

UNC Project Nexus Workgroup Minutes
Monday 08 June 2015
31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alexa St Clair*	(ASC)	Opus
Alison Neild	(AN)	Gazprom
Anthony Johnson	(AJ)	E.ON
Bobbie Gallacher	(BG)	Scottish Power
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
Debbie Draycott*	(DD)	BP
Emma Lyndon	(EL)	Xoserve
Fiona Cottam	(FC)	Xoserve
Huw Comerford	(HC)	Utilita
James Hill	(JH)	EDF Energy
Karen Visgarda	(KC)	Joint Office
Leigh Chapman	(LC)	First Utility
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Mike Fensome	(MF)	RWE npower
Naomi Nathanael	(NN)	Plus Shipping Services
Paul Wheeler*	(PW)	EDF Energy
Steve Mulinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/nexus/080615>

1. Introduction and Status Review**1.1. Minutes (12 May 2015)**

The minutes of the previous meeting were approved.

1.2. Actions

0103: Xoserve (MD) to investigate and provide an update on how flows are prioritised, including prioritisation selection criteria.

Update: Deferred until 24 July. **Carried Forward.**

0104: Xoserve (MD) to provide a view on potential technical system volume requirements and solution v's cost to develop and deliver.

Update: Deferred until 24 July. **Carried Forward.**

0401: Xoserve (DA) to discuss with the DNs about the confirmation process for Green and Brown field sites.

Update: MD explained the process for Green and Brown field sites. See item 5.
Closed.

0402: Reference the view on non-effective days - Xoserve (DA) to investigate whether or not an 'electronic handshake' would be available to look to avoid losing files awaiting transaction at the time of switch over.

Update: Further consideration required on 07 July. **Carried Forward.**

0501: *Reference AQ Validation (AQ Tolerance Check)* - MD to coordinate the 'off line' meeting and send invitations to the Nexus Workgroup members, and feedback details of the 'off line' meetings discussions at the next Project Nexus Workgroup meeting on 08 June 2015.

Update: MD confirmed an offline meeting had been held. **Closed.**

1.3. Pre-Modification discussions

None.

2. Impact assessment on any delay to the PN implementation date

MD suggested deferring the impact assessment until the Nexus Steering Group had reached agreement as to the preferred implementation date. Further consideration due on the 24 July.

3. Workgroups

3.1. 0528 – Implementation of Supply Point Administration, gas allocation and settlement arrangements (Project Nexus transitional modification)

Minutes available at: <http://www.gasgovernance.co.uk/0528/080615>

3.2. 0531 – Provision and Development of Industry Testing Prior to Nexus Go-live

Minutes available at: <http://www.gasgovernance.co.uk/0531/080615>

3.3. 0532 – Implementation of Non-Effective Days (Project Nexus transitional modification)

Minutes available at: <http://www.gasgovernance.co.uk/0532/080615>

4. AQ Validation (AQ Tolerance Check)

FC provided the [AQ Tolerance Check - Subgroup meeting presentation](#) and updated the Workgroup on the outcome of the 5th June meeting.

Xoserve were asked to consider interim tolerances relating to a concern that Rolling AQ could provide erroneous results for an interim period. The read tolerances had been tested to visualise the impacts based on the 2013 and 2014 AQ Review. It was observed that there was more volatility for SSP to LSP and Shippers requested that Xoserve revise the analysis. Following a review of the results a set of proposed tolerances were agreed on 5th June with Shippers.

AJ believed that the AQ correction process could not be utilised to undertake an AQ amendment until after Nexus Go Live, as a post Nexus start read would need to be available.

FC explained the AQ calculation process, triggers for reconciliation, and read validation process for sites.

FC confirmed the approved tolerance would be documented within the Network Code Validation Rules.

5. AQ Correction Clarification

MD provided a presentation for the [AQ Correction update](#).

MD explained that the 9-month window is related to the AQ Calculation not the AQ Correction process. The new AQ will only be calculated once 9 months of data is available. MD provided clarification on the AQ Correction process and when an AQ Correction is requested, an effective Backstop Date is applied which prevents any previous consumption history being used to calculate an AQ. Therefore, a new AQ will not be calculated until at least 9 months consumption data is available.

SM asked about the impact of Rolling AQs, and the possibility of amending pre-Nexus reads where a different supplier supplied a site. FC confirmed where suppliers own the site pre-Nexus, a consumption adjustment can be undertaken. SM expressed concerns about legacy reads and AQs being wrong when picking up a site and what could trigger the ability to increase/decrease the AQ.

Xoserve agreed to consider the possibility of correcting spurious reads for change of ownership.

MD highlighted that the industry would need to agree and be comfortable with suppliers impacting previous ownership reads as Transporters were not directly impacted in these circumstances.

Action 0601: AQ Correction - Shippers to provide views on correcting pre-ownership reads using a warranting process, following a change of supplier.

Action 0602: AQ Correction - Xoserve to consider a process for correcting spurious reads, where there is a change of ownership.

6. Prime and Sub Statistics

MD provided a set of [Prime and Subs Statistics](#) and confirmed in order to reconcile Prime and Sub sites, check reads need to be taken for all meters within the configuration.

MD summarised the number of Prime & Subs meter points and advised that a total of 356 meter points would require a check read.

It was suggested that the Transporter could manage the check read process as the other alternative would be for suppliers to try and co-ordinate a date for meter readers to be on site across a number of potential suppliers for which they had no knowledge. Xoserve offered to co-ordinate a date a month in advance to prompt reads being taken for prime and sub configurations within a two day tolerance. SM suggested that as a one of exercise that the Transporters could read all the relevant meters to enable the Prime and Sub configurations to be synchronised.

