

**UNC Workgroup 0430 Minutes
Inclusion of data items relevant to smart metering into existing
industry systems**

**Monday 19 November 2012
31 Homer Road, Solihull B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Adam Pearce	(AP)	ES Pipelines
Anne Jackson	(AJ)	SSE
Chris Spence*	(CS)	EDF Energy
Colin Down*	(CD)	Ofgem
Colette Baldwin	(CB)	E.ON UK
David Bowles	(DB)	Fulcrum
David Speake*	(DS)	British Gas
Erika Melén	(EM)	Scotia Gas Networks
Gethyn Howard	(GH)	Inexus
Jenny Rawlinson	(JR)	GTC
Joanna Ferguson	(JF)	Northern Gas Networks
Lorna Lewin	(LL)	DONG
Mark Pitchford	(MP)	RWE npower
Steve Nunnington	(SN)	Xoserve

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0430/191112

Workgroup Report is due to the UNC Modification Panel on 20 December 2012

1. Review of Minutes and Actions from previous meeting

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Actions

004: Review the ROMs and provide feedback on the options as soon as possible to the Proposer (JF) and Xoserve (SN).

Update: SN explained that Xoserve had received some feedback on the foundation ROM and have provided a response to the feedback via the FIOM group, a copy of the response is to be provided. **Complete.**

2. UNC0430 and iGT047 Discussion

SN provided an update on the Xoserve progress, he confirmed that detailed Cost Analysis is underway, with the aim for early delivery of the Foundation requirements to support Ofgem's effective switching initiative - this is to be provided as soon as possible in the new year. JF confirmed a change request would be made via SPAA to support this action.

JR wished to clarify if a SMETS 1 meter was installed by an installing supplier and a SMETS 2 meter was subsequently installed, if that would replace the record of the SMETS 1 meter. SN confirmed that would be the case.

CS asked if the codes would be the same as the electricity codes? SN explained that the meter mechanism field is five digits long, however in reality only two would be used. JF explained that some Shippers are only able to manage two digit codes without significant system changes. CS understood the need to keep the cost of the modification to a minimum and to avoid changing systems. However, he would have preferred the gas and electricity codes to be mirrored. CP suggested he would raise this in the electricity market forum to see if they can use the same two-digit reference.

CS asked whether it had been considered to accelerate the migration iGT systems into Xoserve. SN explained that the timelines aren't currently aligned and the single service provision requires extensive work, which is not due to complete until 2015.

CS enquired if all iGTs would be co-ordinating changes to keep systems in line. GH explained that there would be a parallel set of changes once there has been confirmation of the foundation stage and he understood the iGTs would be working in parallel as much as possible.

JF explained the governance process for the UNC and the iGT process are different and it was believed that these can be separated to allow the processes to concentrate on the requirements and specific implementation issues however it was envisaged implementation would be aligned where ever possible. CS was keen to ensure both iGT systems and UK Link changes were aligned and implementation is made on the same date. The Workgroup noted the request to coordinate the implementation of UNC0430 and iGT047.

CB enquired about the progress made by the iGTs, JR explained the elements the iGTs have been working on and that the intention is to keep changes aligned with UNC0430 - every effort will be made by the iGTs to keep to the changes consistent and aligned. JR explained that the aim is to conclude work on iGT047 as soon as reasonably practicable – noting that there were differences in the governance arrangements for iGT code and UNC.

The Workgroup agreed that the release of the changes should be co-ordinated and if there is any slippage the workgroups would notify each other.

SN provided a list of issues that are currently being considered.

CS provided feedback on the SMSO ID and again reiterated his preference for this to be aligned to the electricity market ids.

The Workgroup discussed the SWIG consequential changes report and the changes through SPAA. CS was expecting a joint meeting to ensure everything was consolidated. SN explained that the modification formalises the changes recommended in the SWIG report though it may deviate from the recommendations where the proposer and Workgroup agree. DECC have considered the SWIG document and have provided a full set of data items which have now been included within the modification, however there are extra data items suggested by SWIG to account for the difference in systems. CS was concerned some of the data items had been removed. He confirmed he would review the modification, as he was not aware of the recent amendments. JF explained the changes made to the modification were those that were discussed at the previous Workgroup meeting.

SN confirmed that any assumptions made following today's meeting would be incorporated into the DCA.

CS was concerned that changes were being made to the modification and that the changes were not reflected in the SWIG document. AJ explained that the UNC 0430 Workgroup is designed to assess the modification and is the forum for making decisions for changes required to the UNC.

SN provided a scenario where the installing Supplier has not updated the meter asset information, in this scenario if the site then changes supplier, the meter asset data would not be available and he explained asset details couldn't be updated retrospectively to keep the solution at a minimum cost. It may result in the new supplier appearing as the installing supplier. CS objected to this solution he believed it was unacceptable and believed an alternative solution should be considered. He did not want to be liable for other supplier's installation of meter assets. He referred to the UPD for the meter mech code, he questioned the overriding of data. SN explained that this is not a perfect solution but a cost effective compromise. However, CS was concerned about liabilities and that the industry would be effectively corrupting data. It was suggested that CS raised his concern with DECC. SN explained that this example scenario was expected to be rare. Where a job flow has been accepted the data would not be replaced, it would only be where the supplier has failed to register an installation.

SN highlighted an issue relating to redundant Supplier Ids, and that this would require a data cleansing exercise, informing shippers of any redundant supplier ids and shippers updating the supplier id using the SUN file, AJ asked about the availability of the effective date using the SUN file. SN advised that a number of parties have requested to use the SUN file.

JF highlighted the recent changes to the modification; she explained that the modification would be passed to a lawyer to get the legal text drafted. She confirmed that some square brackets needed to be removed from the existing version and that an updated version would be published.

It was agreed having considered the timescales that the UNC Workgroup would request an extension to the UNC Panel reporting date, with an aim to report to the January 2013 UNC Panel meeting – this is to allow time to review the legal text.

AP explained the reasons for separating the iGT and UNC Workgroups so that they would meet as and when required.

JR explained that the iGT Panel process is different to the UNC process in that a fully developed solution has to be submitted to the iGT Panel which may take longer to report to the iGT Panel. Nevertheless it was anticipated that the modifications would need to be submitted to Ofgem at the same time.

It was envisaged that the UNC 0430 would meet again early January to review the legal text. AP suggested that the iGT047 group would want to meet week commencing 10 December, AP agreed to confirm a date and asked interested delegates to advise of dates they are not available.

JR asked participants to consider their views for making changes to existing flows, or introducing new child flows with regards to capturing additional data prior to the next iGT047 meeting.

3. Any Other Business

JR enquired about the Xoserve provided Shipper list and whether a supplier list could also be provided. She also asked if these need to be data cleansed.

SN agreed to consider this prior to the next meeting.

4. Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next UNC0430 meeting will take place on Thursday 03 January 2013, starting at 09:30 via Teleconference

The next iGT047 meeting will take place week commencing 10 December 2012

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
004	12/10/12	2	Review the ROMs and provide feedback on the options as soon as possible to the Proposer (JF) and Xoserve (SN).	ALL Parties	Complete