

UNC Distribution Workgroup Minutes

Thursday 25 February 2016

Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR

Attendees

Alex Ross-Shaw*	(ARS)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
David Reilly	(DR)	Ofgem
Fraser Mathieson	(FM)	Scotia Gas Networks
Gavin Anderson	(GA)	EDF Energy
Hilary Chapman	(HC)	Xoserve
John Welch	(JW)	RWE npower
Karen Visgarda (Secretary)	(KV)	Joint Office
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales and West Utilities
Robert Cameron-Higgs*	(RCH)	Good Energy
Steve Mulinganie*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/250216>

1. Introduction and Status Review

1.1. Minutes (28 January 2016)

The minutes of the previous meeting were approved.

1.2. Modification(s) with Ofgem

None.

1.3. Pre-Modification discussions

None.

2. Workgroups

2.1. 0526 - Identification of Supply Meter Point pressure tier

(Report to Panel 17 March 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0526/250216.

2.2. 0564R – Review of Annual Read Meter Reading requirements

(Report to Panel 16 June 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0564/250216.

2.3. 0570 - Obligation on Shippers to provide at least one valid meter reading per meter point into settlement once per annum

(Report to Panel 19 May 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0570/250216

2.4. 0571 – Application of Ratchets Charges to Class 1 Supply Points Only

(Report to Panel 21 July 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0571/250216.

2.5. 0572 – Amendment to the definition of AUG Year within UNC TPD Section E

(Report to Panel 17 March 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0572/250216.

2.6 0574 – Creating the permission to release supply point data to the Theft Risk Assessment Service (TRAS)

(Report to Panel 21 April 2016)

The minutes of this meeting are published at: www.gasgovernance.co.uk/0574/250216

3. Issues

None raised.

4. Review of Outstanding Actions

DX0202: *Reference Transfer of Meter Points between iGTs and GTs – Xoserve (DA)* to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forum (i.e. PN Workgroup and UKLC).

Update: HC explained this action had been inherited and had been live for over 3 years with no feedback being received. She appreciated that it was currently of low priority due to other industry issues and proposed due to the lack of feedback, that it should subsequently be closed. CB suggested that a new action should be raised, as previously it had had a huge impact compared to the number of impacted meter points. It was agreed a new action should be raised requesting feedback from the Shippers. **Closed.**

DX1002: *Missing ECVs – DNs to provide a process for reporting missing ECVs and any other non-standard issues and how the discovering party can request a replacement or remedial work.*

Update: SM explained that each DN had now been provided a process regarding this matter and that this action could now be closed. RP requested if SM could provide the examples previously advised so that they could be considered. SM advised this information would be provided to the DNs where the meter point resided. **Closed.**

Post Meeting Note: SM confirmed that he has provided examples of this occurrence to the specific DN, however he was aware that none of the examples related to Wales & West Utilities.

DX0101: *Modification 0431- Shipper/Transporter – Meter Point Portfolio Reconciliation - Lessons Learnt* - All parties to review the presentation prior to the next meeting and contact HC with any questions.

Update: HC said as no comments had been received, this action could now be closed and that any further comments should be directed towards Rachel Hinsley, Xoserve.
Closed.

New Action DX0201: Regarding the previous action DX0202: Reference Transfer of Meter Points between iGTs and GTs – all Shippers to supply feedback with regards to the allocation of new or use of existing MPRNs.

5. Any Other Business

5.1. Modification 0431- Shipper/Transporter – Meter Point Portfolio Reconciliation - Lessons Learnt

See 4.0, above (update at Action DX0101).

5.2. Engineering out Primes and Subs - Update

CB requested clarity on what had been done so far with regards to the update of the systems. BF advised that this area would be discussed in the Nexus Project Workgroup, and that this action could now be closed. **Closed**

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 24 March 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Standard Agenda items • Workgroup 0526 • Workgroup 0564R • Workgroup 0571 • Workgroup 0572
10:30 Thursday 28 April 2016	<i>To be confirmed</i>	<ul style="list-style-type: none"> • Standard Agenda items <i>Other – to be confirmed</i>
10:30 Thursday 26 May 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 23 June 2016	<i>To be confirmed</i>	<ul style="list-style-type: none"> • Standard Agenda items <i>Other – to be confirmed</i>
10:30 Thursday 28 July 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 25 August 2016	Energy UK, Charles House, 5- 11 Regent Street, London SW1Y 4LR	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 22 September	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>

2016		
10:30 Thursday 27 October 2016	Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 24 November 2016	31 Homer Road, Solihull B91 3LT	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 22 December 2016	Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>

Action Table (25 February 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0202	26/02/2015	4.4	<i>Reference Transfer of Meter Points between iGTs and GTs – Xoserve (DA) to clarify discussions around how readings should be provided (i.e. estimated read provisions etc.), as undertaken within other forums (i.e. PN Workgroup and UKLC).</i>	Xoserve (DA)	Closed
DX1002	22/10/15	4.1	<i>Missing ECVs – DNs to provide a process for reporting missing ECVs and any other non-standard issues and how the discovering party can request a replacement or remedial work.</i>	DN (NGN) <i>(Already provided - WWU, SGN and NGUKD)</i>	Closed
DX0101	28/01/16	5.2	<i>Modification 0431- Shipper/Transporter – Meter Point Portfolio Reconciliation - Lessons Learnt - All parties to review the presentation prior to the next meeting and contact HC with any questions.</i>	All parties	Closed
DX0201	25/02/16	4.0	Regarding the previous action DX0202: Reference Transfer of Meter Points between iGTs and GTs – all Shippers to supply feedback with regards to the allocation	All Shippers	<i>Due at 24/03/16 meeting</i> Pending

Action Table (25 February 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			of new or use of existing MPRNs		