

**UNC 0570 Workgroup Minutes**  
**Obligation on Shippers to provide at least one valid meter reading**  
**per meter point into settlement once per annum**  
**Thursday 22 June 2017**  
**at Elexon 350 Euston Road, London NW1 3AW**

**Attendees**

Andrew Margan	(AM)	British Gas
Andy Clasper	(ACI)	Cadent
Andy Smith*	(AS)	British Gas
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CW)	Cadent
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Reilly	(DR)	Ofgem
Deborah Brace*	(DB)	National Grid NTS
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HC)	Scotia Gas Networks
John Welch	(JW)	npower
Jon Dixon	(JD)	Ofgem
Karen Visgarda (Secretary)	(KV)	Joint Office
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Rob Johnson	(RJ)	ESP
Shanna Key	(SK)	Northern Gas Networks
Tom Andrews*	(TA)	Cornwall Energy

\* via teleconference

Copies of all UNC meeting papers are available at: <http://www.gasgovernance.co.uk/0570/220617>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 20 July 2017.

**1.0 Introduction and Status Review**

**1.1. Approval of Minutes (25 May 2017)**

The minutes of the previous meeting were approved.

**2.0 Review of Amended Modification**

AL explained that following comments received from Panel, she had reviewed the solution and the Legal Text and had amended the solution to ensure it mirrored the Legal Text.

BF said that if all were in agreement then this amended Workgroup Report would be re-submitted to the July Panel.

### **3.0 Review of Legal Text**

CW/AC said they were satisfied with the Legal Text.

SL proposed that the Legal Text would have an impact on the iGT UNC, in respect of the way the iGT UNC references sections of UNC. He said that the Legal Text had had insertions and re-numbering aspects added to it, so an iGT Fast Track Modification would need to be raised to address this issue.

BF proposed that perhaps two sets of Legal Text (UNC and iGT UNC) could be used in future and included in the Workgroup Report.

### **4.0 Review of Outstanding Actions.**

None.

### **5.0 AOB**

None.

### **6.0 Next Steps**

BF said that the amended Modification would now be submitted to the July Panel and no further meetings were planned.

### **7.0 Diary Planning**

*Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

No further Workgroup Meetings are planned.