

UNC Funding, Governance and Ownership (FGO) Workgroup Minutes

Monday 20 June 2016

Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Andrew Margan*	(AM)	Centrica
David Mitchell	(DM)	Scotia Gas Networks
Andy Millar	(Ami)	Xoserve
Angela Love	(AL)	ScottishPower
Azeem Khan	(AK)	RWE npower
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CWa)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Tennant	(DT)	Dentons
Karen Visgarda (Secretary)	(KV)	Joint Office
Michael Walls*	(MW)	ESP Pipelines
Neil Copeland	(NC)	Ofgem
Sean McGoldrick	(SMc)	National Grid NTS
Steve Mulliganie	(SM)	Gazprom
Sue Hilbourne	(SH)	Scotia Gas Networks

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/fgowg/200616>

1. Introduction and Status Review

1.1. Approval of Minutes (01 June 2016)

Minutes approved.

2. Workgroup

2.1. 0565 – Central Data Service Provider: General framework and obligations

(Report to Panel 20 October 2016)

<http://www.gasgovernance.co.uk/0565>

3. Workplan

Not discussed.

4. Risks and Issues Log

CWa advised that KPMG had presented the log to POB and that an update would be provided at a future meeting.

5. Review of Outstanding Actions

FGO 0506: To amend the Funding, Governance and Ownership paper inline with discussions (including a full impact assessment) for consideration at the 09 June 2016 meeting.

Update: Action related to Charging meetings, carried forward to 30 June 2016. **Carried Forward.**

FGO 0601: Xoserve (MBa) to clarify the scope for Non Code Services and which services can be part of the DSC and what is the contracting model for external parties requesting services from the CDSP.

Update: Action related to Charging meetings, carried forward to 30 June 2016. **Carried Forward.**

FGO 0602: Xoserve (MBa) to create a table of categories from a liability perspective and their relative risks.

Update: Action related to Charging meetings, carried forward to 30 June 2016. **Carried Forward.**

6. Any Other Business

None.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:00 Thursday 30 June 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	FGO Workgroup – Charging <ul style="list-style-type: none"> • Consider Service / User Mapping • Service Line Costs • Consider Cost Drivers and Allocation • Consider Methodology
10:00 Monday 11 July 2016	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	FGO Workgroup – Charging <ul style="list-style-type: none"> • Consider Cost Drivers and Allocation • Consider Methodology
10:00 Wednesday 13 July 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	FGO Workgroup and Workgroup 0565 <ul style="list-style-type: none"> • DSC Terms & Conditions (2nd draft) • DSC Service Description (1st draft) • DSC Budget & Charging Methodology • UK Link Manual (1st Draft) • Change Control Procedures (outline) • Contract Management & Reporting Arrangements (1st draft) • Third Party Services Policy (1st draft) • Transition Document (1st draft)
10:00 Monday 25 July 2016	Dentons	FGO Workgroup and Workgroup 0565 UNC Consolidated Legal Review <ul style="list-style-type: none"> • GT B7 • TPD G & H • TPD M

		<ul style="list-style-type: none"> • TPD U • Other TPD & EID • iGT and iGTAD • Accession / Withdrawal • Transition • Miscellaneous including MR <p>DSC Contract Update</p>
10:00 Friday 29 July	Consort House, 6 Homer Road, Solihull B91 3QQ	<p>FGO Workgroup – Charging</p> <ul style="list-style-type: none"> • Consider Methodology • Consider Invoicing Process • Consider Credit Arrangements
10:00 Wednesday 03 August 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • DSC Change Control Procedures (1st draft)
10:00 Monday 08 August	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	<p>FGO Workgroup – Charging</p> <ul style="list-style-type: none"> • Consider Invoicing Process • Consider Credit Arrangements • Consider Transition Matters
10:00 Monday 22 August 2016	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	<p>FGO Workgroup – Charging</p> <ul style="list-style-type: none"> • Consider Credit Arrangements • Consider Transition Matters
10:00 Tuesday 23 August 2016	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	<p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • DSC Framework Agreement (Final draft) • DSC Term & Conditions (Final draft) • DSC Service Description (Final draft) • Change Control Procedures (Final draft) • Contract Management & Reporting Arrangements (Final draft) • Third Party Services Policy (Final draft) • Transition Document (1st draft) • Timeline/Workplan Update • Consideration of Risks/Issues Log
10:00 Wednesday 07 September 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<p>FGO Workgroup and Workgroup 0565</p> <p>UNC Consolidated Legal Review</p> <ul style="list-style-type: none"> • GT B7

		<ul style="list-style-type: none"> • TPD G & H • TPD M • TPD U • Other TPD & EID • iGT and iGTAD • Accession / Withdrawal • Transition • Miscellaneous including MR <p>DSC Contract Update Development of Workgroup Report</p>
10:00 Wednesday 21 September 2016	Elexon, 4 th Floor, 350 Euston Road, London NW1 3AW	<p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • Development of Workgroup Report
10:00 Wednesday 05 October 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<p>FGO Workgroup and Workgroup 0565</p> <ul style="list-style-type: none"> • Conclusion of Workgroup Report

FGO WG Actions (as at 20 June 2016)					
Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
FGO 0506	27/0516 Charging	2.2	To amend the Funding, Governance and Ownership paper inline with discussions (including a full impact assessment) for consideration at the 09 June 2016 meeting.	Xoserve (MBa)	Carried Forward to 30 June 16
FGO 0601	13/06/16 Charging	3.0	Xoserve (MBa) to clarify the scope for Non Code Services and which services can be part of the DSC and what is the contracting model for external parties requesting services from the CDSP.	Xoserve (MBa)	Carried Forward to 30 June 16
FGO 0602	13/06/16 Charging	4.0	Xoserve (MBa) to create a table of categories from a liability perspective and their relative risks.	Xoserve (MBa)	Carried Forward to 30 June 16