

**Project Nexus Workgroup Minutes**  
**Tuesday 22 October 2013**  
**at Consort House, 6 Homer Road, Solihull B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw*	(ARS)	Northern Gas Networks
Andrea Bruce*	(AB)	ScottishPower
Andy Miller	(AM)	Xoserve
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Corby	(DC)	National Grid NTS
Emma Smith	(ES)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates
Huw Comerford	(HC)	Utilita
Jon Dixon*	(JD)	Ofgem
Jonathan Kiddle	(JK)	EDF Energy
Julie Varney	(JV)	National Grid Transmission
Kathryn Allen	(KA)	RWE npower
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Robert Cameron-Higgs*	(RCH)	first utility
Sean M <sup>c</sup> Goldrick	(SM <sup>c</sup> )	National Grid Transmission
Stephanie Shepherd	(SS)	npower
Steve Mullinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas
Tabish Khan	(TK)	British Gas
Tim Hammond	(TH)	Corona Energy

\* *via teleconference*

**1. Introduction**

BF welcomed all to the meeting.

**1.1 Review of Minutes**

The minutes of the previous meeting were accepted.

**1.2 Review of Actions**

**NEX09/02:** Xoserve (MD) to provide a link to the Shared Supply Meter Points Guide and Procedures.

**Update:** To access a copy of the Shared Supply Meter Points Guide and Procedures documentation, please select the following link: [www.gasgovernance.co.uk/tpddocs](http://www.gasgovernance.co.uk/tpddocs)

**Closed**

**NEX09/03:** All parties to review the UNC Supplementary document proposals and provide their views by no later than 14 October.

**Update:** Following a brief discussion during which AM highlighted that no responses had been provided at this time. CB indicated that E.ON is still considering the matter, it was agreed to extend the deadline to the 30 October meeting. **Carried Forward**

## 2. Workgroups

### 2.1. 0432 – Project Nexus – gas settlement reform

2.2. *(Report to Panel 21 November 2013)* – Papers at:  
<http://www.gasgovernance.co.uk/0432/221013>

### 2.3. 0434 – Project Nexus – Retrospective Adjustment

*(Report to Panel 21 November 2013)* – Papers at:  
<http://www.gasgovernance.co.uk/0434/221013>

## 3. Issues and topics for discussion

### 3.1 High Level Workgroup Issues

During the discussions on Modification 0432, and specifically the concerns relating to Gemini Funding Arrangements within Project Nexus, it was agreed to add a new issue to cater for this matter.

#### 3.1.1 Outstanding Areas (Issues) Log

During a quick review of the outstanding areas log it was agreed to close all IDs apart from 38, which will remain open and 2, which would be transferred to a newly named Transitional (Implementation) Issues Log as Xoserve is still working on data cleansing aspects.

#### 3.1.2 Project Plan

It was suggested that appending a project plan to each Modification (0432 and 0434) would not necessarily prove beneficial but it would be an advantage to have a plan available for future discussions.

#### 3.1.3 BRD Updates

In the absence of her colleague M Downes, EM provided a high level review of the last round of changes made to the following BRD's seeking approval to baseline the documents thereafter.

##### Business Requirements Definition for Annual Quantity

During the review, some concerns were voiced around the wording within paragraph 8.7.1 focusing on the use of 'consecutive' and whether or not it should be added in to the statement, as follows:

".....consecutive calculations of the AQ or for 3 consecutive calculations in the preceding 18 month period, but....."

EM agreed to double-check and if appropriate make the necessary changes before baselining the document.

##### Executive Summary of Business Requirements

No major issues or concerns were raised during the review of the recent changes and therefore it was agreed that the document could now be baselined.

##### Business Requirements Definition for Reconciliation

During the high-level review of the recent changes to this document, AM indicated that a version of the system factors table (as provided below), discussed during the consideration of outstanding action 09/06 within 0432 meeting, would now be added to the BRD.

AM then advised that paragraph 8 – Business Requirements, had contained an incorrect time (10:00am) and that this had now been corrected to 11:00am – the requirement within the UNC. It was suggested that there may be benefit in getting some clarity around the potential UNC 0466 'Daily Meter Reading Simplification' impacts. AM advised that whilst changing the time may appear straight forward, there are many

downstream processes that are impacted so it is not easy to assess the implications of undertaking such an action.

Example of a more refined Unallocated Energy system scaling factor table.

Shipper by LDZ	Class type	Class type sub-division	Class type sub, sub-division (where applicable)	Factor
	Class 1	None	None	1
	Class 2	AQ not less than 25,000,000 kWhrs	None	1
		AQ not greater than 24,999,999 kWhrs	Larger Supply Point	1
			Smaller Supply Point	1
	Class 3	Larger Supply Point	None	1
		Smaller Supply Point	None	1
	Class 4	Larger Supply Point	None	1
		Smaller Supply Point	None	1

Business Requirements Definition for Retrospective Updates

No major issues or concerns were raised during the review of the recent changes and therefore it was agreed that the document could now be baselined.

Business Requirements Definition for Meter Read Submission and Processing and Settlement Arrangements for All Gas Meter Points

No major issues or concerns were raised during the review of the recent changes and therefore it was agreed that the document could now be baselined.

Business Principles for Supply Point Register

No major issues or concerns were raised during the review of the recent changes. However, when asked, AM confirmed that the advisory note assigned to paragraph 8.7 relates to potential volumes of (RGMA) information flowing between parties and seeks to avoid returning the same (RGMA) information back to the party who provided it in the first instance. Thereafter, it was agreed that the document could now be baselined.

**3.1.4 Funding Arrangements**

For more details, please refer to the 0432 minutes at: [www.gasgovernance.co.uk/0432/221013](http://www.gasgovernance.co.uk/0432/221013)

**3.1.5 Transitional Arrangements**

Consideration deferred.

**3.1.6 Performance Assurance**

BF provided a brief update, explaining that the Xoserve list of reports is due to be discussed at the 23 October 2013 PAF meeting. The progress of this Workgroup will also need to 'tied-in' to the Project Nexus Plan in due course. A copy of the minutes for this meeting would be available in due course at: [www.gasgovernance.co.uk/PA/231013](http://www.gasgovernance.co.uk/PA/231013)

### 3.1.7 Reporting

It was agreed to remove this item from the agenda going forward.

### 3.2 New Issues

None.

### 4. Any Other Business

None.

### 5. Diary Planning

The following meetings are scheduled to take place during 2013/14:

Time / Date	Venue	Workgroup Programme
10:30 Wednesday 30 October.	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	0432 & 0434 – <i>draft Workgroup Reports development meeting.</i>
10:30 Thursday 07 November	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	0432 & 0434 – <i>completion of Workgroup Reports meeting.</i>
10:30 Wednesday 04 December	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Initial consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 08 January	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 05 February	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>

---

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
NEX09/02	30/09/13	3.1.7	To provide a link to the Shared Supply Meter Points Guide and Procedures.	Xoserve (MD)	Update provided. <b>Closed</b>
NEX09/03	30/09/13	3.1.7	To review the UNC Supplementary Document proposals and provide their views by no later than 14 October.	All	Update to be provided at 22/10/13 meeting. <b>Carried Forward</b>