GNCC and xoserve billing users to view and DNCC/ GNCC users to add, modify, view audit, confirm, approve, reject, withdraw and renew the IFA initial/ renewal request.

This screen also allows the Business Associate to accept or reject the approved IFA initial/ renewal request. The Business Associates can view only their own IFA Contracts details.

Business Associates are to be provided with a facility to view and accept the approved requests. The Set-up/ renew screen will used for this requirement. **An "Accept" button will be shown when the screen is populated with pertinent data. The Business Associate would use this button to accept the approved request. Equally the Business Associate would use the "Reject" button to reject the request if they so wish.**

## View IFA Setup/Renew Screen

The screenshot displays the Gemini IFA Setup/Renew interface. At the top, there is a navigation bar with tabs for Contract, Product, Trade, Deal, Meter Details, and Nominations. Below this, there are search filters for Business Associate, Request Number, Confirmation Number, Supply Point Number, Contract Type, and Period From. A table lists various IFA requests with the following columns: Select, Request Number, Business Associate Name, Confirmation Number / DMN Number, Supply Point Number / Unique Site ID, IFA Allowance Capacity (kWh), Renew Flag, IFA Requested Date, Status, and Action. The table contains 18 rows of data, all with a status of 'Closed'. At the bottom of the table, there are buttons for Add, Confirm, Approve, Accept, Reject, Renew, and Withdraw. The page footer shows the date 05 Jun 2004 22:26:39 BST and the user Local rhanal.

| Select                | Request Number | Business Associate Name | Confirmation Number / DMN Number | Supply Point Number / Unique Site ID | IFA Allowance Capacity (kWh) | Renew Flag | IFA Requested Date | Status | Action |
|-----------------------|----------------|-------------------------|----------------------------------|--------------------------------------|------------------------------|------------|--------------------|--------|--------|
| <input type="radio"/> | 261            | Shpper A                | 252525222                        | 5875125                              | 14,650                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 258            | Shpper B                | 258468216                        | 4587146                              | 35,200                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 208            | Shpper C                | 257054654                        | 1540855                              | 7,327                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 278            | Shpper B                | 878054465                        | 6545879                              | 1,000                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 298            | Shpper A                | 876915423                        | 3157976                              | 9,376                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 213            | Shpper C                | 547451545                        | 4586432                              | 69,190                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 231            | Shpper C                | 154212154                        | 8780462                              | 14,650                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 245            | Shpper B                | 124875413                        | 5975132                              | 1,296                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 265            | Shpper A                | 215487965                        | 7847132                              | 293                          | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 236            | Shpper A                | 215846165                        | 1454565                              | 3,374                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 285            | Shpper C                | 545151545                        | 2521546                              | 7,500                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 214            | Shpper B                | 215454632                        | 5684213                              | 8,790                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 215            | Shpper A                | 515454584                        | 8754541                              | 14,650                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 216            | Shpper C                | 225454555                        | 4544655                              | 5,861                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 217            | Shpper C                | 878896311                        | 4546546                              | 2,931                        | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 218            | Shpper A                | 987213135                        | 5880947                              | 14,660                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 223            | Shpper A                | 546794525                        | 9875632                              | 35,100                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 233            | Shpper B                | 554885557                        | 5465469                              | 37,558                       | Yes        | 15-Aug-2003        | Closed | A V    |
| <input type="radio"/> | 244            | Shpper B                | 894138644                        | 8865221                              | 37,778                       | Yes        | 15-Aug-2003        | Closed | A V    |

Business Associates must accept or reject the approved request within 5 business days of the notification. All the requests that are not accepted within 5 business days of the notification must be marked as void (not rejected). Business Associates and DNCC/GNCC need to be notified of all the void requests. The timeframe of 5 days is parameterised within the system.

Upon acceptance of the request by the Business Associate a contract must be established with an appropriate start date dependent upon the date and time the Business Associate accepts the contract. If the Business Associate accepts the contract before 1600hrs, then the effective Contract Start Date must be 0600hrs on the following business day. If it is received after 1600hrs then the effective Contract Start Date must be 0600hrs on the second following business day. The contract end date will always be the end of the gas year i.e. 30th September.

## Detail View Setup/ Renew Screen

This screen facilitates the user to view the complete details of the LDZ/NTS related IFA Requests. The charge details for the IFA contracts that have been transferred will not be displayed i.e. the contracts in the live status that belong to the incoming BA.

