UK LINK Committee Meeting Minutes
Thursday 09 February 2012
via teleconference

Attendees

Mike Berrisford Chair)	(MiB)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Ashley Collins	(AC)	EDF Energy
David Addison	(DA)	Xoserve
David Corby	(DC)	National Grid NTS
Graham Wood	(GW)	British Gas
Martin Brandt	(MB)	SSE
Matt Rider	(MR)	Xoserve
Stephanie Shepherd	(SS)	RWE npower
Tracey Barber	(TB)	Xoserve

Please refer to: www.gasgovernance.co.uk/uklc/090212 for supporting papers.

1. Review of Minutes, Action and Modifications

1.1. Minutes

The minutes of the previous meetings were approved.

1.2. Actions

UKL 1103: Xoserve to review the contingency procedures that exist in the UK Link manual.
Update: DA confirmed that the UK Link manual needs to be updated. DA explained single user failure arrangements. He acknowledged that multiple user failure may have to be dealt with differently, but this would be assessed to establish the best cause of action. He confirmed that at the next UK Link Committee Xoserve intend to go through the interface changes and network structures; AC confirmed that EDF Energy would require 6 months notice for the changes.

Carried Forward

UKL 1104: CRN 1721 - Xoserve to bring to UK Link committee the Xoserve "watch list" of data items.
Update: DA reported a note had been issued in the change pack in January 2012. No views were received on the Class 1 Change.

Closed

UKL 1107: Xoserve (JR) to provide a consolidated list of file format changes for consideration at the ~~February~~ March UKLC meeting.
Update: DA confirmed that this action relates to the phase 2 Conquest Change, with an indicative implementation date in September. The file formats will be issued at first opportunity, he indicated that there maybe delays in terms of the implementation date however Xoserve will observe the six month notice. DA confirmed Communication 1106.2 detailed the process interaction.

Closed

UKL0101: Xoserve to provide an update on PAWS including functionality and timelines.

Update: DA gave an update on PAWS, he confirmed information will be provided within the 10 February Change pack. The summary will include what the PAWS system will be able to do. He summarised the capability that users will have, which will include: ability to maintain their own profile; update their own attributes; change their own password, and; reset forgotten password. Local Security Officers (LSO) would be able to register and deregister account profiles, they will also be able to change passwords, reset password when forgotten, enable/disable accounts, and enable/disable applications.

DA reported that Q will go live with PAWs and anticipated phase 2 will go live with Q and then migrate the data enquiry after that.

Carried Forward

1.3. Modifications

MiB confirmed that two modifications have been raised since last month 0414 - Discontinuation of ANS usage for Interruption Communications by Transporters and 0415 - Revision of the Gas Balancing Alert Arrangements. It was anticipated that modification 0414 would have an impact on UK Link systems.

2. Xoserve Reporting

Please refer to www.gasgovernance.co.uk/uklc/090212 for supporting reports.

2.1. UK Link Modification Implementation Plan

2.1.1. Current UK Link Changes awaiting scheduling – Not Implemented

CRN 962.18 - Proposed Changes to Filter Failure (USRVs) Process
DA confirmed that he had previously communicated that there are no planned impacts to the filter failure process and exchange mechanisms will remain as is in the Q system. He suggested that this line is removed from the plan. No objections were expressed it was therefore agreed to remove this item from the Implementation Plan.

CRN 1987.2 - AQ Tolerance Change - Report
DA confirmed approval had been requested and that the proposed IX formats had been sent out with a period of 5 days for comments. No comments have been received with regards to the file formats. DA sought approval for the change and schedule for June. Committee approved.

CRN1000.9 - IX Upgrade (IX Kit Replacement)
DA provided an update following the detail of the test approach communication, which was sent out in the change pack. No comments from users have been received on the Class 1 Change, therefore DA proposed to schedule the change for April 2012. Committee approved.

