

UNC Distribution Workgroup Minutes
Thursday 24 March 2016
31 Homer Road, Solihull, B91 3LT

Attendees

| | | |
|-----------------------|-------|----------------------------|
| Alex Ross-Shaw | (ARS) | Northern Gas Networks |
| Andrew Margan* | (AM) | Centrica |
| Andy Clasper | (AC) | National Grid Distribution |
| Becci Winter | (BW) | National Grid Distribution |
| Bob Fletcher (Chair) | (BF) | Joint Office |
| Dave Addison | (DA) | Xoserve |
| David Mitchell | (DM) | Scotia Gas Networks |
| Fraser Mathieson | (FM) | Scotia Gas Networks |
| Gareth Davies | (GD) | National Grid NTS |
| Gavin Anderson* | (GA) | EDF Energy |
| Hilary Chapman | (HC) | Xoserve |
| John Welch | (JW) | RWE npower |
| Karen Visgarda | (KV) | Joint Office |
| Kirsten Elliott-Smith | (KES) | Cornwall Energy |
| Lorna Lewin | (LL) | DONG Energy |
| Mark Jones* | (MJ) | SSE |
| Rachel Hinsley | (RH) | Xoserve |
| Richard Pomroy* | (RP) | Wales & West Utilities |
| Sasha Pearce | (SP) | npower |
| Sean Hayward* | (SH) | Ofgem |
| Stacey Goldsmith | (SG) | National Grid Distribution |
| Steve Mulinganie* | (SM) | Gazprom |

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/240316>

1. Introduction and Status Review**1.1. Minutes (25 February 2016)**

The minutes of the previous meeting were approved.

1.2. Modification(s) with Ofgem

SH explained he was on a 'listening brief' only for this meeting. He agreed to investigate the status of Modification 0532, which was currently being evaluated by Jon Dixon. BF stated that this was linked in with Project Nexus transition and the industry would appreciate the certainty of a decision.

1.3. Pre-Modification discussions – 'Implementation of Non Effective Days to enable AQ16'

DA explained that Scotia Gas Networks had raised this change previously, regarding 2015 AQ review in the event that Project Nexus did not go live in October 2015, hence why this modification was being raised again, with the same reasons as the previous modification.

DA moved on to explain that the AQ's processing timeline was going to have to be extended to 4 non effective days and he explained the timeline schematic in relation to File submissions. BF asked if Modification 0532 was implemented, then how would this new modification work? DA said it would sit alongside the original modification in case of a Go, No Go decision. BF then suggested that more detail was required to answer these types of questions, as it could be deemed as an alternate with potential conflicting issues with the original modification, together with the potential impact, if both were implemented at the same time. Both DA and HC requested feedback from the participants regarding this area, and proposed that there were challenges on the time-line's as the Industry required a level of certainty. DA confirmed he would investigate both Modifications 0532 and 0535 and provide assurances on status, if one should be implemented.

New Action DX0301: Xoserve (DA) to investigate Modifications 0532 and 0535 timelines and highlight Go, No Go, decisions in relation to Non Effective Days.

2. Workgroups

2.1. 0526 – Identification of Supply Meter Point pressure tier

(Report to Panel 19 May 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0526/240316

2.2. 0564R - Review of Annual Read Meter Reading requirements

(Further Panel date to be advised)(Deferred to the April Meeting)

The details of this Modification are published at: www.gasgovernance.co.uk/0564

2.3. 0570 - Obligation on Shippers to provide at least one valid meter reading per meter point into settlement once per annum

(Report to Panel 19 May 2016)(Deferred to the April Meeting)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0570/240316

2.4. 0571 – Application of Ratchets Charges to Class 1 Supply Points Only

(Report to Panel 21 July 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0571/240316

2.5 0574S – Creating the permission to release supply point data to the Theft Risk Assessment Service (TRAS)

(Report to Panel 16 June 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0574/240316

3. Issues

None raised.

4. Review of Outstanding Actions

DX0201: Regarding the previous action DX0202: *Reference Transfer of Meter Points between iGTs and GTs* – all Shippers to supply feedback with regards to the allocation of new or use of existing MPRNs.

