

**UNC Workgroup 0516 Minutes**  
**Information provision by large Customers to aid understanding of**  
**site characteristics**

**Thursday 27 November 2014**  
**at 31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Andy Clasper	(AC)	National Grid
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	WatersWye
Hilary Chapman	(HCh)	Xoserve
Jeremy Guard	(JG)	First Utility
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS
Richard Pomroy*	(RP)	Wales & West Utilities
Rob Johnson	(RJ)	Wingas
Stephen Perry	(SP)	Ofgem

\* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0516/271114>

The Workgroup Report is due to be presented at the UNC Modification Panel on 19 February 2015.

**1.0 Review of Minutes**

Approved.

**2.0 Workgroup Report**

**2.1. Amended Modification**

GE provided a summary of the recent changes to the modification. GE clarified the expectation is that all Daily Read sites will be in scope, however, sites directly connected to the NTS are excluded from the scope. He clarified that telemetered sites connected to the Distribution Networks (even though they may not be datalogged) are classified as Daily Read sites on Sites and Meters and are within scope.

The Workgroup considered the movement of information and any data protection issues of sharing protected customer information under the UNC. It was agreed the disclosure of customer information would require further consideration.

**Action 1101: Workgroup to consider the sharing of UNC protected customer information.**

RP enquired if this modification would have any interaction with the Demand Side Response (DSR) Methodology for use after a Gas Deficit Warning. It was believed that this modification would not overwrite any arrangements made under DSR.

RP summarised the process when an emergency load shedding takes place. He explained that DNs liaise with customers about load shedding requirements based on live information available at the time. RP envisaged the data would need to be systematised to allow its use and to ensure the data is updated. He believed that customers might still need to be contacted due to the reliability of data. RP was unsure in practise of the benefit of having the information as it was not live on the system. He was concerned, based on historical experience of updating emergency contacts, that the data may be unreliable.

The Workgroup considered the provision of information and registering in advance of the modification being implemented. DNs accepted that requests to register information prior to the implementation date would be accepted and actioned ready for the commencement date.

The Implementation date, the timing of registering customer details and encouraging early registration to move the administration away from the beginning of a gas year was considered. It was suggested that registrations should be taken up to 90 days ahead of it being accepted onto the register i.e. to appear on the register for 01 October applications need to be made no earlier than the 01 July. It was clarified that the application window would run from 01 July to 30 September but there would be a period of up to 90 days for the customer to be entered onto the register. Late registration i.e. after 30 September would run the risk that customer would not be registered until sometime after 01 October. GE clarified that if parties don't register within the window each year, the details from the previous years register will drop off after the 01 October.

## **2.2. Consideration of Business Rules**

The Workgroup considered each of the business rules. A number of suggested changes were noted.

It was noted that as customers/consumers are not party to UNC they cannot be obligated under its terms.

## **2.3. Consideration of User Pays**

The Workgroup considered the role and costs of managing a central register. It was anticipated some 600 sites could be eligible to be included on the register. The Workgroup considered that if the DNs choose to utilise Xoserve to manage such a register and if this should generate a User Pays charge. It was believed that if it is a DN decision to use Xoserve the costs of doing such, it would need to be demonstrated that this is the most economic solution with reasons to demonstrate why it would be User Pays..

The DNs agreed to consider further the costs of administrating the register.

**Action 1102: DNS to consider the costs and funding of a register.**

## **3.0 Next Steps**

BF advised that if the amended modification was provided for 12 December meeting, a formal request for Legal text for Modification 0516S would be made at the 18 December Panel meeting. In addition, it is hoped a high level cost estimate can be provided for consideration to the next meeting.

## **4.0 Any Other Business**

None Raised

## 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Friday 12 December 2014	31 Homer Road, Solihull, B91 3LT	Amended Modification Review Business Rules Consider Legal Text Devolvement of Workgroup Report

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	25/09/14	1.5	0516 - Transporters to provide a view on the potential use of customer site characteristic data within an emergency situation.	All DNs	Closed
1101	27/11/14	2.1	Workgroup to consider the sharing of protected customer information.	All	Pending
1102	27/11/14	2.3	DNS to consider the costs and funding of a register.	All DNs	Pending