CRN1000.1 - Introduction of Enhanced File Transfer (EFT)
No further update provided to that given in section 1.2, it was anticipated that a more informed discussion would take place at the next meeting

User Pays Supporting Information File Format
DA reported that a Class 1 Change notification was issued after the last meeting. No comments had been received with regards to the consolidated User Pays file formats, therefore approval was sought. Committee approved.

CRN1377.1 – DN Recovery of NTS Exit Zone Capacity Charges – SPA Files
DA reported that a communication was sent for the change of the Exit charges. He explained that under Exit Reform, NTS will be charging the Distribution Networks, and DNs will charge Users for Exit charges. The changes to invoicing formats will be dealt with by CRN1377.2 and CRN1377.3.

The SPA file formats affected by 1377.1 will be S07, S15, S64, S10 and to insert a new charge type exit capacity LDZ ECN Charge. DA proposed that the new charge is inserted in a logical position. However AC expressed a view to have the new charge type at the end not in the logical order. Other users did not express a preference. DA indicated that the formats would be issued as is, and requested that AC included this comment within his representations.

Implementation date for 1377.1 was proposed for September to ensure it is in place for the 1 October 2012, to enable Xoserve to issue valid offers. Some concern was expressed about the implementation, the timing and the effects. Members wished to consider the change further. DA confirmed that the communication LJ1106.1/MF provided information on this and a further communication would in the change pack seeking formal representations.

DA explained that the files would be sent out in a number of tranches, and there were no objections.

CRN1377.2 - DN Recovery of NTS Exit Zone Capacity Charges – Invoicing & Supporting Docs
See update CRN1377.1

CRN1377.3 - N Recovery of NTS Exit Zone Capacity Charges – Offline & Adhoc Invoicing File
See update CRN1377.1

MMoID / Product ID
DA reported that Xoserve had identified a further data item that had a limited longevity due to the format of the field. Within Xoserve systems is a value that uniquely identifies a meter model configuration (MMo Id) – which is a 4 character field. This data item is not passed externally to Users in this format in UK Link files, but converted into the Product Id which is a 10 character field when passed in files such as the ONJOB and ONUPD. MMo Id is passed to MDD, but this was in an Excel format, so has been reviewed by the SPAA Expert Group and no impact confirmed. In response to the representation period, he confirmed no comments have been provided. He proposed that this change should be inserted into the implementation plan as a Class 1 Change.

2.1.2.   <u>Current UK Link Changes Approved – Scheduled for Implementation</u>

CRN 2414 – Amendment to S66 Validation
DA reported that the implementation was originally planned for 06 February however some additional complexities have been identified. The change will therefore take place hopefully on the weekend of 18 Feb. The date will be notified as soon possible however this have to be retrospective.

CRN 2462 – Early Issue of TO4 Records
DA reported scheduled implementation in April 2012 between the 20th and 30th.

CRN 2087.1 – Online Solution for AUGE (MOD229)

DA reported scheduled implementation on the 11 May 2012. AC asked about the daily cap, DA explained the cap will calculated on 01 April and issued around 06 April.

CRN962 to 962.19 inclusive – Q&WM
DA reported that an implementation date has inserted to the plan for 25 May 2012, however Xoserve are still experiencing a number of issues on the solution. He explained that there is significant effort being expended to maintain the implementation date, but that this date remained challenging. Xoserve are doing what they can to keep to the 25 May 2012 but asked members to be aware this could change. GW was keen to know at what point Xoserve would be able to confirm any change to the implementation date. GW was keen to have early confirmation from Xoserve that 25 May 2012 will not happen, and he would prefer this information even if a replacement date cannot be provided.

DA confirmed that a communication had been issued about couple of minor changes on the QMP format. No comments had been received to date. He asked if there were any comments and if they can be provided to the UK Link email address by close of play on Friday 17/02/12.

CRN 1987.1 – AQ Tolerance Change – Rejection Code
DA reported scheduled implementation in June 2012, and on track.

