

Project Nexus Workgroup Minutes
Monday 30 September 2013
at Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andy Miller	(AM)	Xoserve
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Corby	(DC)	National Grid NTS
Ed Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Fiona Cottam	(FC)	Xoserve
Huw Comerford	(HC)	Utilita
Jonathan Kiddle*	(JK)	EDF Energy
Jon Dixon*	(JD)	Ofgem
Julie Varney*	(JV)	National Grid Transmission
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Robert Cameron-Higgs*	(RCH)	first utility
Steve Mulinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas
Tabish Khan	(TK)	British Gas
Tim Davis*	(TD)	Joint Office

* *via teleconference*

1. Introduction

BF welcomed all to the meeting.

1.1 Review of Minutes

The minutes of the previous meeting were accepted.

1.2 Review of Actions

NEX09/01: All parties to review the UNC Supplementary documentation listing, UNC Validation Rules document (v2.0) and the Existing Reports listing and provide feedback.

Update: BF advised that the feedback from the recent Performance Assurance Workgroup meeting had sought to extend the proposed existing reports listing to include all reports (including those identified within the various Project Nexus BRDs). MD also pointed out that the issues log also identifies the need for reporting requirements and that in line with the request, she would look to provide an updated reports listing in due course. **Closed**

2. Workgroups

CW provided a brief verbal update on the progress being made on the various Project Nexus legal text development work, advising that a meeting is scheduled for later in the week with the Denton's lawyers that is seeking to validate the legal text against the

various (BRDs) business rules to ensure that there are no gaps and the legal text remains 'fit for purpose' and commensurate with the intent of the modifications.

2.1. 0432 – Project Nexus – gas settlement reform

(Report to Panel 21 November 2013) – Papers at:
www.gasgovernance.co.uk/0432/100913

2.2. 0434 – Project Nexus – Retrospective Adjustment

(Report to Panel 21 November 2013) – Papers at:
www.gasgovernance.co.uk/0434/100913

2.3. 0453 – Project Nexus – Demand Estimation

(Report to Panel 21 November 2013) – Papers at:
www.gasgovernance.co.uk/0453/100913

3. Issues and topics for discussion

3.1 High Level Workgroup Issues

3.1.1 Outstanding Areas (Issues) Log

In examining the issues log, MD advised that ID's 2, 17 and 34 would be updated to reflect recent discussions, whilst 35 could now be closed. Thereafter, she will add two new issues, the first to cater for the 0453 relevant objectives and cost benefit requirements and the second relating to the proposed changes to the various UNC supplementary documentation (please see item 3.1.7 below for more detail).

3.1.2 Project Plan

AM provided a hand out to the meeting of the level 1 industry plan. AM explained the plan was in draft format and welcomed feedback from PNUNC to refine the plan as required.

AM advised that the critical path is shown on the plan as the lines in red. AM drew attention to the potential change congestion in 2015, particularly the changes impacting Gemini. This requirement to change Gemini stems from European legislation and in the event of a conflict between this and other changes the European requirements would probably take precedent.

Moving on, AM highlighted the fact that the revised date for the implementation of SMART metering to Q4 2015 added another matter for consideration for Xoserve and the industry.

When asked whether or not, the plan was suitable for parties to utilise in their respective planning requirements, some felt that more detail (especially around the Xoserve specific design and build elements) would be needed to enable them to confidently commit both resources and cost to the project. Responding, both AM and FC suggested that more detail may cascade down once the high-level design exercise and modification approvals had taken place. When pressed on the subject of providing more 'up front' detail, AM remained uncertain as to what additional level of detail, over and above that provided for within the BRDs and this plan, parties would require. FC also pointed out that until Xoserve actually appoints their service provider, the later parts of the plan remains a speculative view on the key deliverables of the project – there would be approximately 6 key milestone items, that once known, Xoserve would share with the industry.

When asked, AM confirmed that the expected iGT Agency Services delivery date is included as part of this plan (and implementation of Project Nexus) with a (iGT) data migration exercise expected to commence in April 2014. The Xoserve planning assumption at this time is for a single release on 01 October 2015.

In concluding the discussion, AM indicated that he would now update the plan to better reflect views, whilst CB advised that she would be discussing what E.ON believes it

requires in terms of the level of detailed information with her I.T. colleagues and would provide feedback before the next meeting.

3.1.3 BRD Updates

Business Requirements Document for Meter Read Submission and Processing and Settlement Arrangements for All Gas Meter Points (v3.1, dated 20/09/2013) Update

MD advised that the document had been updated following the previous meeting to better reflect the discussions undertaken during the meeting.

During a brief review of the changes, AM confirmed that point 5 in section 3.6 – Design Considerations that this statement relates to system build considerations, rather than any UNC reference per se. It was agreed that the wording should be amended to both make a reference to UNC modification 0453 and to better highlight the methodology aspects.

Executive Summary of the Business Requirements Document Update

MD advised that the document had been updated following the previous meeting to better reflect the discussions undertaken during the Modification 0453 meeting.

3.1.4 Funding Arrangements

Whilst detailed discussion on this item was deferred, CW did indicate that he now intends to review the user pays aspects of the various Project Nexus related modifications. A more detailed discussion took place under the 0432 Workgroup meeting, so please refer to the published minutes for that meeting on the Joint Office web site at: <http://www.gasgovernance.co.uk/0432/300913>.

3.1.5 Transitional Arrangements

Whilst detailed discussion on this item was deferred, some discussion did take place under the 0432 Workgroup meeting, so please refer to the published minutes for that meeting on the Joint Office web site at: <http://www.gasgovernance.co.uk/0432/300913>.

