

**UNC Workgroup 0516 Minutes
Information provision by large Customers to aid understanding of
site characteristics**

**Friday 12 December 2014
at 31 Homer Road, Solihull B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Ian Hollington (Secretary)	(IH)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Azeem Khan	(AK)	Npower
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	Npower
Gareth Evans	(GE)	WatersWye
Hilary Chapman	(HCh)	Xoserve
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Rob Johnson	(RJ)	Wingas
Shiv Singh	(SS)	National Grid Distribution
Steve Mulinganie*	(SM)	Gazprom

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0516/121214>

The Workgroup Report is due to be presented at the UNC Modification Panel on 19 February 2015.

1.0 Review of Minutes and Actions

1.1. Minutes

There were no comments and the minutes of the previous meeting were approved.

1.2. Actions

1101: Workgroup to consider the sharing of UNC protected customer information.

Update: GE advised that the information only contained details for emergency planning use and was only made available to Transporters who have no commercial interests therefore the information shouldn't be considered sensitive. He went on to say that the information concerned was offered on a voluntary basis and so was limited to what the customer was prepared to provide. The view of the workgroup was that there was no need to amend the modification to address this concern, although SM suggested that an avoidance of doubt statement be included to this effect. **Closed.**

1102: DNS to consider the costs and funding of a register

Update: HC went through a presentation that had been provided by Xoserve.

0516 High Level cost estimate HC advised that the preferred option for Transporters was for Xoserve to receive the applications and to manage the register centrally.
Closed.

2.0 Workgroup Report

2.1. Amended Modification

GE provided a summary of the recent changes to the modification focussing on the business rules and User Pays Sections and these were discussed by the workgroup.

2.2. Consideration of Business Rules

The Workgroup considered each of the business rules.

The word “application” in line 4 was agreed to be amended to read “submission” and GE asked if there were any concerns with the wording in line 14 regarding the sharing of information with National Grid NTS. This was not questioned by the workgroup.

DM asked about the pool of consumers who could apply for registration and expressed concerns that it was too wide and could lead to a high volume of requests that would be difficult to deal with. GE thought it would be hard to forecast the demand and that if it was too large sites may have to be ranked in order of importance, he also noted that there was an AQ threshold which would filter access to the process. The use of a limit based on the monetary value of the site’s gas usage was discussed as a way of managing the size of the pool but this was discounted as it was thought it may imply a level of protection that did not exist. GE thought that as the number of sites involved was around two hundred (based on Class 1 sites) he did not believe administering these requests would be too onerous but was prepared to review the situation if necessary.

2.3. Consideration of User Pays

The Workgroup considered whether this was a User Pays service and the need for it to be centralised. GE’s view was that there was no need for this to be a centralised service, which is what would generate the administration and User Pays cost. He argued that the Proposer was comfortable with this approach and if anyone disagreed they were free to raise an alternative modification. In contrast CW believed that this should be a User Pays service and BF explained the choices available to challenge the Proposer’s view, which included raising an ACS request or seeking views during consultation. He suggested that the Transporters provide a presentation to support their opinion so that the workgroup could consider the costs benefits of a centrally provided service over that provided by each DNO. CW agreed to consider this outside of the meeting and in summary it was noted that there was no consensus view from the workgroup on this item.

New Action 1201: CW to provide a Transporter view on the central management of the register as a User Pays service.

2.4. Development of Workgroup Report

It was expected to conclude the Workgroup Report at the next meeting in January 2015.

3.0 Next Steps

BF advised that a formal request for Legal text for Modification 0516S would be made at the 18 December Panel meeting.

4.0 Any Other Business

None raised.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 22 January 2015	31 Homer Road, Solihull, B91 3LT	<ul style="list-style-type: none"> • Consideration of User Pays • Consideration of Legal Text • Completion of Workgroup Report

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	25/09/14	1.5	0516 - Transporters to provide a view on the potential use of customer site characteristic data within an emergency situation.	All DNs	Closed
1101	27/11/14	2.1	Workgroup to consider the sharing of protected customer information.	All	Closed
1102	27/11/14	2.3	DNS to consider the costs and funding of a register.	All DNs	Closed
1201	12/12/14	2.3	CW to provide a Transporter view on the central management of the register as a User Pays service.	National Grid Distribution (CW)	Pending