CRN 1721 – Extension to EUC Numeric Code
DA reported scheduled implementation date in June 2012, and on track.

CRN 2005.3 – Exit Reform Phase 3 – External Screen Pack
MR reported a planned implementation on the 29 July, he confirmed that Xoserve are now in week 15 of system test phase, and they are preparing for UAT on the 27 February. User Training will commence around August 2012, the proposed approach is to be finalised. He suggested a sample invoice file could be issued via email, Shippers were keen to receive this.

CRN 2005.1 – Exit Reform Phase 3 – API Guidance & Specifications
No further update.

CRN 2005.2 – Exit Reform Phase 3 – Invoice File Formats
No further update.

2.1.3.   UK Link Changes – Implemented since last UK Link Committee Meeting

CRN 1806 – Data Enquiry Service (IAD Replacement)
DA confirmed implementation on 21 January 2012. Xoserve has received very positive feedback on the change from Users.

He reported that some users have identified some issues, some of which were addressed in a minor change and communicated within communication 1108. Further feedback on a number of issues has been received and as a result of the feedback Xoserve are undertaking investigation of the issues, and in some instances impact assessment on potential changes. DA proposed that Xoserve use the same approach used (i.e. with no formal representation or notice period)and communicated in 1108 to maximise the opportunities to make any such changes.

CRN 2161 – Gemini Infrastructure
MR reported the current assumption that an outage will not be required. However by the 2 March Xoserve will have a better view on the timings and if outage is required,

and would report this at the next Committee. He anticipated if an outage is required this would be minimal.

2.2. Performance Reporting – Monthly Report

All Reports accepted.

2.3. File Format and Urgent Communications (Xoserve Report D)

Report accepted.

2.4. Planned Outages

Report accepted.

3. Xoserve Strategic Initiatives

Nexus

DA provided an update on the Nexus project. All 7 of the BRDs have been baselined.

Xoserve are expecting by the end of October that all documents will have been taken to a level of detail to undertake detailed requirement definition and system impact. Currently it is planned that the cost assessment will take a 4 further months, although this might be ambitious given the scale of analysis.

GW asked about the relationship between Xoserve next steps and the Ofgem Impact Assessment he believed they wish to undertake. DA anticipated the next PNAG would consider the approach for the next steps.

DA explained that Project Nexus was instigated primarily to replace UK Link and Xoserve have not lost sight of this. He reported that Xoserve are starting to undertake the review of technology solution options now that a view of the industry requirements had been obtained. This review was taking place in parallel with detailed requirement definition.

4. AOB

GW asked to insert SMIP Impacts into the 'Strategic Update' section of the Agenda. It was further agreed to remove the 'IAD Project' from this section, and insert 'I'X Project'.

5. Diary Planning

Details of all meetings can be found at www.gasgovernance.co.uk/Diary

10:00 – 12:00, 08 March 2012, Teleconference

10:00 – 12:00, 12 April 2012, Teleconference

10:00 – 12:00, 10 May 2012, Teleconference

10:00 – 12:00, 14 June 2012, Teleconference

10:00 – 12:00, 12 July 2012, Teleconference

ACTION LOG: UK Link Committee

Action Ref	Meeting Date	Minute Ref (original ref)	Action	Owner*	Status Update
UKL 1103	10/11/11	2.1.1	Xoserve to review the contingency procedures that exist in the UK Link manual	Xoserve (DA)	**Carried Forward**
UKL 1104	10/11/11	2.1.1	CRN 1721 - Xoserve to bring to UK Link committee the Xoserve "watch list" of data items.	Xoserve (DA)	**Closed**
UKL 1107	10/11/11	4.4	To provide a consolidated list of file format changes for consideration at the January UKLC meeting.	Xoserve (JR)	**Closed**
UKL 0101	12/01/12	1.2	Xoserve to provide an update on PAWS including functionality and timelines.	Xoserve (DA)	**Carried Forward**