Update: It was agreed this action should be carried forward at this time, as the Shippers were still considering this area. **Carried forward.**

NX0205: Prime and Sub-deducts - Transporters to consider how they will notify Shippers and Xoserve of the reconfiguration of sites (ie. MPRN, asset details and reads).

Update: Transferred from Project Nexus to the Distribution Workgroup. It was agreed that this action could now be closed. **Closed**

5. Any Other Business

5.1. Sub-deduct configuration reporting

SG overviewed the 'Sub Deduct Meter Arrangements' presentation and provided an explanation of the recent review of sub-deduct configured sites and the progress made so far. CB asked where the information was coming into the process, as Shippers were not getting all the specific data that was required. SG explained the information was inputted into CMS and then Xoserve forwarded the information to shippers with the required actions. CB said this was not always happening and so some of this information was missing. A lengthy discussion then ensued and DA proposed he would investigate this matter further in relation to the MPRNs, which would be downstream of an MPRN on an adopted network. SG explained that the remaining 129 sub deduct sites would be re-engineered or adopted during 2016/2017, which would mean these would then be completed.

New Action DX302: Xoserve (DA) and National Grid Distribution (AC) to investigate how the management of meters and meter points on sub deduct arrangements are managed and reported.

Further discussion took place concerning the adoption of the Primes and Subs pipework and the overall ownership criteria in relation to the MPRN and network ownerships.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place as follows:

| Time/Date | Venue | Workgroup Programme |
|----------------------------------|--|---|
| 10:30 Thursday 28 April 2016 | Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR. | <ul style="list-style-type: none"> • Standard Agenda items • Workgroup 0526 • Workgroup 0564R • Workgroup 0570 • Workgroup 0571 • Workgroup 0574S |
| 10:30 Thursday 26 May 2016 | 31 Homer Road, Solihull B91 3LT | <ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 23 June 2016 | <i>To be confirmed</i> | <ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 28 July 2016 | 31 Homer Road, Solihull B91 3LT | <ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 25 August 2016 | Energy UK, Charles House, 5-11 Regent Street, London | <ul style="list-style-type: none"> • Standard Agenda items |

| | | |
|--|--|---|
| | SW1Y 4LR | • <i>Other – to be confirmed</i> |
| 10:30 Thursday 22 September 2016 | 31 Homer Road, Solihull B91 3LT | • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 27 October 2016 | Energy UK, Charles House, 5- 11 Regent Street, London SW1Y 4LR | • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 24 November 2016 | 31 Homer Road, Solihull B91 3LT | • Standard Agenda items • <i>Other – to be confirmed</i> |
| 10:30 Thursday 22 December 2016 | Energy UK, Charles House, 5- 11 Regent Street, London SW1Y 4LR | • Standard Agenda items • <i>Other – to be confirmed</i> |

Action Table (24 March 2016)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|-------------------|---------------------|-------------------|--|--------------|--|
| DX0201 | 25/02/16 | 4.0 | Regarding the previous action DX0202: Reference Transfer of Meter Points between iGTs and GTs – all Shippers to supply feedback with regards to the allocation of new or use of existing MPRNs | All Shippers | <i>Due at 28/04/16 meeting</i> Pending |
| NX0205 | 25/02/16 | 4.0 | Prime and Sub-deducts - Transporters to consider how they will notify Shippers and Xoserve of the reconfiguration of sites (ie. MPRN, asset details and reads). | Transporters | Closed |
| DX301 | 24/03/16 | 1.3 | Xoserve (DA) to investigate Modifications 0532 and 0535 timelines and highlight Go, No Go, decisions in relation to Non Effective Days. | Xoserve (DA) | <i>Due at 28/04/16 meeting</i> Pending |
| DX302 | 24/03/16 | 5.1 | Xoserve (DA) and National Grid Distribution (AC) to investigate how the | Xoserve (DA) | <i>Due at 28/04/16 meeting</i> |

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|-------------------|---------------------|-------------------|--|--------------|----------------------|
| | | | management of meters and meter points on a sub deduct arrangements are managed and reported. | | Pending |