

UNC Distribution Workgroup Minutes
Thursday 26 May 2016
at Consort House, 6 Homer Road, Solihull. B91 3QQ

Attendees

Andy Clasper	(AC)	National Grid Distribution
Bob Fletcher (Chair)	(BF)	Joint Office
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Edd Hunter	(EH)	RWE npower
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans*	(GE)	Waters Wye Associates
Jon Dixon*	(JO)	Ofgem
Karen Visgarda (Secretary)	(KV)	Joint Office
Kirsten Elliott-Smith*	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Naomi Nathanael	(NN)	Plus Shipping
Phil Lucas	(PL)	National Grid NTS
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulliganie	(SM)	Gazprom
Steve Nunnington	(SN)	Xoserve
Suchitra Hammond*	(SHa)	Ofgem

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/dist/260516>

1. Introduction and Status Review**1.1. Minutes (28 April 2016)**

The minutes of the previous meeting were approved.

1.2. Modification(s) with Ofgem

Consideration deferred.

1.3. Pre-Modification discussions

1.3.1. Review of SMART metering requirements.

MJ explained that the UNC had not been written with the SMART meters in mind, hence why this Request had been contemplated by SSE. He appreciated that due to the pressures on the industry currently that it might be more appropriate to discuss this matter at a later date.

DA then explained that a similar modification had become a contentious issue within the SPAA Workgroup and it had been rejected previously, and that Ofgem participated in the original Workgroup. DA explained there was to be a SPAA meeting on 29 June 2016 when this would modification would be discussed once again.

General discussion took place and it was concluded that this Request should be further discussed following the outcome from the SPAA meeting on 29 June 2016, providing feedback of the discussions. BF proposed that should the Request be raised the Joint Office would need to make a link to the SPAA Workgroup to ensure a cohesive approach where there were matters of joint governance.

2. Workgroups

2.1. 0582S – Amendment to reflect separation in legal ownership of NTS and National Grid owned LDZ's to facilitate the sale of National Grid's Gas Distribution Business.

(Report to Panel 21 July 2016)

<http://www.gasgovernance.co.uk/0582/260516>

2.2. 0564R - Review of Annual Read Meter Reading requirements

(Report to Panel 21 July 2016)

<http://www.gasgovernance.co.uk/0564/260516>

2.3. 0570 - Obligation on Shippers to provide at least one valid meter reading per meter point into settlement once per annum

(Report to Panel 21 July 2016)

<http://www.gasgovernance.co.uk/0570/260516>

2.4. 0571 0571A – Application of Ratchets Charges to Class 1 Supply Points Only (and Class 2 with an AQ above 73,200KWhrs)

(Report to Panel 18 August 2016)

<http://www.gasgovernance.co.uk/0571/260516>

2.5. 0574S – Creating the permission to release supply point data to the Theft Risk Assessment Service (TRAS)

(Report to Panel 18 August 2016)

<http://www.gasgovernance.co.uk/0574/260516>

3. Issues

None raised.

4. Review of Outstanding Actions

DX0302: Xoserve (DA) and National Grid Distribution (AC) to investigate how the management of meters and meter points on sub deduct arrangements are managed and reported.

Update: AC advised that following the update at the previous meeting this action could now be closed. **Closed**

DX0401: *Reference outstanding action DX0302* - GDNs (CW) to provide a process flow map for PRS's provided via the CMS.

Update: AC advised that ARS had produced a process schematic, although he was unsure if it meet the full requirements of the action. Following a discussion on the process contents, it was agreed that this action could be then closed. **Closed**

DX0402: *Reference outstanding action DX0302* - GDNs (CW) to outline a process for how Shippers will be notified of who owns a (sub deduct) pipework.

Update: AC explained that he had been hopeful to arrange for representative from their engineer function to dial in to explain in more detail the physical ownership relationship, as this was still an area that was not yet resolved. SN said he would supply information on

the process used to define connecting pipework ownership to provide greater clarification, with a new action (DX0501) being raised, to supersede this action. **Closed**

DX0501: Xoserve (SN) to provide information on the process for recording the ownership of connecting pipework in a sub-deduct arrangement.

0501/0564R: (Transferred from 0564R Workgroup): National Grid Distribution (AC) to clarify what costs were incurred for abortive visits related to vacant or no access 'must reads'

5. Any Other Business

None.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 23 June 2016	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	<ul style="list-style-type: none"> • Standard Agenda items • <i>Workgroup 0570</i> • <i>Workgroup 0571(A)</i>
10:30 Thursday 28 July 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 25 August 2016	Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>
10:30 Thursday 22 September 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>

Action Table (26 May 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0302	24/03/16	5.1	Xoserve (DA) and National Grid Distribution (AC) to investigate how the management of meters and meter points on a sub deduct arrangements are managed and reported.	Xoserve (DA)	Closed
DX0401	28/04/16	4.	<i>Reference outstanding action DX0302 - GDNs (CW) to provide a process flow map for PRS's provided via the CMS.</i>	GDNs (CW)	Closed

Action Table (26 May 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DX0402	28/04/16	4.	<i>Reference outstanding action DX0302 - GDNs (CW) to outline a process for how Shippers will be notified of who owns a (sub deduct) pipework.</i>	GDNs (CW)	Closed
DX0501	26/05/16	4.	Xoserve (SN) to provide information on the process for recording the ownership of connecting pipework in a sub-deduct arrangement.	Xoserve (SN)	Pending
0501/0564R <i>(Transferred from 0564R)</i>	26/05/16	4.	National Grid Distribution (AC) to clarify what costs were incurred for abortive visits related to vacant or no access 'must reads'	National Grid Distribution (AC)	Pending