### Details View Setup/ Renew Screen

The screenshot shows a web browser window titled "View IFA Setup/Renew - Microsoft Internet Explorer". The Gemini logo is visible at the top left. A navigation bar includes tabs for "Contract", "Product", "Trade", "Deal", "Meter Details", and "Nominations". Below this, there are fields for "Messages: 130", "User Name: CONT1009", "BA: TRA", and "User Role: IGM5010". The breadcrumb trail reads "You are here: Home > Deal > IFA > IFA Setup/Renew > View".

The main content area is titled "View IFA Setup/ Renew" and displays the following details:

|   |   |
|---|---|
| <b>Request Number:</b> 261  | <b>IFA Requested Date:</b> 15-Aug-2002                  |
| <b>Business Associate:</b> Shipper A  | <b>Gas Year:</b> 2003 - 2004                            |
| <b>Unique Site Request:</b> No  | <b>NSL:</b> No  |
| <b>INI:</b> No  | <b>Confirmation Number/LMN Number:</b> 586485212        |
| <b>Supply Point Number/Unique Site ID:</b> 5485485                                  | <b>Supply Point/Unique Site Name:</b> Ricardo's Grimsby |
| <b>Supply Point/Unique Site Address:</b> North Lane<br>Grimsby, South<br>Humberside | <b>Post Code:</b> DN15 2PR                              |
| <b>MPRN1:</b> 5258758   | <b>MPRN2:</b> 52354520                                  |
| <b>MPRN3:</b>   | <b>MPRN4:</b>   |
| <b>LDZ:</b> EN  | <b>Exit Zone:</b> EPL                                   |
| <b>LDZ Estimated Charge(CBP):</b> 939.77  | <b>NTS Estimated Charge(CBP):</b> 139.03                |
| <b>Annual Quantity(kWh):</b> 985,208,799  | <b>Supply Offtake Quantity(kWh):</b> 1,200,000          |
| <b>Initial Allowance Required:</b> No   | <b>IFA Allowance(kWh):</b> 14,650                       |
| <b>Comments:</b>  | <b>Remarks:</b>   |
| <b>Status:</b> CLOSED   |   |

A "Close" button is located at the bottom right of the main content area. The system tray at the bottom shows the date and time as "02-Apr-2005 20:12:16 BST" and the network connection as "Local internet".

## View – IFA Contracts Screen

DNCC, GNCC and xoserve billing users can query the IFA Contracts defined for Business Associates. The complete details of the IFA Contracts will be displayed in the detail view screen. The Business Associates can view only their own IFA Contracts details.

### View IFA Contracts Screen

The screenshot shows the 'View IFA Contracts' screen in a Microsoft Internet Explorer browser. The page header includes the Gemini logo and navigation tabs for Contract, Product, Trade, Deal, Meter Details, and Nominations. The user is logged in as 'EnvironmentbanVL00 gm' with a role of 'ISMSOLD'. The main content area is titled 'IFA Contracts' and features a search form with the following fields:

- Business Associate: --ALL--
- Contract Number: [ ]
- Confirmation Number / EIM Number: [ ]
- Supply Point Number / Unique Site ID: [ ]
- Status: --ALL--
- Period From: [ ]
- Period To: [ ]

Below the search form is a table of IFA contracts with the following columns: Contract Number, Request Number, Business Associate Name, Confirmation Number / EIM Number, Supply Point Number / Unique Site ID, IFA Allowance Capacity (kWh), Renew Flag, Contract Start Date, Contract End Date, Status, and Action. The table contains 20 rows of data.