3.1.6 Performance Assurance

Discussion deferred.

3.1.7 Reporting

UNC Supplementary Documentation presentation

MD provided a brief overview of the presentation explaining that the greyed out items are those that Xoserve believe are not affected by the requirements in the BRDs, although there may be some additional indirect/consequential changes to other documentation that Xoserve have not yet identified that could/would need consideration at a later date. Those items marked in **RED** are the areas that Xoserve believe require consideration.

Following a brief discussion it was agreed that as far as the 'Operational Rules Governing Supply of Invoice Charges via the Ad-hoc Process (ORGSIC)' are concerned, the relevant rules that would continue to apply in a post Project Nexus future should be included within the Uniform Network Code whilst the document itself should be removed at the point of implementing Project Nexus. It was suggested that if there is no limit to the potential ad-hoc invoice values, then it may be prudent to retain the 5 day pre-notice mechanism in order to protect the interests of the smaller parties.

During consideration of the 'Shared Supply Meter Points Guide and Procedures' proposals, it was noted that the concept of a lead Shipper (where multiple Shippers are involved) role may need to be retained going forward – this is also impacted by the potential move to a new related online system (from facsimile) that may need a supporting file generating for utilisation / communication with the lead Shipper. MD suggested that one option would be for the timescales element to go into the UNC where upon the document would simply become a Shared Supply Meter Point

guideline. A new action was placed against MD to provide a link to the Shared Supply Meter Points Guide and Procedures¹.

Attention then moved on to reviewing the draft Uniform Network Code Validation Rules (v2.1), as provided for the meeting, with MD providing a line-by-line review of the recent amendments. Focusing on the 'Development of Rules' section, and paragraph (a) in particular, TD pointed out that this has the potential to impact upon the speed of any Uniform Network Code Committee decision and may also require a licence change if the Workgroup propose any change to the current one month timing aspect of the rule. During the review of the remainder of the amendments it was noted that as far as paragraph 5.1 was concerned, the reference to 'an unsolicited reading' should be removed. In considering the 'Appendix A – Tolerance Ranges' tables it was suggested that these would have little effect on the equivalent iGT Network Code Validation Rules as it is proposed that these would simply point to the UNC Validation Rules in future. Moving on, it was suggested that governance of changes to these (appendix A) tolerance ranges would be via the UNCC, but without necessarily needing a UNC Modification. TD observed that Ofgem are able (uniquely) to veto any proposed changes to the validation rules, should they see fit. When asked, the consensus of those present was that it would be okay to remove the [] brackets. In closing, MD advised that she would make the necessary changes to the document (and to the corresponding information within any BRDs) to reflect discussions prior to further consideration at a later meeting.

MD then proceeded to provide a quick explanation of the proposed change to the 'LDZ Shrinkage Adjustment Methodology' before concluding the review of the presentation.

Action NEX09/02: Xoserve (MD) to provide a link to the Shared Supply Meter Points Guide and Procedures.

Action NEX09/03: All parties to review the UNC Supplementary Document proposals and provide their views by no later than 14 October for consideration at the 22 October meeting.

3.2 New Issues

None.

4. Any Other Business

Fuzzy Matching of Meter Serial Number Logic

MJ advised that the SPAA members believe that this should be set as a parameter to which MD confirmed that it has also now been added to the issues log.

Impact of Shipper/Supplier having the same Project Nexus system ID

MJ made reference to discussions at SPAA regarding the use of the same three letter short code for both the Shipper and Supplier organisation. AM voiced his concerns that this has the potential to have a significant impact for Shippers/Suppliers as it may be unclear to whom the data is referring within the central (Xoserve) systems. In his view, all Shipper and/or Supplier licences should have unique ID's to ensure that users of the systems are capable of distinguishing between the two types, as each profile has different system parameters assigned to it. Additionally, it also reflects the subtly different licence requirements – this was a view that was not universally supported by everyone present, with some parties believing that, as an allowable value, it should be acceptable for a Shipper who is also a Supplier to have a single ID.

¹ Post meeting note: a copy of the Shared Supply Meter Points Guide and Procedures can be found at: <http://www.gasgovernance.co.uk/tpddocs>

AM reminded those present that this is a MDD value issue for which Xoserve had previously voiced its concern. He believes that as an industry wide systems concern, care would be needed should parties wish to continue utilising non-unique IDs.

5. Diary Planning

The following meetings are scheduled to take place during 2013:

Meeting	Date	Location
Project Nexus Workgroup (inc. 0432, 0434 and 0453 Workgroups) – <i>dedicated relevant objectives review meeting.</i>	16/10/2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.
Project Nexus Workgroup (inc. 0432, 0434 and 0453 Workgroups) – <i>draft Workgroup Reports development meeting</i>	22/10/2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.
Project Nexus Workgroup (inc. 0432, 0434 and 0453 Workgroups)	30/10/2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.
Project Nexus Workgroup (including 0432, 0434 and 0453 Workgroups) – <i>completion of Workgroup Reports meeting.</i>	07/11/2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
NEX09/01	10/09/13	3.1.7	To review the UNC Supplementary documentation listing, UNC Validation Rules document (v2.0) and the Existing Reports listing and provide feedback.	All	Update provided. Closed
NEX09/02	30/09/13	3.1.7	To provide a link to the Shared Supply Meter Points Guide and Procedures.	Xoserve (MD)	Update to be provided in due course.
NEX09/03	30/09/13	3.1.7	To review the UNC Supplementary Document proposals and provide their views by no later than 14 October.	All	Update to be provided at 22/10/13 meeting.