
UNC Funding, Governance and Ownership (FGO) Workgroup Minutes
Wednesday 01 June 2016
Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

| | | |
|----------------------------|-------|----------------------------|
| Andrew Margan | (AM) | Centrica |
| Andy Millar | (Ami) | Xoserve |
| Angela Love* | (AL) | ScottishPower |
| Azeem Khan* | (AK) | RWE npower |
| Bob Fletcher (Chair) | (BF) | Joint Office |
| Chris Warner | (CWa) | National Grid Distribution |
| Colette Baldwin | (CB) | E.ON |
| David Tennant | (DT) | Dentons |
| Gethyn Howard | (GH) | Brookfield Utilities |
| Jan Willem van den Bos | (JWB) | Dentons |
| Karen Visgarda (Secretary) | (KV) | Joint Office |
| Michael Walls* | (MW) | ESP Pipelines |
| Neil Copeland | (NC) | Ofgem |
| Richard Pomroy* | (RP) | Wales & West Utilities |
| Sean McGoldrick | (SMc) | National Grid NTS |
| Steve Mullinganie | (SM) | Gazprom |
| Sue Hilbourne | (SH) | Scotia Gas Networks |

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/fgowg/010616>

1. Introduction and Status Review

1.1. Approval of Minutes (18 May 2016)

Minutes approved.

2. Consider Work Plan

CWa explained the Work Plan was on track and that KPMG would provide an update at the 20 June 2016 meeting.

3. Workgroup

3.1. 0565 – Central Data Service Provider: General framework and obligations

(Report to Panel 20 October 2016)

<http://www.gasgovernance.co.uk/0565>

4. Review of Workgroup Risks and Issues Log

Review deferred to 20 June 2016.

5. Review of Outstanding Actions

FGO 0502: KMPG to create a FGO Risk and Issues Log.

Update: CWa confirmed a risks and issues log had been created and would be reviewed at 20 June meeting. **Closed.**

FGO 0503: Xoserve to consider the matter raised under GTB7 7.8, consider other funding arrangements used in comparable industries and provide an outline on the proposed funding principles.

Update: AMi advised that this action was being discussed at the Charging Methodology group and so it was agreed this action could now be closed. **Closed.**

FGO 0504: Xoserve to provide a draft DSC Service foot-print.

Update: AMi provided an outline of the DSC Service foot- print confirming it would require additional work. Participants agreed as the service foot-print is in progress, the action could be closed. **Closed**

6. Any Other Business

None.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

| Time/Date | Venue | Workgroup Programme |
|-----------------------------|--|--|
| 10:00 Monday 13 June 2016 | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | FGO Workgroup – Charging <ul style="list-style-type: none"> Consider Service / User Mapping Consider Cost Drivers and Allocation |
| 10:00 Monday 20 June 2016 | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> GT B7 (if needed) TPD G & H (if needed) TPD M (2nd draft) TPD U (2nd draft) Other TPD & EID (if needed) iGT and iGTAD (2nd draft for iGTAD) Transition (1st draft) Miscellaneous including MR (1st draft) |
| 10:00 Thursday 30 June 2016 | Consort House, 6 Homer Road, Solihull B91 3QQ | FGO Workgroup – Charging <ul style="list-style-type: none"> Consider Service / User Mapping Consider Cost Drivers and Allocation Consider Methodology |