| Contract Number | Request Number | Business Associate Name | Confirmation Number / EIM Number | Supply Point Number / Unique Site ID | IFA Allowance Capacity (kWh) | Renew Flag | Contract Start Date | Contract End Date | Status      | Action |
|-----------------|----------------|-------------------------|----------------------------------|--------------------------------------|------------------------------|------------|---------------------|-------------------|-------------|--------|
| 359             | 78             | Shipper A               | 159487525                        | 2586541                              | 14,640                       | No         | 04-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 358             | 58             | Shipper C               | 258463666                        | 5574522                              | 260,100                      | No         | 01-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 258             | 26             | Shipper B               | 544545454                        | 5595366                              | 150,000                      | No         | 05-Jun-2003         | 30-Jun-2003       | Live        | V      |
| 215             | 15             | Shipper A               | 545454789                        | 6254842                              | 28,265                       | No         | 04-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 258             | 48             | Shipper B               | 989856532                        | 5974565                              | 58,568                       | No         | 01-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 658             | 68             | Shipper A               | 128745621                        | 4545744                              | 258,259                      | No         | 05-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 587             | 79             | Shipper C               | 658742158                        | 4554545                              | 444,587                      | No         | 04-Jun-2003         | 30-Jun-2003       | Live        | V      |
| 558             | 25             | Shipper C               | 987525135                        | 65959556                             | 65,458                       | No         | 01-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 585             | 15             | Shipper B               | 365487521                        | 3554875                              | 587,569                      | No         | 05-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 259             | 65             | Shipper A               | 587421358                        | 4454214                              | 587,587                      | No         | 04-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 574             | 48             | Shipper B               | 784265643                        | 8954623                              | 5,568                        | No         | 01-Jun-2003         | 30-Jun-2003       | Live        | V      |
| 369             | 67             | Shipper C               | 459532623                        | 4561323                              | 6,587                        | No         | 05-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 456             | 32             | Shipper C               | 458751232                        | 1458425                              | 258,568                      | No         | 04-Jun-2003         | 30-Sep-2003       | Live        | V      |
| 159             | 155            | Shipper B               | 587452526                        | 5587456                              | 568,587                      | No         | 01-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 753             | 258            | Shipper A               | 598475213                        | 5845656                              | 44,585                       | No         | 05-Jun-2003         | 30-Jun-2003       | Live        | V      |
| 852             | 48             | Shipper C               | 254885688                        | 4544745                              | 2,031                        | No         | 04-Jun-2003         | 30-Sep-2003       | Transferred | V      |
| 998             | 89             | Shipper A               | 365465845                        | 5654685                              | 568,578                      | No         | 01-Jun-2003         | 30-Jun-2003       | Transferred | V      |

The page footer shows the date '02-Apr-2005 21:30:33 B5T' and the local network 'Local intranet'. The status bar at the bottom indicates 'Page 1 of 2'.

## Detail View IFA Contracts Screen

This screen facilitates the DNCC/GNCC users and BA users to view the complete details of the IFA Contract. The BA can only view their own IFA Contracts. The charge details for the IFA contracts that have been transferred will not be displayed .i.e. the contracts in the live status that belong to the incoming BA.

### Details View IFA Contracts Screen

The screenshot shows the Gemini web application interface. At the top, there is a navigation menu with tabs for Contract, Product, Trade, Deal, Meter Details, and Nominations. Below the menu, the user's name (ONT3003) and BA (TDA) are displayed. The main content area is titled "View IFA Contracts" and displays the following details:

|                                     |  |                                 |             |
|-------------------------------------|--|---------------------------------|-------------|
| Contract Number:                    | 322  | Request Number:                 | 242         |
| Business Associate:                 | Shipper B  | NSL:                            | No          |
| Unique Site Request:                | No   | Confirmation Number/URN Number: | 258455652   |
| ENI:                                | No   | Supply Point/Unique Site Name:  | Ricardo's   |
| Supply Point Number/Unique Site ID: | 971354   | Post Code:                      | EN53 8GT    |
| Supply Point/Unique Site Address:   | Ricardo's Company,<br>Broad Lane,<br>Lans, Doncaster,<br>South Yorkshire |                                 |             |
| HPRN:                               | 25987525   | HPRN2:                          |             |
| HPRN4:                              |  | HPRN4:                          |             |
| LDZ:                                | GM   | Exit Zones:                     | GM          |
| LDZ Actual Charges (GBP):           | 977.40   | NTS Actual Charges (GBP):       | 134.45      |
| Annual Quantity (MWh):              | 202,490,349  | Supply Offtake Quantity (MWh):  | 790,459     |
| IFA Allowance (MWh):                | 14,650   | Status:                         | TRANSFERRED |
| Contract Start Date:                | 14-Oct-2002  | Contract End Date:              | 10-Oct-2002 |

Remarks: (i) Registered to TDA as an existing IFA to new registered user.

The bottom of the screen shows the system date and time (00-Apr-2005 21:43:14 BST) and the user's local internet connection.

**View IFA Terminate Requests Screen in support of the current IFA Termination process.**

DNCC/GNCC can query the respective LDZ/NTS related IFA termination requests defined for Business Associates. The complete details of the LDZ/NTS related IFA termination request will be displayed in the detail view screen.

