

**UNC Workgroup 0615S Minutes
Representation on DSC Committees: amendment to include mid-year
appointments**

Thursday 22 June 2017

at Elexon 350 Euston Road, London NW1 3AW

Attendees

Andrew Margan	(AM)	British Gas
Andy Clasper	(ACI)	Cadent
Andy Smith*	(AS)	British Gas
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Carl Whitehouse*	(CW)	First Utility
Chris Warner	(CW)	Cadent
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Reilly	(DR)	Ofgem
Deborah Brace*	(DB)	National Grid NTS
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
Gavin Anderson*	(GA)	EDF Energy
Gethyn Howard*	(GH)	Uniper
Hilary Chapman	(HC)	Scotia Gas Networks
John Welch	(JW)	npower
Jon Dixon	(JD)	Ofgem
Karen Visgarda (Secretary)	(KV)	Joint Office
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Rob Johnson	(RJ)	ESP
Shanna Key	(SK)	Northern Gas Networks
Tom Andrews*	(TA)	Cornwall Energy

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0615/220617>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 July 2017.

1.0 Introduction and Status Review

1.1. Approval of Minutes (25 May 2017)

The minutes of the previous meeting were approved.

2.0 Review of commentary regarding Legal Text

CB explained she had not had time to fully review the Legal Text as yet, as it has only recently been sent to her and that she had some questions she wanted answered. CW said it was

almost complete and would be available for the July Panel and that he and CB could discuss any questions off line.

3.0 Completion of Workgroup Report

CB said she had not made any further changes to the modification.

BF then ‘stepped through’ the Workgroup Report and all were in agreement that it should have a Self-Governance status. BF said that providing the Legal Text was confirmed and completed prior to the July Panel then the Workgroup Report was complete.

4.0 Review of Outstanding Actions

Action 0501: E.ON (CB) to provide written commentary on the questions from Cadents Lawyers for review at the next meeting in June.

Update: CB said this action could now be closed as the written commentary had been supplied as requested. **Closed**

5.0 Next Steps

BF explained that once the Legal Text was completed then the Workgroup Report would be ready for submission to the July Panel.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

There are no further meetings of the Workgroup planned at this time.

Action Table (22 June 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0501	25/05/17	2.0	E.ON (CB) to provide written commentary on the questions from Cadents Lawyers for review at the next meeting in June.	E.ON (CB)	Closed