

# UNC Funding, Governance and Ownership (FGO) Workgroup Minutes

## Tuesday 31 January 2017

### Dentons, One Fleet Street Place, London, EC4M 7RA

#### Attendees

Andy Miller	(AMi)	Xoserve
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CWa)	National Grid Distribution
Clare Cattle-Jones*	(CCJ)	SSE
Colette Baldwin	(CB)	E.ON
David Tennant	(DT)	Dentons
Gethyn Howard*	(GH)	BUUK
Karen Visgarda (Secretary)	(KV)	Joint Office
Kishan Nundloll	(KN)	ES Pipelines
Liam O'Flynn	(LF)	Dentons
Rebecca Anderson	(RA)	Dentons
Richard Pomroy	(RP)	Wales & West Utilities
Sean McGoldrick	(SMc)	National Grid NTS
Sue Hilbourne	(SH)	Scotia Gas Networks

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/fgowg/310117>

#### 1. Introduction and Status Review

BF welcomed all to the meeting and explained that the main purpose of the meeting was to review the UNC Related Documents, specifically the Draft FGO Trader User UK Link Agreement and the Outstanding Actions.

##### 1.1. Review of Minutes

The minutes from the meetings held on 06 January 2017 and 16 January 2017 were approved.

#### 2. Workgroup

##### **0604S: Central Data Services Provider – Arrangements from implementation of Project Nexus**

(Report to Panel 16 February 2017)

<http://www.gasgovernance.co.uk/0604>

#### 3. Review of UNC Related Documents

*Draft FGO Trader User UK Link User Agreement Documentation.*

AMi introduced the UK Link User Agreement explaining this was currently in a draft format for review. RA then 'stepped through' the document and explained the majority of the content was similar to the DSC agreement. She drew attention to specific areas or points in the text where some of the definitions or terminology had been changed, due to the context, explaining these were minimal.

CB asked if the same rights applied in relation to the Budgetary process and would signatories be able to challenge the costs or seek amendments to the agreement. AMi explained this was not the case, as this was a standard set of terms entered bilaterally, yet they would have an area of influence in terms of responding to any associated consultations. CB asked if raising a Modification the only way of changing the agreement. AMi agreed the modification process could be used, however any change decision would be challenged through the DSC anyway and that the process would be different from the present one, and that the changes were driven from the Licence Conditions, adding that any particular pressing issue could be raised with Ofgem directly.

RA then continued to review the document drawing attention to any amendments or changes that had been made.

AMi explained that this document was going to be presented to the UNCC meeting on 16 February 2017 to get it approved in relation to Modification 0565 under the overall Funding, Governance and Ownership (FGO) umbrella, and he explained that the document had already been sent to the interested parties for their review.

BF asked what was the formal process if the document needed to be changed? AMi said that written communication would be sent out to all impacted parties informing them of the change and that he would discuss this process with the Contract Managers. BF said that it was important that a formal change process was documented and that this would be the expectation from the UNCC for that meeting on 16 February 2017.

#### UNC Related Documents

BF overviewed his expectations regarding the management of the UNC Related Documents, explaining that the UNCC were expecting some to be presented in the February Panel and then the remainder to be presented in the March Panel.

AMi said that the Organisation Guidelines for pre and post Nexus would be presented in the February Panel, along with the EBCC Credit Rules. BF advised AMi that he would have to inform the UNCC that the Credit Rules would be amended with less than two month's notice, AMi confirmed he would do this.

#### 4. Review of outstanding actions

**FGO 1101:** *National Grid Distribution (CWa) to produce an updated 'Amendments/Corrections Sheet' stating which documents had subsequently now been changed, clearly stating from which sections, for circulation via the Joint Office.*

**Update:** CWa explained that Dentons had previously created a suite of documents with the changed and updated Legal Text, so this action could now be closed. **Closed.**

**FGO 1102:** *Xoserve (AMi) to consider how to make Trader User Agreement text available to form part of the 0565 consultation. (This action was raised following the closure of actions 0565/0910 & 0565/0911).*

**Update:** AMi confirmed this document had now been produced and had been overviewed in the meeting on 31 January 2017, so this action could now be closed. **Closed.**

#### 5. Any Other Business

None raised.

#### 6. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10.30 07 February 2017	<b>Teleconference</b>	FGO Workgroup <ul style="list-style-type: none"> <li>• <i>Review of UNC Related</i></li> </ul>

		<i>Documents</i> <ul style="list-style-type: none"> <li>• <i>Review of Outstanding Actions</i></li> </ul>
10.30 28 February 2017	Dentons, One Fleet Street Place, London, EC4M 7RA	FGO Workgroup <ul style="list-style-type: none"> <li>• <i>Review of UNC Documents</i></li> <li>• <i>Review of Outstanding Actions</i></li> </ul>
10.30 07 March 2017	Dentons, One Fleet Street Place, London, EC4M 7RA	FGO Workgroup <ul style="list-style-type: none"> <li>• <i>TBC</i></li> </ul>

#### FGO Workgroup (as at 31 January 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>FGO1101</b>	14/11/16	3.0	National Grid Distribution (CWa) to produce an updated 'Amendments/Corrections Sheet' stating which documents had subsequently now been changed, clearly stating from which sections, for circulation via the Joint Office.	National Grid Distribution (CWa)	<b>Closed</b>
<b>FGO1102</b>	14/11/16	5.0	Xoserve (AMi) to consider how to make Trader User Agreement text available to form part of the 0565 consultation. ( <i>This action was raised following the closure of actions 0565/0910 &amp; 0565/0911</i> ).	Xoserve (AMi)	<b>Closed</b>