This screen facilitates the DNCC/GNCC users to view, add, and view audit for validation of the LDZ/NTS related IFA termination request. Business Associates can query their IFA termination requests only. There are no changes to the underlying process.

**View IFA Termination Screen**

The screenshot shows the Gemini IFA Termination screen. At the top, there is a navigation bar with tabs for Contract, Product, Trade, Deal, Meter Details, and Nominations. Below this, there are fields for User Name (ICRT1003), BA (IFA), and User Role (IGMS010). The main content area is titled "IFA Termination" and contains a search form with dropdowns for Business Associate and Status, and input fields for Period From and Period To. Below the search form is a table with the following data:

| Request Number | Business Associate Name | IFA Allowance (kWh) | IFA Termination Request Date | Contract Number | Status   | Action  |
|----------------|-------------------------|---------------------|------------------------------|-----------------|----------|---------|
| 532            | Shopper A               | 1,111               | 09-May-2005                  | 383             | Valid    | [A] [V] |
| 530            | Shopper B               | 1,111               | 08-May-2005                  | 383             | Rejected | [A] [V] |
| 475            | Shopper C               | 100                 | 16-Aug-2004                  | 383             | Closed   | [A] [V] |
| 658            | Shopper B               | 150                 | 27-Feb-2004                  | 384             | Closed   | [A] [V] |
| 258            | Shopper C               | 21,000              | 09-May-2005                  | 70              | Closed   | [A] [V] |
| 159            | Shopper A               | 10                  | 08-May-2005                  | 378             | Closed   | [A] [V] |
| 458            | Shopper C               | 14,000              | 16-Aug-2004                  | 381             | Closed   | [A] [V] |
| 796            | Shopper C               | 1                   | 27-Feb-2004                  | 375             | Closed   | [A] [V] |
| 228            | Shopper C               | 14,650              | 09-May-2005                  | 98              | Closed   | [A] [V] |
| 258            | Shopper B               | 7,000               | 08-May-2005                  | 351             | Closed   | [A] [V] |
| 789            | Shopper B               | 5,000               | 16-Aug-2004                  | 327             | Closed   | [A] [V] |
| 587            | Shopper A               | 14,650              | 27-Feb-2004                  | 39              | Closed   | [A] [V] |
| 458            | ShopperA                | 14,650              | 16-Aug-2004                  | 39              | Closed   | [A] [V] |

At the bottom of the table, there is an "Add" button. The screen also shows a "Query" and "Clear" button above the table. The footer of the browser window shows the date and time: 24-May-2005 07:22:36 BST.

## Details View IFA Termination Screen – in support of the current IFA Termination process.

This screen facilitates the Business Associates to view the complete detail of IFA termination request only.

The detail View Screen should display the complete details of the LDZ/NTS related IFA termination request. There are no changes to the underlying process.

Details View IFA Termination Screen

The screenshot shows a web browser window titled "View IFA Termination - Microsoft Internet Explorer". The Gemini logo is visible in the top left. A navigation bar includes tabs for "Contract", "Product", "Trade", "Deal", "Meter Details", and "Nominations". The "Deal" tab is active. Below the navigation bar, there are fields for "User Name: JONT1003", "BA: TBA", and "User Role: JSM5010". The main content area is titled "View IFA Termination Request" and displays the following details:

|                                     |                 |
|-------------------------------------|-----------------|
| Request Number:                     | 530             |
| Contract Number:                    | 202             |
| Unique Site Request:                | No              |
| NSR:                                | No              |
| TNI:                                | No              |
| Business Associate:                 | Shipper A       |
| Confirmation Number/URN Number:     | 25487458        |
| Supply Point Number/Unique Site ID: | 3256354         |
| Supply Point/Unique Site Name:      | Riccardi's      |
| Supply Point/Unique Site Address:   | No No.          |
| Post Code:                          | B02 3RP         |
| MPRN1:                              | 254852255       |
| MPRN2:                              |                 |
| MPRN3:                              |                 |
| MPRN4:                              |                 |
| LDZ:                                | SC1             |
| Exit Zones:                         | SC1             |
| Annual Quantity (kWh):              | 11,111,111,111  |
| Supply Offtake Quantity (kWh):      | 111,111,111,111 |
| IFA Allowance (kWh):                | 1,111           |
| IFA Contract Termination Date:      | 01-May-2005     |
| IFA Termination Request Date:       | 09-May-2005     |
| Status:                             | REJECTED        |
| Reason:                             | TEST            |

The window title bar shows the date and time: "24-May-2005 07:27:05 BST". The system tray shows "Local ethernet".

