

**Project Nexus Workgroup Minutes**  
**Wednesday 30 October 2013**  
**Consort House, 6 Homer Road, Solihull B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Andy Miller	(AM)	Xoserve
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Ed Hunter	(EH)	RWE npower
Elaine Carr*	(EC)	ScottishPower
Jon Dixon*	(JD)	Ofgem
Jonathan Kiddle	(JK)	EDF Energy
Lorna Lewin	(LL)	DONG Energy
Michele Downes	(MD)	Xoserve
Sean M <sup>c</sup> Goldrick	(SM <sup>c</sup> )	National Grid Transmission
Steve Mulinganie	(SM)	Gazprom
Sue Cropper	(SC)	British Gas
Tabish Khan	(TK)	British Gas

\*via teleconference

**1. Introduction**

BF welcomed all to the meeting.

**1.1 Review of Minutes**

The minutes of the previous meeting were accepted.

**1.2 Review of Actions**

**NEX09/03:** All parties to review the UNC Supplementary document proposals and provide their views by no later than 14 October.

**Update:** AM confirmed some comments had been received, with others expected to follow. **Closed**

**2. Workgroups**

**2.1. 0432 – Project Nexus – gas settlement reform**

(Report to Panel 21 November 2013) – Papers at:  
<http://www.gasgovernance.co.uk/0432/221013>

**2.2. 0434 – Project Nexus – Retrospective Adjustment**

(Report to Panel 21 November 2013) – Papers at:  
<http://www.gasgovernance.co.uk/0434/221013>

**3. Issues and topics for discussion**

**3.1 High Level Workgroup Issues**

### **3.1.1 Transitional (Implementation) Issues Log**

During discussions under Workgroup 0432 it was suggested that an associated Risk Register would also be of benefit and Xoserve agreed to prepare a draft version for discussion by the Workgroup.

### **3.1.2 Project Plan**

AM advised that he will update with current progress to reflect today's discussions on Gemini. A number of parties requested that consideration be given to providing this plan in a different format (MS Project or Visio) as this is what they were being asked for internally. AM explained why the current format was used, but will reconsider if anything can be done differently.

The following additions to the Project Plan were requested:

- 0428 Meter Unbundling (an individual workload issue that should be mapped)
- Significant Code Review (SCR)
- ACS - changes to service schedules.

Any other suggestions for additions should be sent to AM.

### **3.1.3 BRD Updates**

MD advised that all were now base lined, apart from Settlement, Reconciliation and AQ.

*Business Requirements Definition for Annual Quantity* - Paragraph 8.3.4 had been modified and a final version has been created and published.

*Business Requirements Definition for Reconciliation* - Paragraph 8.8 has been updated. Changes will be made to reflect today's discussions.

*Business Requirements Definition for Settlement*- Changes will be made to reflect today's discussions.

Revised versions will be provided to the Joint Office for publication.

### **3.1.4 Funding Arrangements**

For more details, please refer to the Workgroup 0432 minutes at:  
[www.gasgovernance.co.uk/0432/301013](http://www.gasgovernance.co.uk/0432/301013)

### **3.1.5 Transitional Arrangements**

Consideration deferred to the meeting on 04 December 2013.

### **3.1.6 Performance Assurance**

A representative from the Performance Assurance Workgroup will attend a future meeting to give an update on progress made to date.

## **3.2 New Issues**

### **3.2.1 Supplementary Documents (*deferred from the previous meeting*)**

#### *a) Shrinkage Methodology*

Two minor changes had been made; the methodology itself had not changed.

#### *b) UNC Validation Rules*

A number of changes have been made to reflect the BRD. MD explained the changes made. SC observed that this was a very important document and expressed concerns regarding the 'flat profile'. She believed an algorithm would be better and explained why. Further review of this document was suggested, and some worked scenarios would be useful to aid understanding.

CW pointed out that Ofgem would expect to see that this updated document fits with the legal text. SC confirmed that the principles were good but that other details were being challenged internally and required review. BF pointed out that this document was not in isolation and others may be required as supporting documentation.

AM observed that a potential additional ALP at this stage would give significant concerns and potentially require significant amounts of extra work. MD explained the tolerances were produced for Xoserve's use for read validation, and suggested developing something appropriate for Shippers to use (more analysis and more stringent checks for Users). SM believed there may be a Change of Supplier and historic data issue; requirements and sources of data were discussed. SC was concerned that if the rules dictated that Suppliers must apply a certain level of validation then it was absolutely necessary that they have the data to do it, otherwise it puts them in an untenable position. If it is 'flat' then the tolerances must make sense.

AM will look to see if any scenarios can be produced and report back to the next meeting (07 November). It may be that more stringent checks are required for Suppliers. SC was concerned that it might have the unwanted effect of withholding even more reads. It was suggested that Shippers review the document in more detail and report back with views/comments to 07 November meeting.

AM and MD will look at changing the BRD to address this perceived validation issue.

**Action NEX10/01: *UNC Validation Rules* – a) Xoserve to consider the perceived validation issue and produce scenarios; and b) Shippers to review the document and report back with views/comments.**

It was confirmed that governance over this document was exercised by the UNCC; any changes to tolerances would therefore need to be approved through that route. AM reiterated that Xoserve was not worried about values, but the potential addition of an ALP would be of much greater concern.

It was then questioned if these Supplementary Documents would need to go to the wider industry as part of the consultation. BF advised that if necessary a timeline could be set out with a summary of the required changes to demonstrate to the Authority what was being done/governance that was being followed to amend documents that needed to become part of the new regime.

#### **4. Any Other Business**

##### **4.1 User Pays User Committee (UPUC) and User Pays Contract Expert Group (UPCEG) Meetings**

AM drew attention to next meetings of the UPUC and UPCEG, to be held on 12 November 2013, via teleconference starting at 14:00; discussions will include iGT migration database, and provision of the iGT customer Smart data to Xoserve.

##### **4.2 Data Cleansing**

SC referred to previous information given by Emma Smith who had indicated that she was setting up a new area on the Xoserve website, and asked if there was any progress on this. AM agreed to follow up and provide an update/location.

**Action NEX10/02: *Website - Data Cleansing Area* – Provide update on progress/location of new area set up.**

**5. Diary Planning**

The following meetings are scheduled to take place during 2013/14:

<b>Time / Date</b>	<b>Venue</b>	<b>Workgroup Programme</b>
10:30 Thursday 07 November 2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	0432 and 0434 – <i>completion of Workgroup Reports meeting.</i>
10:30 Wednesday 04 December 2013	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Initial consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 08 January 2014	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>
10:30 Wednesday 05 February 2014	Consort House, Princes Gate Buildings, 6 Homer Road, Solihull B91 3QQ.	<i>Ongoing consideration of transitional requirements and possible draft AUGE Modification.</i>

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
NEX09/03	30/09/13	3.1.7	To review the UNC Supplementary Document proposals and provide their views by no later than 14 October.	All	<b>Closed</b>
NEX10/01	30/10/13	3.2.1	<i>UNC Validation Rules</i> – a) Xoserve to consider the perceived validation issue and produce scenarios; and b) Shippers to review the document and report back with views/comments.	Xoserve (AM/MD)  ALL Shippers	<b>Updates from ALL at 07 Nov meeting</b>
NEX10/02	30/10/13	4.2	<i>Website - Data Cleansing Area</i> – Provide update on progress/location of new area set up.	Xoserve (AM)	<b>Pending</b>