

**UK LINK Committee Meeting Minutes**  
**Thursday 12 May 2011**  
**via teleconference**

**Attendees**

Mike Berrisford Chair)	(MiB) Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC) Joint Office of Gas Transporters
Arno Vanden Eynde	(AE) Electralink
Amie Charalambous	(AC) RWE npower
Ashley Collins	(AC) EDF Energy
Dave Addison	(DA) xoserve
David Watson	(DW) British Gas
Mark Cockayne	(MC) Xoserve
Martin Brandt	(MB) SSE

**1. Introduction and Status Review**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

**UKL 0401:** Xoserve to provide an update within the Change Pack on the Third Energy Package changes.

**Update:** DA confirmed that Xoserve and Shippers have discussed the Third Energy Package at the Distribution Workgroups and Shippers have been asked to consider the options. AC asked for more engagement, it was clarified that the Shippers have taken an action to consider the different options and any business complications.

**Closed**

**UKL 0402:** Xoserve to clarify the use of the New Rejection Code of DN Interruption and seek approval for the change at May's UKLC.

**Update:** DA confirmed that the new pass code had been approved. See item 2.5.

**Closed**

**1.3. Modifications**

MB gave a brief overview of the modifications with a UK Link impact:

0379 - Provision for an AQ Review Audit

0379A - Provision for an AQ Review Audit

0380 - Periodic Annual Quantity calculation

0381 - Removal of the NTS Exit (Flat) Capacity "deemed application" process

**2. UK Link Modification Implementation Plan**

***Current UK Link Changes awaiting scheduling – Not Implemented***

**2.1. CRN 2005 – Exit Reform Phase 3**

No further update.

## **2.2. CRN 962 – Query and Workflow Management**

No further update.

## **2.3. CRN 962.6 Q&WM Proposed Removal of QEX File**

DA confirmed that a communication had been issued. He confirmed the proposal had been amended for the retention of the QEX file and that QCL will be issued regardless of circumstances. Committee members provided consensus approval.

## **2.4. CRN 962.7 Q&WM – Q Communications**

See item 2.3. Committee members provided consensus approval.

## **2.5. New Rejection Code for DN Interruption**

DA reported that a change communication had been issued. He confirmed that the proposed implementation was 27 July 2011. Committee members provided consensus approval.

## **2.6. CRN 962.18 – Proposed Changes to Filter Failure (USRVs) Process**

DA confirmed there will be some changes, and that notification will be provided.

## **2.7. CRN 962.19 – Proposed Change to Request for Adjustment (RFA/CDQ/UMA) processes**

DA confirmed there will be some changes, and that notification will be provided.

### ***Current UK Link Changes Approved – Scheduled for Implementation***

## **2.8. Mod317 – UK Link Committee communication new adhoc charge types**

DA reported an implementation date of 26 May 2011. It was anticipated the new charge types would be utilised in June.

## **2.9. CRN 2029 – Improving the availability of Meter Read History**

DA confirmed that the dates are currently being finalised for a scheduled implementation in June 2011 and that the first DVD will be issued between 15 June and 15 July 2011. A communication confirming the actual implementation date will be issued.

## **2.10. User Pays Adhoc Invoice Type**

DA reported an implementation date of 03 June 2011.

### ***Query & Workflow Management – 2012 Release***

## **2.11. CRN 962.1 – CRN962.17**

DA indicated an implementation date of February 2012 for the Q system. He confirmed that the July UK Link Committee meeting would run through the file formats at 31 Homer Road.

### ***UK Link Changes Approved – Implemented since last UK Link Committee Meeting***

## **2.12. CRN 1630 – Exit Reform Phase 2**

DA reported a successful implementation on 10 April 2011.

## **3. Review of Issue Status Report**

### **3.1. xoserve Strategic Initiative**

DA confirmed a written update would be provided alongside the minutes. He asked if there was any feedback on providing the update in the manner no comments were provided.

#### **3.1.1. Project Nexus**

No further update.

**3.1.2. Query and Workflow Management**

No further update.

**4. Performance Reporting – Monthly Report**

**4.1. IS Faults logged by Shippers (xoserve Report A)**

Report accepted.

**4.2. UK-Link Business Support Agreement Report Summary (xoserve Report B)**

Report accepted.

**4.3. Mod 565 Monthly Liabilities Report (xoserve Report C)**

Report accepted.

**4.4. Report on Performance Problems**

Report accepted.

**5. File Format and Urgent Communications (xoserve Report D)**

DA noted that following close out of comments on the user browser utilisation the browsers Xoserve will be benchmarking are web applications Internet Explorer 6,7,8 and Firefox 3. The report was accepted.

**6. Planned Outages**

Report accepted.

**7. Any Other Business**

MB confirmed that following a request the Joint Office have now published the UK Link Committee timetable and none business days on the opening UK Link Committee pages. It was suggested that the UK Link implementation dates for 2011 plan is also published along side these documents.

**9. Next Meeting**

*Details of all meetings can be found at [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

**2011 Meetings (via teleconference unless otherwise stated)**

10:00 – 12:00, 09 June 2011,

10:00 – 12:00, 14 July 2011, Xoserve Offices, 2<sup>nd</sup> East, 31 Homer Road, Solihull.

10:00 – 12:00, 11 August 2011.

10:00 – 12:00, 08 September 2011.

10:00 – 12:00, 13 October 2011.

10:00 – 12:00, 10 November 2011.

10:00 – 12:00, 08 December 2011.

**ACTION LOG: UK Link Committee**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b> (original ref)	<b>Action</b>	<b>Owner*</b>	<b>Status Update</b>
UKL 0401	14/04/11	2.0	Xoserve to provide and update within the Change Pack on the Third Energy Package changes.	Xoserve (DA)	Update provided. <b>Closed</b>
UKL 0402	14/04/11	3.10	Xoserve to clarify the use of the New Rejection Code of DN Interruption and seek approval for the change at May's UNCC.	Xoserve (DA)	Update provided. <b>Closed</b>