## IFA Terminations High Level Process

DNCC/GNCC users raise the IFA termination request for the relevant Business Associates. The definition of the IFA termination request will be as per the entries present in Form P103 that is received offline from the Business Associates.

IFA terminations will result in the terminations of the IFA contracts set-up. The contract will no longer be effective from the contract end date. The Business Associate or DNCC/GNCC can initiate an IFA termination.

### Business Associate Initiated:

DNCC/GNCC receive requests from Business Associate for termination of their IFA contract on Form P103 via fax.

The request is validated offline by GNCC/DNCC for completeness of the data.



Incomplete or any incorrect information in the request is updated by GNCC/DNCC after liaising with the relevant Business Associate.

DNCC/GNCC enters the following IFA request details into Gemini;

- a. Contract Number
- b. Date of Termination
- c. Reason

The above details of the request must be validated against the IFA details held within Gemini system.

DNCC/GNCC will be provided with a facility to change the contract end date, for terminating the same IFA Contract by placing another termination request. The previous IFA Termination request must be rejected on placing a new IFA Termination request as the process must not consider rejected requests.

Business Associates will be notified offline by GNCC/DNCC for any corrections required to the termination request.

Contracts must be terminated effective from the requested 'Date of Termination'.

DNCC/GNCC will notify Business Associates offline about the terminated contracts, Business Associates can also see this information within appropriate Gemini screens.

**Transporter Initiated:**

The following are the reasons for Transporters initiating an IFA termination

1. Interruptible site being changed to firm site
2. Site is no longer live
3. DM site being changed to NDM
4. DM site being changed to SSMP (Single Supply Meter Point) with a firm component

All contracts must be terminated with immediate effect and all IFA Requests must be rejected.

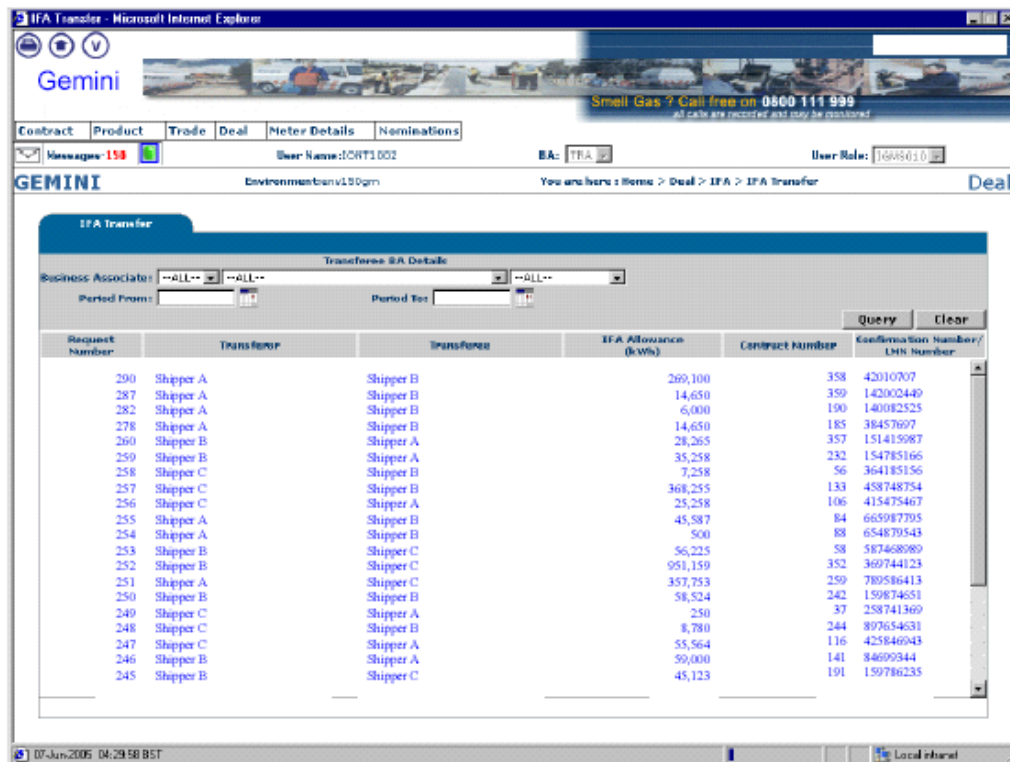
DNCC/GNCC will notify Business Associates offline about the terminated contracts, Business Associates can also see this information within the View IFA Terminate Screen.

