

JOINT GOVERNANCE ARRANGEMENTS COMMITTEE
MINUTES OF THE 36th MEETING HELD ON MONDAY 19 October 2015

Attendees:

Representatives: A Musgrave (AM) Scotia Gas Networks; P Rogers (PR) (Chair) National Grid Distribution; S Edwards (SE) Wales & West Utilities and S Parker (SP) Northern Gas Networks

Joint Office: L Jenkins (LJ), L Dupont (LD)

Also in attendance: N/A

36.1. Introductions

PR introduced proceedings, noting apologies received from N Jamieson.

36.2. Review of Minutes and Actions

The minutes from the last meeting were approved.

JGAC3401: All Transporters to track and record costs (financial and hourly) incurred for the provision of legal text for 6 months starting 01 April 2015 and report to the JO ahead of the October meeting.

Update: Transporters continue to track and record their legal costs and expect to provide a report to LJ for compilation within the next month. **Carried forward**

LJ drew attention to a related matter, noted under the CACoP review. RWE npower had raised the issue of centralising text, commenting that the UNC was inconsistent in this respect with other Codes. UNC Modification Panel members recognised there was no real issue as such with text provision and did not believe change could be justified.

Following a short discussion, it was suggested that LJ write to RWE npower in appreciation of its comments, and requesting it to provide further detail/evidence for consideration by the Transporters.

NEW Action 3601: *Legal Text Provision* - LJ write to RWE npower, in appreciation of its comments, and requesting it to provide further detail/evidence for consideration by the Transporters.

JGAC3501: AM to provide suggested rota changes for inclusion in the JGAA Annual Review.

Update: Completed. **Closed**

JGAC3502: Members to confirm approval of JGAA v4 by Friday 19 June.

Update: Completed. **Closed**

JGAC3504: NJ and LJ to consider how to celebrate the 10 Year JO Anniversary.

Update: Completed. **Closed**

36.3. Legal Text (Nexus related) - way forward

The Transporters discussed the approach put forward by the Joint Office. LJ clarified how the task was currently being managed and resources deployed, noting that the Joint Office can only identify what needs to be addressed; the ultimate solution will lie with the Transporters and what they agree with Dentons.

The Transporters discussed and agreed that the approach proposed by the Joint Office was appropriate. The Joint office will therefore continue to identify and log the issues for consideration, distilling those for attention by the Transporters and requiring engagement with Dentons, with the view to providing an eventual solution in one exercise/modification rather than through a piece-meal approach.

LJ will discuss requirements with C Warner (National Grid Distribution) and Gemserv, and will articulate the issues to be addressed. C Warner will then need to decide when to engage with Dentons, construct the necessary modification, and agree an appropriate reference date.

36.4. H1 Finance

No questions were raised regarding the information provided by LJ in advance of the meeting.

a) Audio conferencing equipment upgrading - Joint Office of Gas Transporters

Observing that the audio conferencing equipment currently in use in the JO meeting room was now quite old technology, and that comments were being received on the gradually deteriorating quality of the experience, LJ would like to explore if more advanced systems (portable) were now available for consideration to provide an improved experience for meeting participants. It was noted there was some 'head room' of around £2k in the current budget (Structure).

The Transporters agreed that LJ conduct some research into availability and cost of providing appropriate improved audio technology for use in JO meetings and report on options.

Action 3602: Audio conferencing equipment upgrading (JO) - LJ to conduct research into availability and cost of providing appropriate improved audio technology for use in JO meetings and report on options.

b) Audio conferencing equipment upgrading - Energy Networks Association

LJ reported that despite a number of discussions/requests, there had been no improvement in the facilities provided and the frequency of comments received by the JO regarding the continuing poor experience for meeting participants was increasing to the point where the JO may now have to look at arranging industry meetings at other (more expensive) venues.

SE confirmed that this issue had been raised at an ENA Board meeting, and that he would follow up what progress had been made with ENA.

Action 3603: Audio conferencing equipment upgrading (ENA) - SE to follow up and report back on progress made.

36.5. JO Q3 Customer Satisfaction and CACoP Reports - Les (verbal update)

LJ provided an update on the Customer Satisfaction Survey. He advised that satisfaction ratings still look strong and there are no concerns within the CACoP Reports.

The Transporters noted and congratulated the JO on the good performance.

Noting a comment from an anonymous party, and whilst recognising that it may not be able to be provided under the current system functionality/technology, SP suggested that it might be possible at some point in the future to consider providing a 'User Selection' option in respect of the receiving of emails. LJ indicated that the JO would continue to monitor comments/demand for future consideration.

36.6. Tender Invitation from AIGT

PR asked the JGAC for its views on whether the JO should participate, and a brief discussion ensued. LJ was asked for and provided the view of the JO.

It was agreed that under the current circumstances the JO should maintain its focus on the UNC and not participate in the tender, and that LJ will decline the invitation on the JGAC's behalf.

36.7. Any Other Business

a) Change of Representative (National Grid NTS)

On behalf of the JGAC, and in her absence, PR thanked N Jamieson (National Grid NTS) for her contributions to the JGAC, and confirmed that C Logue (National Grid NTS) will be the new representative.

b) Chair Rota

LJ confirmed that C Logue (as the existing incumbent's replacement) would chair the next JGAC meeting (25 January 2015) and complete the term, following which the role of Chair will devolve upon SP (Northern Gas Networks).

36.8. Diary Planning and Content of Next Meeting

JGAC (2016) meetings will take place as follows:

Time/Date	Venue	Agenda
10:00 - 11:00, Monday 25 January 2016	Via teleconference	2015 (Annual) Customer Satisfaction and CACoP KPI reports
10:00 - 11:00, Monday 21 March 2016	Via teleconference	2016/17 Budget JGAA Annual Review

Action Table

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Status Update
JGAC 3401	17/03/15	34.2	All Transporters to track and record costs (financial and hourly) incurred for the provision of legal text for 6 months starting 01 April 2015 and report to the JO ahead of the October meeting.	All	Carried forward
JGAC 3501	16/06/15	35.3	AM to provide suggested rota changes for inclusion in the JGAA Annual Review.	SGN (AM)	Closed
JGAC 3502	16/06/15	35.3	Members to confirm approval of JGAA v4 by Friday 19 June.	ALL	Closed
JGAC 3504	16/06/15	35.6	NJ and LJ to consider how to celebrate the 10 Year JO Anniversary.	JO (LJ) / NGNTS (NJ)	Closed
JGAC 3601	19/10/15	36.2	<i>Legal Text Provision</i> - LJ write to RWE npower, in appreciation of its comments, and requesting it to provide further detail/evidence for consideration by the Transporters.	JO (LJ)	Pending
JGAC 3602	19/10/15	36.4a	<i>Audio conferencing equipment upgrading (JO)</i> - LJ to conduct research into availability and cost of providing appropriate improved audio technology for use in JO meetings and report on options.	JO (LJ)	Pending
JGAC 3603	19/10/15	36.4b	<i>Audio conferencing equipment upgrading (ENA)</i> - SE to follow up and report back on progress made.	WWU (SE)	Pending