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| 10:00 Monday 11 July 2016 | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | FGO Workgroup – Charging <ul style="list-style-type: none"> • Consider Cost Drivers and Allocation • Consider Methodology |
| 10:00 Wednesday 13 July 2016 | Consort House, 6 Homer Road, Solihull B91 3QQ | FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • DSC Terms & Conditions (2nd draft) • DSC Service Description (1st draft) • DSC Budget & Charging Methodology • UK Link Manual (1st Draft) • Change Control Procedures (outline) • Contract Management & Reporting Arrangements (1st draft) • Third Party Services Policy (1st draft) • Transition Document (1st draft) |
| 10:00 Monday 25 July 2016 | Dentons | FGO Workgroup and Workgroup 0565 UNC Consolidated Legal Review <ul style="list-style-type: none"> • GT B7 • TPD G & H • TPD M • TPD U • Other TPD & EID • iGT and iGTAD • Accession / Withdrawal • Transition • Miscellaneous including MR DSC Contract Update |
| 10:00 Friday 29 July | Consort House, 6 Homer Road, Solihull B91 3QQ | FGO Workgroup – Charging <ul style="list-style-type: none"> • Consider Methodology • Consider Invoicing Process • Consider Credit Arrangements |
| 10:00 Wednesday 03 August 2016 | Consort House, 6 Homer Road, Solihull B91 3QQ | FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • DSC Change Control Procedures (1st draft) |
| 10:00 Monday 08 August | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | FGO Workgroup – Charging <ul style="list-style-type: none"> • Consider Invoicing Process • Consider Credit Arrangements • Consider Transition Matters |
| 10:00 Monday 22 | Elexon, 4 th Floor, | FGO Workgroup – Charging |

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|---|--|--|
| August 2016 | 350 Euston Road, London NW1 3AW | <ul style="list-style-type: none"> • Consider Credit Arrangements • Consider Transition Matters |
| 10:00 Tuesday 23 August 2016 | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | <p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • DSC Framework Agreement (Final draft) • DSC Term & Conditions (Final draft) • DSC Service Description (Final draft) • Change Control Procedures (Final draft) • Contract Management & Reporting Arrangements (Final draft) • Third Party Services Policy (Final draft) • Transition Document (1st draft) • Timeline/Workplan Update • Consideration of Risks/Issues Log |
| 10:00 Wednesday 07 September 2016 | Consort House, 6 Homer Road, Solihull B91 3QQ | <p>FGO Workgroup and Workgroup 0565</p> <p>UNC Consolidated Legal Review</p> <ul style="list-style-type: none"> • GT B7 • TPD G & H • TPD M • TPD U • Other TPD & EID • iGT and iGTAD • Accession / Withdrawal • Transition • Miscellaneous including MR <p>DSC Contract Update</p> <p>Development of Workgroup Report</p> |
| 10:00 Wednesday 21 September 2016 | Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW | <p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • Development of Workgroup Report |
| 10:00 Wednesday 05 October 2016 | Consort House, 6 Homer Road, Solihull B91 3QQ | <p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • Conclusion of Workgroup Report |

| FGO WG Actions (as at 01 June 2016) | | | | | |
|--|---------------------|-------------------|--|----------------------------------|----------------------|
| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
| FGO 0502 | 03/05/16 | 2.0 | KMPG to create a FGO Risk and Issues Log. – <i>27/05 transferred into the 0565 Workgroup for further consideration at 20/06 meeting.</i> | KMPG (NC) | Closed |
| FGO 0503 | 03/05/16 | 2.0 | Xoserve to consider the matter raised under GTB7 7.8, consider other funding arrangements used in comparable industries and provide an outline on the proposed funding principles. | Xoserve (MBa) | Closed |
| FGO 0504 | 03/05/16 | 2.0 | Xoserve to provide a draft DSC Service foot-print. | Xoserve (MBa) | Closed |
| FGO 0505 | 27/0516 Charging | 2.2 | To articulate and provide a (fourth option) statement for inclusion in an amended Funding, Governance and Ownership paper for consideration at the 09 June 2016 meeting at the latest. | Waters Wye Associates (GE) | Pending |
| FGO 0506 | 27/0516 Charging | 2.2 | To amend the Funding, Governance and Ownership paper inline with discussions (including a full impact assessment) for consideration at the 09 June 2016 meeting. | Xoserve (MBa) | Pending |
| FGO 0507 | 27/0516 Charging | 2.2 | To provide a view on the legal text implications of the new (fourth) option. | National Grid Distribution (CWa) | Pending |
| FGO 0508 | 27/0516 Charging | 3. | To update the draft workplan to accommodate workgroup suggestions in time for consideration at the 13 June 2016 meeting. | Xoserve (MBa) | Pending |