

**UNC Workgroup 0522 Minutes  
Inclusion of email as a valid UNC Communication  
Thursday 23 July 2015  
at 31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andy Clasper	(AC)	National Grid Distribution
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Gareth Davies	(GD)	National Grid NTS
Hilary Chapman	(HC)	Xoserve
Kirandeep Samra	(KS)	Npower
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Naomi Nathanael	(NN)	Plus Shipping
Robert Wiggington	(RW)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom

*\* via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0522/230715>

The Workgroup Report is due to be presented at the UNC Modification Panel by 15 October 2015.

**1.0 Review of Minutes and Actions**

**1.1 Minutes**

The minutes of the previous meeting were accepted.

**1.2 Actions**

No outstanding actions to consider.

**2.0 Workgroup Discussion**

**2.1. Consideration of amended Modification**

CB explained that there had been no further changes to the modification since the Workgroup considered the proposed amendments to the modification (v2.0 dated 06 November 2014) at the 25 June meeting.

BF advised that to date, the Panel have not yet formally requested the provision of legal text and in the absence of a Northern Gas Networks representative at the meeting it remains unclear as to where we are with regards to production of the legal text. He went on to suggest that based on the previous amendments to the modification, NGN need to provide a view as to whether or not they can provide legal text based on the business rules as they stand.

When asked, CB declined to revisit previous discussions around whether or not the modification satisfies the criteria for User Pays (UP) status as she believes that in not being classed as a UP modification, brings additional flexibility to the solution. CW suggested that if this is the case then clarity around what Transporters are expected to provide would need to be flushed out during development of the Workgroup Report in due course.

DA suggested that the Workgroup would need to agree the requirements before Xoserve could look to provide a Rough Order of Magnitude (ROM) assessment (including an indicative view on costs based on possible options). He also suggested that it might be difficult for Xoserve to define a solution that meets the expectations of all parties concerned. CB reminded those present that at the previous Workgroup meeting the consensus view was to avoid developing a centralised system based solution in favour of a much simpler (Excel) spreadsheet based approach – in essence, she believes this is more of an implementation style issue.

When asked why the 'UK Link Communication Appendix 5B Impacts' business rule reference on page 6 had been struck out, DA provided a brief explanation of the recent UK Link discussions and progression of changes to the Appendix 5B review process – UK Link Committee approval would be sought in due course.

**New Action 0522 0701: National Grid Distribution (CW) and Xoserve (DA) to consider provision of a ROM/ACS and what constitutes suitable solution safeguards.**

## **2.2. Consideration of Self-Governance Status**

In light of discussions under item 2.1 above, further consideration was deferred at this time.

## **2.3. Consideration of Legal Text**

CW indicated that he would seek an update from Northern Gas Networks in time for consideration at the next meeting.

## **2.4. Development of Workgroup Report**

In light of discussions under item 2.1 above, further consideration was deferred at this time.

## **3.0 Next Steps**

BF explained that there should be either draft legal text provided in time for consideration at the next meeting, or a formal request for the provision of legal text undertaken at the August Panel. This is seen as a 'key' element in assisting the Workgroup to complete the report.

## **4.0 Any Other Business**

None.

## 5.0 Diary Planning for Review Group

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 27 August 2015	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	Standard Workgroup considerations plus: Consideration of amended modification Consideration of (draft) legal text Consideration of the ROM/ACS cost estimate Consideration of Solution Safeguards Development of the Workgroup Report

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	23/07/15	2.1	To consider provision of a ROM/ACS and what constitutes suitable solution safeguards.	National Grid Distribution (CW) and Xoserve (DA)	<b>Pending</b>