
Project Nexus Workgroup Minutes
Thursday 07 November 2013
at Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Helen Cuin (Chair)	(HC)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrea Bruce*	(AB)	ScottishPower
Bob Fletcher*	(BF)	Joint Office
Brian Durber	(BD)	Waters Wye Associates
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Elaine Carr*	(EC)	ScottishPower
Huw Comerford	(HC)	Utilita
Jonathan Kiddle	(JK)	EDF Energy
Julie Varney	(JV)	National Grid Transmission
Kathryn Allen	(KA)	RWE npower
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Robert Cameron-Higgs*	(RCH)	first utility
Stephanie Shepherd	(SS)	npower
Steve Mullinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas

* *via teleconference*

1. Introduction

HC welcomed all to the meeting.

1.1 Review of Minutes

MD pointed out that the BRD's had been updated to reflect discussions at the 30 October meeting, whilst SC pointed out that in item 4.2 – Data Cleansing it was Emma Lyndon and not Emma Smith. Thereafter, the minutes of the previous meeting were accepted¹.

1.2 Review of Actions

NEX10/01: With regard to UNC Validation Rules – a) Xoserve (AM/MD) to consider the perceived validation issue and produce scenarios; and b) all Shippers to review the document and report back with views/comments.

Update: Please refer to item 3.1.3 below. **Carried Forward**

NEX10/02: With regard to Website - Data Cleansing Area – Xoserve (AM) to provide update on progress/location of new area set up.

Update: In the absence of her colleague (AM), MD requested that this action be carried forward. **Carried Forward**

¹ An updated version of the 30/10/13 minutes has been published following this meeting.

2. Workgroups

2.1. 0432 – Project Nexus – gas settlement reform

(Report to Panel 21 November 2013) – Papers at:
<http://www.gasgovernance.co.uk/0432/071113>

2.2. 0434 – Project Nexus – Retrospective Adjustment

(Report to Panel 21 November 2013) – Papers at:
<http://www.gasgovernance.co.uk/0434/071113>

3. Issues and topics for discussion

3.1 High Level Workgroup Issues

3.1.1 Outstanding Areas (Issues) Log

It was agreed to transfer all outstanding issues to a new PNUNC RAID (Risk Assumptions Issues Dependencies) Log. When asked, MD confirmed that all the regulatory parameters identified at the previous meeting had been updated in the issues log, as presented.

3.1.2 Project Plan

MD confirmed that she did not have an update for this meeting.

KA informed those present that following an action assigned to her at a recent Xoserve Senior Stakeholder meeting, she has had a meeting with S Simpson (npower), A Love and Elaine Carr (ScottishPower) and would be looking to provide a progress update at the 04 December meeting.

3.1.3 BRD Updates

Business Requirements Document for Meter Read Submission and Processing and Settlement Arrangements for All Gas Meter Points

During a review of the latest iteration of the document (v3.4, dated 31/10/2013), MD briefly highlighted the changes made to the document inline with discussions undertaken at the previous meeting.

In reviewing the changes it was agreed to remove paragraphs 5.4.7, 5.4.8 and 5.4.9. It was also noted that the 'embedded' Appendices 1 and 2 do not open. MD agreed to provide them as separate documents to be appended to the bottom of the document in due course.

LDZ Shrinkage Adjustments Methodology – Changes required as a result of Modification 0432

CW advised that he would be discussing the governance requirements for undertaking future changes to the document with the UNCC in due course.

Uniform Network Code Validation Rules (version 2.3 Draft) – Updates required as a result of Modification 0432

During a brief discussion on the provisions for amending AQ's and read validations it was suggested that there could be benefit in examining what the various scenarios may be. In the end a new action was assigned to Xoserve (MD) to provide a copy of their scenario listing so that Shippers could add their own scenarios to this listing – once fully populated Xoserve would look to provide some worked up examples. Therefore at the same time, a new action was also assigned to Shippers to populate the Xoserve scenario listing with their own scenarios.

CW advised that whilst he would be raising the matter and the forthcoming UNC Panel meeting on 21 November, he remains concerned that this matter should not be allowed to delay an Ofgem decision on modifications 0432 and 0434.

Concluding discussions, a new action was assigned to the Joint Office (MB) to add a new agenda item for further consideration of the Uniform Network Code Validation Rules at the 08 January 2014 meeting.

Action Nexus 11/01: Xoserve (MD) to provide a copy of their (AQ's and read validation) scenario listing so that Shippers could add their own scenarios to this listing.

Action Nexus 11/02: All Shippers to examine the Xoserve (AQ's and read validation) scenario listing and to add their own scenarios where appropriate.

Action Nexus 11/03: Joint Office (MB) to add a new agenda item for further consideration of the Uniform Network Code Validation Rules at the 08 January 2014 meeting.

UNC Supplementary Documents presentation

During a brief discussion, a new action was assigned to the Joint Office to append a copy of the latest table at the end of the 0432 Workgroup Report, entitled Appendix B.

Action Nexus 11/04: Joint Office (MB) to append a copy of the latest UNC Supplementary Documents table at the end of the 0432 Workgroup Report, and entitled Appendix B.

3.1.4 Funding Arrangements

For more details, please refer to the 0432 minutes at: www.gasgovernance.co.uk/0432/301013

3.1.5 Transitional Arrangements

Consideration deferred.

3.1.6 Performance Assurance

Consideration deferred.

3.2 New Issues

None.

4. Any Other Business

Modifications 0432 and 0434 Consultation Window Proposals

CW explained that it is his intention to seek a panel view on the most appropriate (extended) consultation period window for the two modifications – it was suggested that perhaps 20 or 25 business days would prove beneficial.

5. Diary Planning

The following meetings are scheduled to take place during 2013/14:

Time / Date	Venue	Workgroup Programme
10:30 Wednesday 04 December	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Initial consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 08 January	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 05 February	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX10/01	30/10/13	3.2.1	<i>UNC Validation Rules</i> – a) Xoserve to consider the perceived validation issue and produce scenarios; and b) Shippers to review the document and report back with views/comments.	Xoserve (AM/MD) ALL Shippers	Carried Forward
NEX10/02	30/10/13	4.2	<i>Website - Data Cleansing Area</i> – Provide update on progress/location of new area set up.	Xoserve (AM)	Carried Forward
NEX11/01	07/11/13	3.1.3	To provide a copy of their (AQ's and read validation) scenario listing so that Shippers could add their own scenarios to this listing.	Xoserve (MD)	Pending
NEX11/02	07/11/13	3.1.3	Linked to action NEX11/01 - To examine the Xoserve (AQ's and read validation) scenario listing and to add their own scenarios where appropriate.	All Shippers	Pending
NEX11/03	07/11/13	3.1.3	To add a new agenda item for further consideration of the Uniform Network Code Validation Rules at the 08 January 2014 meeting.	Joint Office (MB)	Pending
NEX11/04	07/11/13	3.1.3	To append a copy of the latest UNC Supplementary Documents table at the end of the 0432 Workgroup Report, and entitled Appendix B.	Joint Office (MB)	Pending
NEX11/05	07/11/13	2.1	To look to set up a discussion between interested parties to ascertain what Gemini costs have, or have not been allowed for and to come back to the Workgroup with a view on any potential future incremental Gemini funding arrangements.	Ofgem (JD)	Action 0432 10/08 transferred in.

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX11/06	07/11/13	1.2	Xoserve to compile an Issue/Risk Register and an associated management process for review.	Xoserve (AM/MD)	Action 0432 10/11 transferred in.