It was agreed that Xoserve and Transporters would consider the options of co-ordinating Prime and Sub Meter reads and synchronisation.

Action 0603: Prime and Subs - Xoserve to provide a proposal on how to synchronise reads.

7. UNC Supplementary Documents

MD referred to the [UNC Supplementary Document table](#) and confirmed there are two documents left for review and approval. These were the Shared Supply Meter Point Guidelines and the Standards of Service Query Management Operational Guidelines.

MD also provided an updated set of the [UNC Validation Rules](#) and summarised some of the necessary changes. It was agreed that parties would review the proposed changes and provide feedback on 24 July.

Action 0604: All parties to review the proposed changes to the UNC Validation Rules and provide feedback on the 24 July.

8. Check Reads and Re-Synch Calculation

MD provided a presentation on the [Check Reads and Re-Synch Calculations](#), summarising the process and explained the rules for calculating the prevailing volumes.

SM questioned the Shipper Transfer Read, MD explained there is a principle in UNC for any drift to be picked up by the incoming Shipper. To lock off any historic issues Shippers would need to undertake a check read and synchronisation at the time of site transfer, to remove the risk of picking up any drift.

SM asked for clarification on how to submit a check/opening read and which file formats to use.

Action 0605: Xoserve to clarify which file formats should be used for submitting check/opening reads.

9. Nexus Requirements Clarification Log

MD summarised a number of options for processes detailed on the [Requirements Log](#).

All parties agreed to the proposals. DM confirmed the log would be updated and republished.

10. BRDs

MD confirmed that all the latest versions are available online at: <http://www.gasgovernance.co.uk/nexus/brd>.

11. Issues

No new issued raised.

12. Any Other Business

12.1. Dis-aggregation Process

MJ enquired what would happen to a site that has not been dis-aggregated by the deadline and then a new Shipper picks up the site up soon after.

DA explained there is no specific carve out for this scenario. However, if a new Shipper tries to confirm a site that has not been dis-aggregated the confirmation will be blocked for a short period (possibly 4 days), if Xoserve have already processed a confirmation.

DA confirmed that Xoserve would be monitoring the 0428 dis-aggregations until the 4th July. Xoserve will then start to work through the pot of sites remaining, and will look at Shipper activity for sites left in the pot.

For any specific concerns DA highlighted that Xoserve have a dedicated Email address: box.xoserve.ph2mod428@xoserve.com

12.2. User Pays Charges for iGT data preparation.

JH enquired when the User Pays Charges for the iGT smart metering data migrations, Modification 0467, will be advised.

Action 0606: Xoserve to confirm when the User Pays Charges for the iGT smart metering data migrations, Modification 0467, will be advised.

13. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Tuesday 14 July 2015	31 Homer Road, Solihull. B91 3LT.	CANCELLED
Tuesday 07 July	31 Homer Road, Solihull.	Project Nexus – Consideration of non-

2015	B91 3LT.	effective days Nexus Workgroup (0532)
Wednesday 15 July 2015	31 Homer Road, Solihull. B91 3LT.	Joint Nexus/UKIIEF End-to-End Process Walkthrough, impact of non-effective days and transitional issues (0528/0532)
Friday 24 July 2015	31 Homer Road, Solihull. B91 3LT.	Nexus Workgroup including review of non-effective days and transitional issues (0528/0532)
Tuesday 11 August 2015	31 Homer Road, Solihull. B91 3LT.	Nexus Workgroup

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0103	20/01/15	3.2	To investigate and provide an update on how flows are prioritised, including prioritisation selection criteria. Provide clarity of assumptions and SLAs.	Xoserve (MD/AMcL)	Carried forward
0104	20/01/15	3.2	To provide a view on potential technical system volume requirements and solution v's cost to develop and deliver.	Xoserve (MD)	Carried forward
0401	07/04/15	1.2	To discuss with the DNs about the confirmation process for Green and Brown field sites.	Xoserve (DA)	Closed
0402	07/04/15	3.	<i>Reference the view on non effective days</i> - Xoserve (DA) to investigate whether or not an 'electronic handshake' would be available to look to avoid losing files awaiting transaction at the time of switch over.	Xoserve (DA)	Carried forward
0501	12/05/15	3.	<i>Reference AQ Validation (AQ Tolerance Check)</i> - MD to coordinate the 'off line' meeting and send invitations to the Nexus Workgroup members, and feedback details of the 'off line' meetings discussions at the next Project Nexus Workgroup meeting on 08 June 2015.	Xoserve (MD)	Closed
0601	08/06/14	5.0	AQ Correction - Shippers to provide views on correcting pre-ownership reads using a	Xoserve (MD)	Pending

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			warranting process, following a change of supplier.		
0602	08/06/14	5.0	AQ Correction - Xoserve to consider a process for correcting spurious reads, where there is a change of ownership.	Xoserve (MD)	Pending
0603	08/06/14	6.0	Prime and Subs - Xoserve to provide a proposal on how to synchronise reads.	Xoserve (MD)	Pending
0604	08/06/14	7.0	All parties to review the proposed changes to the UNC Validation Rules and provide feedback on the 24 July.	Xoserve (MD)	Pending
0605	08/06/14	8.0	Xoserve to clarify which file formats should be used for submitting check/opening reads.	Xoserve (MD)	Pending
0606	08/06/14	12.2	Xoserve to confirm when the User Pays Charges for the iGT smart metering data migrations, Modification 0467, will be advised.	Xoserve (MD)	Pending