## View IFA Transfer Screen – in support of the current IFA Transfer process

DNCC/GNCC/xoserve Billing users/BA can query the transferred IFA contracts. The complete details of the LDZ/NTS related IFA transfer will be displayed in the detail view screen.

This screen facilitates the DNCC/GNCC/xoserve/BA to view the transferred the LDZ/NTS related IFA contracts. Business Associates can view their IFA contract transfer details only. There are no changes to the underlying process.

### View IFA Transfer Screen



The screenshot displays the Gemini IFA Transfer screen. At the top, there is a navigation bar with tabs for Contract, Product, Trade, Deal, Meter Details, and Nominations. Below this, there are fields for User Name (DORT1002), EA (TFA), and User Role (1685010). The main content area is titled "IFA Transfer" and contains a "Transfer EA Details" section with dropdown menus for Business Associate and Period From/To. Below this is a table with the following columns: Request Number, Transferor, Transferee, IFA Allowance (kWh), Contract Number, and Confirmation Number/ LNR Number. The table lists 20 rows of transfer data.

| Request Number | Transferor | Transferee | IFA Allowance (kWh) | Contract Number | Confirmation Number/ LNR Number |
|----------------|------------|------------|---------------------|-----------------|---------------------------------|
| 290            | Shipper A  | Shipper B  | 269,100             | 358             | 42010707                        |
| 287            | Shipper A  | Shipper B  | 14,650              | 359             | 142002449                       |
| 282            | Shipper A  | Shipper B  | 6,000               | 190             | 140082525                       |
| 278            | Shipper A  | Shipper B  | 14,650              | 185             | 38457697                        |
| 260            | Shipper B  | Shipper A  | 28,265              | 357             | 151415987                       |
| 259            | Shipper B  | Shipper A  | 35,258              | 232             | 154785166                       |
| 258            | Shipper C  | Shipper B  | 7,258               | 56              | 364185156                       |
| 257            | Shipper C  | Shipper B  | 368,255             | 133             | 438748754                       |
| 256            | Shipper C  | Shipper A  | 25,258              | 106             | 415475467                       |
| 255            | Shipper A  | Shipper B  | 45,587              | 84              | 665987795                       |
| 254            | Shipper A  | Shipper B  | 500                 | 88              | 654879543                       |
| 253            | Shipper B  | Shipper C  | 56,225              | 58              | 587468089                       |
| 252            | Shipper B  | Shipper C  | 951,159             | 352             | 369744123                       |
| 251            | Shipper A  | Shipper C  | 357,753             | 259             | 789586413                       |
| 250            | Shipper B  | Shipper B  | 58,524              | 242             | 159874651                       |
| 249            | Shipper C  | Shipper A  | 250                 | 37              | 258741369                       |
| 248            | Shipper C  | Shipper B  | 8,780               | 244             | 897654631                       |
| 247            | Shipper C  | Shipper A  | 55,564              | 116             | 425846943                       |
| 246            | Shipper B  | Shipper A  | 59,000              | 141             | 84699344                        |
| 245            | Shipper B  | Shipper C  | 45,123              | 191             | 159786235                       |

## IFA Transfers High Level Process

Transfer of the IFA contract from one Business Associate to another results in a change to the IFA contract details.

A Business Associate transfer is the only scenario where an IFA transfer can occur; National Grid initiates this.

National Grid initiates a transfer as a result of any changes that either come into the System Control 2004 System (SC2004) from Sites & Meters or manual changes made within SC2004 for Unique Sites.

SC2004 sends the changes in form of an interface file to Gemini.

The details of the IFA contracts and IFA Requests in Gemini must be validated against the records of the interface file sent by SC2004.

Transfer must be affected for the appropriate IFA contract within Gemini with the Start date of the transfer being the next gas date i.e. the next gas date of processing the request.

Business Associates will be notified offline by the GNCC/DNCC users for the transfer of the IFA contract.

No financial reimbursements are made to either the original Business Associate or to the new Business Associate.

IFA Contract capacity must not be allowed to change during the transfer.

Contract number must remain same after the transfer of contract.

The status of the original contract must be retained as 'Transferred'.

Rolling balance of the Business Associate IFA quantity must be maintained.